Clayton State University Graduate Affairs Committee

Meeting Minutes

DATE: Virtual February 8, 2021

Committee Members Present: J. Celeste Walley-Jean (Presiding), D. Attick, K. Campbell, R. Fuqua, N. Gause, J. Hain, J. Kitchens,

T. McIlwain, H. Mitchell (non-voting), E. Nagel, K. Nipper (non-voting), B. Robinson, M. Scott, P. Smith, M. Stegall, T. Womack

Committee Members Absent:

Guests: A. Ayuk, S. Bai, A. Dennis, J. Qu, and C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:00 p.m.		
 2) Reading & Approval of the Minutes a) November 9th Meeting b) December 7th Call Meeting c) January 11th Meeting 	2) Many members could not open and view the OneDrive file for November's minutes.January's minutes should say "B. Robinson" not "R. Robinson"	 2) Dr. Walley-Jean will check and update the OneDrive file. Members will review and vote on November's meeting minutes in March's GAC meeting Unanimous consent for December 2020 and January 2021 minutes
3) Old Businessa) Transfer Credit Policy	3) Transfer Credit Policy Dr. Walley-Jean received feedback from Deans and others. She will revise the policy and send it for approval.	3) Dr. Walley-Jean will send a revised Transfer Credit Policy to GAC members for approval. If GAC members have additional feedback, email them to Dr. Walley-Jean.
 4) New Business a) Graduate Faculty Application i) New: (1) S. Jackson-White (Full/COH) ii) Renewal: (1) J. Hain (Full/COB) 	4) New Business a) Graduate Faculty Applications No Discussion	 4) New Business ai) New: (1) Unanimous approval for Dr. Sharon Johnson-White at Full status for COH.

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(2) S. Bailey (Full/CIMS)		 aii) Renewal: (1) Unanimous approval for Dr. Linda Joie Hain at Full status for COB. (2) Unanimous approval for Dr. Scott M. Bailey at Full status for CIMS.
b) MSCT Course Approvals	 b) CIMS is proposing a Master of Science in Cyber Technology (MSCT) degree. The GAC is asked to approve 19 CSCI courses that will be used to fulfil the degree. Note: Although approved, new CSCI courses must have specific prerequisite courses listed prior to approval in the Banner system. <i>Question:</i> Is the MSCT degree open to only Computer Science students? <i>Response:</i> Students without a degree in Computer Science will need to take prerequisite courses before beginning their MSCT courses. <i>Statement:</i> Students cannot be admitted into any Masters program without completing required undergraduate prerequisite courses. CIMS must create a preadmission pathway for students requiring prerequisites for entry before students are admitted in to MSCT. 	 b) Unanimous approval for all 19 CSCI courses (to fulfill the MSCT degree): CSCI 5306 – Computer & Networks Security; CSCI 5317 – Operating Systems Administration and Security; CSCI 5501 – Secure Network Modeling and Simulation; CSCI 5502 – Secure Networks & Communication Protocols; CSCI 5601 – Software Security; CSCI 5601 – Software Security; CSCI 5701 – Introduction to Cybersecurity; CSCI 6010 – Digital Forensics and Incident Response; CSCI 6012 – Information Risk Management; CSCI 6092 – Advanced Topics in Cyber Technology; CSCI 6134 – Enterprise Security Management; CSCI 6208 – Disaster Recovery Planning; CSCI 6306 – Cryptographic Techniques; CSCI 6308 – Cloud Computing;

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	Question: Does CIMS have enough faculty to teach the proposed courses? Response: Yes, since the classes will not take place simultaneously, there will be enough faculty to teach the 19 courses. The program wishes to launch in Fall 2021. CIMS and other committees will meet next month to review and discuss the MSCT degree proposal.Discussion: Academic Affairs needs to approve the CIMS proposal for the new MSCT degree. Today, GAC is only voting on the 19 CSCI courses.	CSCI 6310 – Data Security and Analytics; CSCI 6574 – Research Techniques; CSCI 6599 – Special Project; CSCI 6600 – Thesis; CSCI 6601 – Thesis; and CSCI 6602 – Thesis.
c) Academic Probation Policy Revision	 c) Academic Probation Policy Revision <i>Discussion</i>: Under the current policy, students are placed on Academic Probation when their institutional GPA falls below a 3.0. To return to Good Academic Standing, students must receive a term and institutional GPA of 3.0 or higher. On occasion, students can have a term GPA lower than a 3.0 while their institutional GPA meets the 3.0 minimum. <i>Proposal</i>: Change the verbiage of the policy from "term and 	c) Dr. Walley-Jean will revise the Academic Probation Policy based on the suggestions. Also, Dr. Walley-Jean will check with the Registrar's office to see if there is a way to automate and track the number of time a student is placed on Academic Probation.

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	institutional GPA" to "term and/or institutional GPA".	
	<i>Suggestion:</i> Remove "term GPA" and let the policy solely be based on institutional GPA.	
	Also, programs should have the ability to limit the number a times a student can be placed on Academic Probation.	
d) Graduate Student Entry and Alumni Surveys	d) Due to the lack of time, the Graduate Student Entry and Alumni Surveys will be discussed in the following meeting	d) No Action- members will discuss in March
5) Announcementsa) Graduate Thesis Guidelines	 5) Announcements a) The Graduate Thesis Guidelines and thesis documents can be found on the "Academic Policies" page on the SoGS' Current Students website. All files are in the SoGS Procedures OneDrive file. 	5) Announcements a) No action
b) "Programs" Links on the SoGS Website	 b) Programs should check their links on the SoGS' website on the "Program" page. Some programs (such as MALS and MAT) have links that go to the course catalog. 	 b) Programs will check their links on the SoGS' Program page to insure the proper webpages are displayed. Dr. Walley-Jean will talk to Asia Hauter, from Mark Comm, to
	Leanne Bradberry, from Mark Comm, may be able to help Program Directors adjust their webpages	gather more information on how to remove/replace the course catalog from the Program's page.

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1) Adjournment		Adjourned at 2:59 p.m.