

CLAYTON STATE UNIVERSITY
Undergraduate Curriculum Committee (UCC)
MEETING MINUTES

Date: February 14, 2014
Presiding: Mara Mooney (Chair)
Present: Augustine Ayuk, Charlie Harris, Susan Hornbuckle, Mara Mooney, Mary Lamb, George Nakos, Lois Manning-Burke, Dina Swearngin, Dee Tanner, David Williams, Sandra Jones, Christian Barrientos, Scott Bailey, Kara Mullen, Adam Kubik, Kay Kemp, Randall Gooden, and Robert Vaughan
Visitors: Laura Phillips, Christie Burton, Lynn Stover, Christy Hicks, and Joe Johnson
Not Present: Leon Prieto and Rebecca Gmeiner
Recorder: Sandra Jones / Mara Mooney

TOPIC	DISCUSSION	ACTION
CALL TO ORDER	<p>M. Mooney called meeting to order at 12:00.</p> <ul style="list-style-type: none"> • A motion to accept the minutes from January 17 was made and seconded. • Minutes from January were approved by the committee. 	
OLD BUSINESS	There was no old business.	
NEW BUSINESS	<p><u>College of Arts & Sciences/Dept. of Humanities</u> Dr. Joe Johnson, on behalf of the Dept. of Humanities, submitted two proposals for the committee’s consideration:</p> <p>(1) Proposal to participate in a foreign languages consortium with the language programs at Valdosta State, Columbus State, Armstrong Atlantic State, Fort Valley State, and Coastal Georgia State as to the creation of an “eMajor in Foreign Languages,” with tracks in Spanish and French for Clayton State students.</p> <p>Although Valdosta State will serve as the host institution for eMajor—which operates on the same funding percentages as eCore—all CSU students in the program will graduate with a degree from Clayton State.</p> <p>Our commitment to this program is that Clayton State faculty will commit to teaching at least one online section of classes that are already in our catalog and offered as face-to-face</p>	<p>Joe asked UCC for permission to participate in the consortium. A motion to approve was made and seconded. <u>The Committee unanimously approved the motion to allow the Department of Humanities to participate in the consortium.</u></p>

	<p>classes for students minoring in Spanish or French. For students wishing to pursue the major as a stand-alone degree, or in conjunction with another degree, those face-to-face course offerings in the Spanish and French minors will count towards the requirements of the eMajor. Clayton State students who are admitted as “Distance Learning” only, would nonetheless be able to complete the degree wholly on-line. Per Dr. Johnson, from a monetary standpoint any tuition dollars generated by this program will be a net gain for Clayton State, since we would not otherwise generate this revenue.</p> <p>We currently have Minors in French and Spanish; we offer two upper division Spanish courses every semester. The plan is to offer one of those classes online to make available for the students participating in the consortium, as well as the classes we normally offer face-to-face.</p> <p>Randall asked if other languages would be made available to our students. Joe responded that Valdosta will offer French Spanish, German; CSU would offer only French and Spanish.</p> <p>(2) New Course Proposal for HIST 3227 - History of Mexico</p> <p>Dr. Gilbert is a historian with a specialty in this area. Diversifies course offerings for both a History Major and History Secondary Ed Majors. Proposal is to have a course specific to this topic. Randall added that this course would bring us in line with offerings at other programs in the USG.</p>	<p>Randall moved to approve the new course on the History of Mexico; Susan seconded. <u>The Committee unanimously approved the new course, HIST 3227 – History of Mexico.</u></p>
	<p><u>College of Arts & Sciences/Dept. of Interdisciplinary Studies Dept. of Interdisciplinary Studies</u></p> <p>Course Modification Proposal for TECH 4850 Seminar in Administrative and Technical Management: Dr. Christie Burton presented this modification to apply to students in the B.A.S. program.</p> <p>The goal is to require that the Ethics (TECH 3104) course be a pre-req to the capstone course (TECH 4850). The course hasn’t been required as a pre-req since 2008, so students are coming</p>	<p>Kay moved to approve the course modification to TECH 4850 Seminar in Administrative and Technical Management to remove MGMT 3101 Principles of Management as a pre-req and replace it with TECH 3104 Ethics; Susan seconded. <u>The committee unanimously approved the course modification to TECH 4850 Seminar in Administrative and Technical Management.</u></p>

	<p>to the capstone course not having taken Ethics. Proposal is to add TECH 3104, and remove from the prerequisites MGMT 3101 Principles of Management.</p> <p>Mara noted that the banner course action form also removed CRIT 1101 Critical Thinking from the prerequisites and asked if this was the intent. Per Dr. Burton that was not intended. Mara will return the action to Dr. Burton to add CRIT 1101 Critical thinking back as a pre-req. So corrected proposal pre-reqs for TECH 4850 will be Critical Thinking, TECH 3101, and TECH 3104.</p>	
	<p><u>College of Business</u></p> <p>Proposal to change the College of Business admission requirements: Dr. George Nakos presented the proposal to change the requirements for admission to the College of Business. Former requirements had students applying really late, in their junior year. This created advising issues. The college proposes to change the admissions requirements to make the connection with students much earlier (in their sophomore year) and increase retention and graduation.</p> <p>The proposed changes would require the completion of 36 versus 45 semester hours, and the completion of ACCT 2101 and ECON 2105 with grades of C or better, as opposed to completing 6 Area F courses prior to admission.</p>	<p>David moved the UCC approve the new requirements for admission to the College of Business, and Susan seconded.</p> <p><u>The Committee unanimously approved the proposal to modify the entrance requirements for the College of Business.</u></p>
	<p><u>College of Health – Health and Fitness Management Degree</u></p> <p>Proposal to require grade of C or better in Area F and all upper division courses</p> <p>Straightforward change to their program so that all students in the major have to earn a grade of C or higher in area F and all upper division courses (1000- and 2000-level courses used in the upper division portion of the major are included in this restriction). This has been a requirement for a while, but need to change the catalog to reflect.</p> <p>Lois pointed out a typo in the proposal; Randall suggested a</p>	<p>Susan moved that we accept the change as revised by the committee. Motion was seconded by Augustine Ayuk.</p> <p><u>The Committee unanimously approved the change to the Health and Fitness Management degree to require a grade of C or better in all Area F and upper division courses.</u></p>

	<p>change to clarify. Discussion ensued to make sure that the wording is appropriate for the goal. Mara made modification to the wording on the proposal and will return to Dr. Podivigne.</p>	
	<p><u>College of Health/School of Nursing</u></p> <p>Dr. Lynn Stover presented four new 1-hour electives in the RN Completion program.</p> <p>In Fall of 2013, a curriculum change was approved by UCC for the RN Completion program. This change involved increasing the total number of hours (by 4 hours) in the nursing major from 26 to 30, in order to maintain compliance with a SACS requirement. This curriculum change necessitated the development of one-hour online electives for the RN Completion students, as the increase of 4 hours in the nursing program will be satisfied by students taking major-specific electives. The School of Nursing looked at the marketplace and surveyed students to determine the areas of focus for each of the four electives.</p> <p>Per Mara, the effective dates should be changed to Fall 2014 instead of Summer 2014 on each of the four banner course action forms.</p> <p>NURS 3528 Forensic Nursing for RNs Topic of interest to nurses. Currently there is a deficit in sexual assault nurses. This is an introductory course to evidence collection and violence identification. It is a brief introduction to the topic. Mara expressed a concern with the description; she asked if there would be some question that all students will have exposure to all of the field trips activities listed in the description. The committee suggested changing the description to read the student “may” have exposure to the different activities listed instead of “will” have.</p> <p>NURS 3526 Nursing Informatics for RNs David asked about changing the last line of the course description to remove the second and use and change to “use of the internet for professional purposes.”</p>	<p>Motion to approve the new NURS 3528 Forensic Nursing for RNs with the description modification was made and seconded.</p> <p><u>The Committee unanimously approved the new course proposal with description modification for NURS 3528 Forensic Nursing for RNs.</u></p> <p>Motion to approve the new course NURS 3526 Nursing Informatics for RNs with the description modification was made and seconded.</p> <p><u>The Committee unanimously approved the new course proposal for NURS 3526 Nursing Informatics for RNs with the description modification.</u></p>

	<p>NURS 3525 Legal Issues for RNs Kara Mullen pointed out that current literature not available. Dave suggested that the current description does not seem very substantial. Randall suggested changing the wording “outlines the overview of legal issues” to “outlines the legal issues.” This change also should be made in the section “Why is the course needed at CSU?”</p> <p>NURS 3527 Essentials of Online Learning Course is proposed as a transition from brick and mortar to learning in an online environment. Change the description to: “will provide a strong foundation for online learning and updated technology skills.” David suggested changing “Software and programs” to “software applications”. Mara suggested that this might not be substantial enough for a 1 hour course. Dr. Stover said these topics are not addressed at the university level; this would be for nursing students. Kay asked if this was specific to nursing, or any online student and Dr. Stover indicated that the textbook was written by two nurses. Dr. Vaughan feels like there is a learning outcome that is within a nursing content, which should be if it has a NURS prefix. Discussion ensued regarding how the course relates to nursing.</p>	<p>Motion to approve the new course NURS 3525 Legal Issues for RNs with suggested modifications made and seconded. <u>The Committee unanimously approved the new course proposal for NURS 3525 Legal Issues for RNs with the description modification.</u></p> <p>Motion to approve the new course NURS 3527 Essentials of Online Learning with the description modification was made and seconded. <u>The Committee unanimously approved the new course proposal for NURS 3527 Essentials of Online Learning with the description modification.</u></p>
<i>Upcoming Meeting Reminder</i>	<ul style="list-style-type: none"> • Next Meeting: March 7, 2014 at 12 noon 	
ADJOURN	<ul style="list-style-type: none"> • Meeting adjourned at 1:00 	

Next Meeting: Friday, March 7, 2014 at 12:00 p.m. University Center (UC) Foundation Board Room