Date: October 5, 2012	**KEY: C = Comment; R = Response; Q = Question**

Presiding: Tatiana Krivosheev (chair)

Present: Scott Bailey, Christian Barrientos, Elicia Collins (non-member), Randall Gooden (faculty senate), Rebecca Gmeiner, Joanna Harris, Susan Hornbuckle, Bryon Jeff (non-member), Kathryn Kemp (faculty senate), Mara Mooney, George Nakos, Leon Prieto (non-member), Chris Raridan, Dina Swearngin, Joan Taylor, Robert Vaughan

Not Present: Charlie Harris, David Furman, Adam Kubik, Mary Lamb

Recorder: Joanna Harris

TOPIC	DISCUSSION	ACTION
CALL TO ORDER	T. Krivosheev called meeting to order at approx. 12:00p.m. • Motion to accept 9.7.12 minutes	• 9.7.12 minutes approved
OLD BUSINESS *CIMS***:** **IT: Program Revisions** **New Course ITFN 2214**	• *Reminder:* IT Curriculum Committee worked on program revision updating IT and CNET programs; charged with meeting Complete College GA goals. Misalignment with transfer students; desire to increase program flexibility and accessible for accelerated and increase completion rates. Program revisions at each level. Need for new courses and deletion of old courses to make changes and create alignment. • ITFN 2214 has $50 computing fee for tangible assets needed by students (i.e. software licenses). Cap per semester is $100. Fee is applied when appropriate. • Discussion about ITFN 2214 has similar senior level of course ITFN 4154. • Motion to approve new course proposal.	• Approved course proposal.
New Course ITFN 3003	• B. Jeff explains ITFN 3003 is a blended course; have professional development course at lower division (1credit); scheduling difficult. Desire to move subject / course into upper division into ethics course leading to one course from the 2 courses currently offered (ITFN 4003 and ITFN 2001). Changed from Sr. to Jr. level; Sr. course was often taken in Jr. year; will now align to what was actually being done. For Web BIT, already offers content; this would be seated course rather than online – can take	• Approved course proposal.

	either course for credit (preference of location). • Q: Why are they not finishing their portfolio? • R: Ongoing process throughout program. • C/Q: If this is a blended course, will others be offered? • R: No, an edit that needs to be made • Q: Is the blended for our convenience or acceptable at other institutions? Blending can cause problems for transfers. • R: Professionalism and ethics are compatible. Was separated for AA students during older program design. Will be similar transfer ethics courses. • Q: Are there any examples in USG? • R: Unsure. (Tried to look up online). Course mainly ethics rather than professional development. • Q: If a student transfers in with ethics course, will it count? • R: Yes, if at junior level and will be a course substitution. • Motion to approve new course proposal.	
New Course **ITFN 3144**	• B. Jeff explains course is a technology (project) management with informatics emphasis. Already offer lower division ITFN 2321 (will be deleted) and add a unit expanding intro outside components—how tech is used in other areas. Course is tweak rather than completely new. • Problem: transitional issues for students needing ITFN 2321 yet not offered. After discussion, realized cannot do course substitution of upper division course into lower division for Area F since is not allowed. Will need to work with Registrar to cross-list as a part of transitional plan. • Motion to approve new course proposal.	• Approved course proposal.
Courses Removed • **ITFN 2211** • **ITFN 2411** • **ITFN 2123** • **ITFN 2001** • **ITFN 3134** • **ITFN 4003** • **ITSD 4303** • **ITSD 4312** • **ITMM 4413** • **ENGL 3900**	• B. Jeff withdrawing proposal of deleting courses. • C: When completing a memo, states what semester course deletion will occur if pre-approved to delete. • Q: Are we deleting with a memo then? • R: I'll return with a list of deletion when ready. • Lower and upper courses proposed for deletion are tabled.	• Course deletions tabled.

New Course ITFN 4154	• B. Jeff explains ITSD 4303 and HSCI 4315(?) are computer interaction currently offered; desire to create ITFN 4154 as a renumbering and change of prereqs. ITFN 3103 is moving from Sr. to Jr. level; however do not have document yet. ITFN 3103 will be recast of HSCI course and the informatics integration would be a part of capstone taken late in Sr. after finished majored concentration; students would be shown how to blend IT with informatics specific courses during senior year. • Proposal will need a correction of departmental approval as an 'other restriction' under 3.c. due varying pre-reqs related to the informatics area of study. • C: Different areas of restrictions where it could be placed; either scheduling or catalog. • Q: At what level does it need to be in for application? • R: Catalog. • Motion to approve new course with correction.	• Approved course proposal with correction.
New Course ITFN 4433	• B. Jeff explains ITFN 4433 is the web-integration and capstone implementation. Informatics integration is the theory associated with blending IT and outside subjects. Will be taught at approx. same time. A $50 course fee assessed duet to tools needed by students. • Proposal will need same correction as ITFN 4154 of departmental approval. • C: For catalog course description, change of hyphen location to be project-oriented course. • R: Will correct and send edited copy to UCC chair. • Motion to approve new course with correction.	• Approved course proposal with correction.
Curriculum Guides	• B. Jeff presents AAS-IT curriculum guide; A-E unchanged; explanation and discussion of AAS hours and BS hours; AAS should equal 60 credits. Area F courses already offered and now has addition of approved course of ITFN 2214 so students can build informatics emphasis. Allows for free electives. • Q: Should curriculum guide be specific about free electives? • R: No, ties into Complete College GA. Now accepts 8 hours as free electives and it facilitates students moving forward. However, if students want to do informatics emphasis, then students would need to concentrate free	• Approved curriculum.

	electives in one area. Eight hours cannot be all different and still do informatics. Allows for flexibility. • C: Add under 'lower division' cannot use PE for credit. • Q: What students use for AAS-IT, can it be used for BIT? • R: Yes, counts toward BIT. • Motion to approve curriculum as represented by the guide.	
ADJOURN	• Meeting adjourned at 1:14p.m.	

Next Meeting: November 2, 2012 at 12:00p.m. University Center (UC) Room 260