

## **Approved Minutes of the Meeting of the University Curriculum Committee**

Date: Friday, October 10, 2014

Time: 12 – 1 pm

Location: UC-260 (Foundation Board Room)

Attendees: Bailey, S., Booth, L., Hornbuckle, S., Kemp, K., Kublik, A., Lamb, M., Mooney, M., Nakos, G., Prieto, L., Singier, R., Steward, J., Swearngin, D.

Guests: Tusing, S., Simpson-Wilkey, L., LaBreque, B., Lane, J.

Meeting chair: Mary Lamb

Notes written by: Jocelyn L. Steward

Introduction: Request made for any corrections regarding the 9/12/14 meeting notes. None discussed; meeting notes for 9/12/14 approved. Request regarding old business to be re-addressed with no indication of old business. New business discussed

**Course modification**

Course/Department/Program/Course number	Existing course/program	Summary of request
CMS 2100 – Introduction to firm	Lecture only	Asynchronous Instruction

1. Voting outcome
  - a. Accept = All
  - b. Against = None

**Program Modification**

Course/Department/Program/Course number	Existing course/program	Summary of request	Justification
BAS Homeland Security/Emergency Management Major	Interdisciplinary program which affords the students an opportunity to address important emerging areas involving Homeland Security	(a) Move HSEM 4700 from BAS foundation requirement to HSEM foundation list (b) Eliminate HSEM 4710 from course list (c) Replace HSEM 4710 with HSEM 4700 in course list (d) Remove HSEM 3580, SCI 3701, CRJU 4510 from list of upper division electives (e) Add SOCI 3410 to list of upper division electives	(a) Change will result in a consistent (and identical) set of BAS foundation requirements across all BAS majors (b) This course has never been developed or taught at CSU. There are no plans to initiate its development (c) HSEM 4700 provides a stronger HSEM foundation and is taught frequently at CSU (d) These courses have never been developed at CSU (e) Course provides the student with a study of the nature of religion and its role in social change which has significant relevant in today’s study of Homeland Security/Emergency Management

1. Additional information
  - a. The major was previously approved but there have been no graduates. Courses were not fully designed and taught. The new curriculum is built around BAS to mirror other BAS majors and by removing courses that have not been developed/taught. No changes in course hours for graduation. Currently there is a BAS with a concentration in Homeland Security that will now get a full major. There is a need for a full major (due to changes in US homeland security) and many students are interested in the major.
2. Question/comment/discussions/responses
  - a. What type of jobs can these students obtain?
    - i. Jobs in emergency services including homeland security and emergency preparedness.
  - b. Do you ever plan to develop the courses that are being removed?
    - i. At this point in time, there are no plans in the immediate future, but could be re-evaluated in the future
3. Voting outcome
  - a. Accept = All
  - b. Against = None

**Program modification**

Course/Department/Program/Course number	Existing course/program	Summary of request	Justification
BS Biology Program Curriculum	Currently the program provides a prescribed list of possible electives that can be used for the nine hours of required directed electives	Students can use any course that is related to their ultimate career goal and is approved by the student's academic advisor, division coordinator, and/or department chair	Provide students with more flexibility and to prevent the department from having to perform an annual review of all the possible new courses that could be applied to a specific career goal for a biology major.

1. Additional information
  - a. Currently there is a list of electives students can take apply towards their major and other courses can be used that are not on the list. This will reduce graduation time if students have a unique interest that the student takes courses in and can be used towards their graduation

- 2. Question/comment/discussions/responses
  - a. Can you provide additional information regarding how students can choose courses to fit their career interest?
    - i. A student who wants to be a medical illustrator could take art classes.
- 3. Voting outcome
  - a. Accept = All
  - b. Against = None

**New Course Proposal**

Course/Department/Program/Course number	Existing course/program	Summary of request	Justification
BIO 3570 – Rainforest Ecology	Course is offered in special topics course	Course offered as credit for students participating in the Costa Rica study abroad program.	The Costa Rica program has been successfully implemented already in 2011 and 2013 and its continued success would be benefited by having its own , permanent course, rather than a special topics course

- 1. Question/comment/discussions/responses
  - a. How do you measure appreciation?
    - i. Indirect measurement through reflection and understanding.
    - ii. Redirect: Can be measured but do not recommend it because it has to be measured over time
  - b. Course outcomes do not appear to be consistent with department/major outcomes
- 2. Voting outcome
  - a. Contingent on updating course outcomes to learning outcomes of department/major
    - i. Accept = All
    - ii. Against = None

**UCC COMMITTEE QUESTION**

- 1. When do changes that come to committee take effective, (once a year when catalog is finalized or when the change is approved?)
  - a. Chair will inquire and get back to committee

**Course modification**

Course/Department/Program/Course number	Existing course/program	Summary of request	Justification
CHEM 3202 – Introductory Biochemistry	Existing prerequisites include CHEM 2412/2412L	Change in prerequisites to CHEM 2411/2411L	The topics that are covered in CHEM 2412 are not necessary for successful completion of CHEM 3202.

1. Voting outcome
  - a. Accept = All
  - b. Against = None

**Course modification**

Course/Department/Program/Course number	Existing course/program	Summary of request	Justification
CHEM 4301 – Inorganic Chemistry	Prerequisites CHEM 3411 and CHEM 3412	Change in prerequisites CHEM 2411/2411L	Lower courses cover the required material needed in CHEM 4301. Additionally these lower courses were the prerequisites when the course was offered in SP 2011/SP 2013

1. Voting outcome
  - a. Accept = All
  - b. Against = None

**UCC COMMITTEE PROPOSAL**

Course/Department/Program/Course number	Existing course/program	Summary of request
UCC Committee	Changes in course delivery changed one time a year with catalog changes	Changes in course delivery changed/updated in Banner as these are requested and approved rather than one time a year with catalog changes

1. Additional information regarding request
  - a. These are changes that are made in delivery only (lecture → asynchronous)
  - b. Chair spoke to Rebecca Gmeiner who approved.
  - c. Many courses that are on the books are approved prior to when online instruction was an option
2. Voting outcome
  - a. Accept = All
  - b. Against = None

**UCC COMMITTEE PROPOSAL**

Course/Department/Program/Course number	Existing course/program	Summary of request
UCC Committee	Delivery-only course changes presented and voted on during UCC meeting	Delivery-only course changes made by the UCC chair

1. Additional information regarding request
  - a. Changes in delivery-only courses need to have full UCC committee discussion. Class should be determined if it should be offered as an online course and how is the course going to be offered to meet standards of online instruction.
2. Question/comment/discussions/responses
3. Voting outcome
  - a. Deny proposal, no voting

Meeting adjourned 12:55 PM