

[Clayton State University – Faculty Senate Minutes](#)

Monday November 10, 2014 (11:00 am-12:15 pm)

University Center Board Room U260

Called to order: 11:01am

**Members Present:** B. Musolf (Chair), K. Pratt-Russell, R. Gooden, M. Grant, J. Mascaritolo, C. Pitskoullis, D. Cody, X. Zornosa, K. Nguyen, C. Matos, C. Raridan, J. Qu, L. Herndon, E. Nagel

**Non-Members Present:** President T. Hynes, K. Demmitt, B. Gruszka, A. Showalter

- **Approval of Minutes from the October 27, 2014 meeting.** Motion to approve the minutes was made by J. Mascaritolo, seconded by K. Nguyen. Motion passed with one abstention.
  
- **Reports:**
- **President:** President Hynes asked the Faculty Senate to remind their constituents to vote on the electronic voting issue. As of this morning, only 71 faculty members had voted. Second, he asked senators to ask their constituents to familiarize themselves with the Ebola protocols. If someone has been in or near West Africa, let Polly Parks know. Dr. Hynes stated that the approval of the MARTA referendum will be a net benefit to Clayton State and that MARTA would begin limited bus service in the spring. Dr. Hynes mentioned the recent articles in the Atlanta Journal-Constitution about dual enrollment and the value of technical education. Higher education's value continues to be creating citizens. Dr. Hynes also mentioned that the president of the Henry County Chamber of Commerce spoke highly of Dr. Antoinette Miller and her work with PACE.
  
- **Provost:** Dr. Demmitt mentioned that one of the benefits of MARTA may be with bringing short-term international students to Clayton State, since they will then have access to Atlanta. Dr. Demmitt also spoke briefly about dual enrollment. We have the largest enrollment of any of the comprehensive universities. Many of these potential students do not have access to transportation and can't get to our locations. Clayton State is looking at partnerships to put some classes closer to them. Dr. Demmitt also discussed two items that are before the Board of Regents. The first is an articulation agreement with Atlanta Tech, which will allow students from Atlanta Tech to go into our Logistics/Supply Chain Management program. Second, we are proposing a change to create a BA in Performing Arts degree with concentrations in Music and Theater. In the past, they have been separate programs, but have been on the Board of Regents' list of low performing majors. By combining them and adding some more recruitment, we are confident that we can build those programs back up.
  
- 
- **New Business**
  - **Presentation on Bring Your Own Device Proposal:** Bill Gruszka, VP and CIO for Information Technology and Services, spoke about the BYOD proposal. We are required to have a policy. We have a self-training program in D2L for people to take once the proposal is approved. R. Gooden asked about emergency access to campus information from non-campus computers. The BYOD policy applies to devices that we regularly use, protecting information that is regularly accessed via smartphone, tablet or laptop, so emergency access would come under a different area. There was a network upgrade over the weekend, so we're in better shape with the wireless network. J. Mascaritolo notified Bill that drives on the server cannot be accessed through the VPN from off-campus. Gruszka stated that there are several things we still need to do with the network. We don't have a robust enough network for a campus our size. While we have blanket coverage, we don't have enough through-put for as many devices as we have on campus now, with everyone having smartphones, tablets, etc. If there are places that are awful, let him know and they'll do what they can. They are working with Jill Lane and hope to have a better solution for personal webpages by spring. The conversion to Office 365 is underway. They have been converting the administrators first so that any potential bumps in the process are worked out before they start converting faculty. Faculty will need to upgrade to Office 2013 before they can upgrade to Office 365.

- Old Business:
  - **Second Vote on Changes to Faculty Handbook:** A motion to approve the working on Missed Days was made by D. Cody and seconded by K. Pratt Russell. A motion to replace “clientele” was made by C. Raridan and seconded by K. Pratt Russell. Both motions passed unanimously.
  - **Review and Vote on final draft of Children on Campus Policy:** E. Nagel asked if the library would be considered a non-instructional space. The document will be sent back to the authors to clarify the policy for library use.
  
- Updates from Subcommittees:
  - APC: J. Mascaritolo stated that the next meeting is scheduled for Nov 19<sup>th</sup>.
  - FAC: K Pratt Russell stated that there were no updates from the FAC.
  - SAC: B. Musolf stated that the SAC would be meeting in couple of weeks.
  - UCC: The UCC will be meeting later in the week.
  - GAC: J. Qu stated that the meeting scheduled for today was cancelled.
  - SEI: No report.
  
- Discussion:
  - **Establishment of University Standards for Promotion and Tenure:** The Faculty Senate discussed whether to start discussions about establishing University Standards for Promotion and Tenure. There are no standards at the University level, and standards are currently up to each college and department. The first concern is minimum standards for publications. Dr. Demmitt stated that there seem to be fairly standard publication requirements across departments (2 for promotion to Associate Professor, 3 for promotion to Full Professor). K. Pratt Russell stated that they are proposing a very basic document for minimum standards that will allow departments to use the existing department standards. The Faculty Senate agreed to start discussion on University standards, to start at the next Faculty Senate meeting.

Meeting Adjourned: 12:17pm