

Minutes of Faculty Senate Meeting, November 9, 2015, 11:00 a.m.

Members present: Randall Gooden, J. Celeste Walley-Jean, Kathryn Pratt Russell, Marcy Butler, Chris Pitsikoulis, John Mascaritolo, Kathryn Kemp, Reza Kheirandish, Catherine Matos, Craig Hill, Debra J. Cody, Junfeng Qu, Muhammad Rahman, Chris Raridan

Non-Members present: Tim Hynes, Kevin Demmitt, Susan Tusing

I. Reading and Approval of the Minutes

A. The regular meeting minutes for the October 26 meeting were approved without objection.

II. Reports of President, Provost and Standing Committees

A. President's Report

The President reported that at the upcoming Board of Regents meeting, there would be discussion of the proposed CSU changes in Archival Studies. He added that there would be discussion of the merging of Darton State and Albany State University in the USG. The name of the new institution will remain "Albany State." The President announced that the CSU budget meeting would occur on Thursday, and referred to the link to pertinent materials provided in his written report: (<http://www.clayton.edu/President/Communications>).

Dr. Hynes expressed his thanks to the Senate for continuing to participate in collaborative leadership with respect and openness.

B. Provost's Report

The Provost reported on the recent push to develop a film production degree. The Board of Regents indicated that the "for-credit" component of the film production degree was more interesting to them than the Continuing Education component, so they asked for an Associate of Arts degree to be added to the Bachelor's degree. The Board of Regents has asked for students to be able to enroll immediately in the courses. A tool called Ingress allows students to register at other colleges without going to transient status. The BoR would like for students at other colleges to be able to take these courses, and so for the immediate enrollment of students to be possible, the Department of Visual and Performing Arts has developed the final two courses very quickly. The BoR has asked for the paperwork so that the Associate's degree can be approved by Nov 17 or 18. CSU's acquisition of the Georgia Film Academy (as opposed to having it located at a different university) is contingent upon CSU providing the paperwork by the deadline. Dr. Gooden responded that he would ask the Senate to meet on Monday the 16th at 11 a.m.. The Provost thanked the Senate for acting quickly.

III. Reports of Special Committees

IV. Special Orders

V. Unfinished Business and General Orders

VI. New Business

A. "Motion to Approve Revisions Governing Senate Representative Vacancies, As Approved by the Faculty Affairs Committee on November 2, 2015." After discussion, Professor

Mascaritolo moved to return the revisions to the Faculty Affairs Committee for further specification. Dr. Musolf seconded. The Senate unanimously approved.

B. "Motion to Approve Language to Enforce Committee Consistency on Committee Representative Vacancies, As Approved by the Faculty Affairs Committee on November 2, 2015." This motion was not discussed.

C. "Motion to Approve a Change to Committee Chair Elections, As Approved by the Faculty Affairs Committee on November 2, 2015." Dr. Musolf moved to approve the changes (the gist of which was to elect committee chairs at the end of the previous Spring semester rather than in the Fall). After discussion the vote was as follows. Aye: 5 Nay: 6 Abstain: 1. The motion was defeated.

D. "Motion to Approve Changes to the Promotion and Tenure Guidelines, As Approved by the Faculty Affairs Committee on November 2, 2015." This motion was held over until the next regular meeting of November 23, 2015.

E. Guest Speaker: Dr. Elaine Manglitz, Vice-President for Student Affairs. Policing on campus. The African-American Brotherhood and NAACP did a panel on campus about policing. 100 students attended. Students expressed a wish to see more faculty at some student events. Dr. Manglitz is visiting all departments on campus to let faculty know that their attendance would be appreciated. Other programs this Fall included interfaith events and multiple programs on domestic violence. There are 1021 members of student organizations (62 of them). All together, the organizations scheduled 400 events this Fall. Discussion ensued on ways to get the word out to faculty, and which events might be most faculty-friendly.

VII. Adjournment. Dr. Celeste Walley-Jean moved to adjourn. Dr. Butler seconded. There was unanimous consent at 12:11 p.m..

Appendix

VI. A. Motion to Approve Revisions Governing Senate Representative Vacancies, As Approved by the Faculty Affairs Committee on November 2, 2015

A new section will be added as V.B.3.a. and will read as follows:

"A senator's actual or anticipated absence from the senate for one semester or longer will be render the seat vacant. Replacements will be elected by the College of the absent senator to serve during his or her absence. The new senator elected to serve as a replacement will be eligible to be nominated for a full term service when the next regular election is held."

VI. B. Motion to Approve Language to Enforce Committee Consistency on Committee Representative Vacancies, As Approved by the Faculty Affairs Committee on November 2, 2015

A new section will be added as V.D.1.h. and will read as follows:

“A committee member’s actual or anticipated absence from the committee for one semester or longer will render the seat vacant. Replacements will be elected or appointed (in accordance with section ‘a’ above) to fill the remainder of the absent member’s term. The newly elected committee member will be eligible to be elected or appointed (in accordance with section ‘a’ above) for a full term service when the next regular election is held.”

VI. C. Motion to Approve a Change to Committee Chair Elections, As Approved by the Faculty Affairs Committee on November 2, 2015

Update the section on electing Committee Chairs (V.D.1.c; **changes in bold**, *additions in italics*) to read:

Chairs will be elected by the respective committees by the **end of Spring** semester, and shall serve *for a* one-year term. There is no limit on total years of service as chair, but no individual shall serve more than two consecutive terms in that position. *Before the end of the spring semester, a meeting of the committee members shall be convened by the out-going committee Chair for the purpose of electing a chair and secretary from the membership of the respective committees for the following school year. The chair shall be elected first. Election is by majority vote of those present and voting, presuming a quorum.*

VI. D. Motion to Approve Changes to the Promotion and Tenure Guidelines, As Approved by the Faculty Affairs Committee on November 2, 2015

205.03.1.3 Adoption of New and Amended Promotion and Tenure Guidelines by Academic Units

The faculty of each academic unit immediately below the college level (department, area, program or school) are responsible for developing promotion and tenure guidelines for the members of its faculty. Promotion and tenure guidelines developed or amended by the unit must conform to all BOR and University criteria and requirements and must meet the standards of applicable accrediting agencies and of professions within the unit. New and amended guidelines must be approved by three-fifths of the full-time, tenure-track and tenured faculty in the unit.

Upon approval by the faculty of the academic unit, the college promotion and tenure committee will review the proposed new or amended guidelines and approve or disapprove them and refer them to dean of the college for approval or disapproval.

Upon approval of the proposed new or amended guidelines by the college promotion and tenure committee and the college dean, the University promotion and tenure committee will review and approve or disapprove the proposed guidelines and refer them to the provost for approval or disapproval.

Following approval by the University promotion and tenure committee and the provost, the president of the University will approve or disapprove the new or amended proposed guidelines. Proposed guidelines will not become effective until the necessary academic unit vote and approvals are obtained

and the guidelines are published by the head of the academic unit on the Provost's Office promotion and tenure Web site.

Academic units within a college may choose to adopt promotion and tenure guidelines as a college. In such case, the same approvals must be obtained as set forth for guidelines for academic units.

If the faculty of any academic unit chooses not to adopt promotion and tenure guidelines, then the promotion and tenure guidelines that were in effect before August 1, 2015, will be in effect for that academic unit.

Based upon BOR and University criteria and requirements and the guidelines of each academic unit within the college or the college as a whole, academic units will establish forms for use in the promotion and tenure process in their respective colleges. Once adopted, such forms will be published by the dean of the college on the Provost's Office promotion and tenure Web site.

205.03.1.4 Implementation of amended and new guidelines

New and amended department or college guidelines that have been reviewed by August 1 will be in effect for new faculty appointed in the year that they were approved. Faculty that have appointments prior to the August 1 of the year they go into effect may choose to be evaluated using the old or approved new/amended department or college guidelines for four years following their last review. Faculty must inform their departmental committee when they turn in their portfolio under which guidelines they want to be evaluated. The fifth year after guidelines are approved all faculty will be evaluated using the new or amended guidelines.