

Clayton State University – Faculty Senate Minutes

Monday October 27, 2014 (11:00 am-12:15 pm)

University Center Board Room U260

Called to order: 11:02am

Members Present: B. Musolf (Chair), K. Pratt-Russell, C. Walley-Jean, M. Grant, J. Mascaritolo, C. Pitskoulis, D. Cody, X. Zornosa, K. Nguyen, C. Matos, C. Raridan, J. Qu, L. Herndon, E. Nagel

Non-Members Present: President T. Hynes, K. Demmitt, A. Mukherjee, L. Jourdan, J. Lane, M. Lamb

- **Approval of Minutes from the October 7, 2014 meeting.** Minutes were approved.
- **Reports:**
- **President:** CSU has received an award from the Department of Education. Dr. Hynes wants to note that this would never have happened without the PACE program and Antoinette Miller's work on it. Dr. Hynes made an observation that the election year has made it difficult to get definitive answers about last year's budget. Dr. Hynes expects that information about salary increases will speed up after the election. Dr. Hynes also discussed summer school, mentioning the meetings that Dr. Demmitt will be leading on the draft report of the summer school committee. We need to be sure we are not competing against ourselves, and integrate summer scheduling with fall and spring, and better make sure courses are scheduled so they do not compete for the same enrolled students. Budgeting from the USG is related to the total enrollments over the year, so summer enrollments are important. Increased and early advising can help students budget for summer, but the University cannot withhold the money for them. The President stated that the DoE is reviewing the regulations associated with summer Pell and that there is likely to be legislation to extend ACCEL to cover summer school for dual-enrolled students.
- **Provost:** Dr. Demmitt stated that we would have two forums to discuss recommendations made by the summer school task force, one on Thursday at 2:10, and one the previous Friday. There are some problems with emails getting out from the administration to the faculty, so not all faculty may have received notification of last week's meeting. Dr. Demmitt asked the Faculty Senate to form some sort of group to look at how we will move the faculty into a mentoring role with students. There is nothing in the faculty handbook or Digital Measures about forms of engagement with students besides advising. This would be a good opportunity for faculty to take the lead on the issue. Dr. Musolf will talk with the people on the SAC about who should work on this issue.
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- **New Business**
 - **Vote on UCC approved courses:** Information about the courses was posted in D2L for faculty senate review. A motion to approve all courses was made by K. Pratt Russell, and seconded by K. Nguyen. The motion passed, with one abstention.
 - **Changes to Faculty Handbook on wording:** The motion to replace "clientele" with "the community it serves" in the Faculty Handbook was made by D. Cody, and was seconded. The motion passed unanimously.
 - **Changes to Faculty Handbook on Missed Time:** The motion to accept the proposed wording changes to the Faculty Handbook on Missed Time was made by C. Walley-Jean and seconded by J. Qu. The motion passed unanimously.
 - **Report from Faculty Council Meeting:** B. Musolf reported on the Faculty Council Meeting at Georgia Gwinnett College. The Chancellor was optimistic about salary increases in the future, and hopes to increase the percentage this coming year. There is an increased cost in health benefits from the ACA, but he is hoping that the legislature will pick up that cost. There is a decrease in undergrad enrollment, but an increase in grad credit hours. Performance-based funding may be phased in in 2016. A 12-month payment option to allow 10 month faculty to be paid over 12 months may happen as soon as we move to the new platform. There will probably be more consolidations among institutions, but they are looking at issues that come with the mergers, including items such as differences in P&T and missions. A question was asked about layoffs in the mergers. Dr. Hynes said

that, outside of administration, there have not really been layoffs in the faculty, since no campuses have been closed and enrollment is not changing. The object of consolidation is to re-think the need for administration and reallocate funds to instruction. They have a committee looking at new models for instruction, including lowering eCore costs, encouraging use of Open Stax textbooks. encouraging development of e-majors and consortia degrees.

- **Feedback on BYOD proposal:** Dr. Hynes states that the 3 device problem (phone/tablet/PC) is one we need to face. In acknowledging that people will be accessing institutional network, there is a concern that without security access, if you lose one of the devices, you provide free access to the network to unknown people. Bill Gruska put together a draft to implement the recommendations from the USG. J. Lane added that we would rather vote and approve our own policy than have to use the Board of Regent's by default. The BYOD proposal will be discussed more at the next meeting.

➤ Old Business:

- **Second Vote on Electronic Voting:** C. Walley-Jean moved to accept the changes in the Electronic Voting wording, and the motion was seconded by J. Mascaritolo. The motion passed unanimously.

➤ Updates from Subcommittees:

- APC: J. Mascaritolo stated that the APC will meet Wednesday, but has nothing on agenda.
- FAC: K. Pratt Russell stated that the FAC held a meeting last Monday, discussing DNN and the negative faculty opinions about it. Bill Gruska came to see them and said DNN will stay, but that they will be adding Dreamweaver for faculty to use to construct webpages, which is easier to use. J. Lane added that non-DNN servers should be put in place in the spring, to allow use of Dreamweaver for webpages. The FAC also plans to recommend regular evaluations of certain administrators, so they are evaluated more frequently than every 5 years.
- SAC: B. Musolf stated that the SAC elected a new vice chair.
- UCC: The UCC forwarded a set of approved course proposals and modifications to the Faculty Senate.
- GAC: C. Walley-Jean stated that the GAC met this past Monday. They discussed composition of graduate affairs committee- who should be on it, and how many representatives per program. They received feedback on the workload document that was sent to the Deans for review. For the most part, they agreed with it, except for graduate faculty being able to bank credit for courses taught in summer.
- SEI: No report.

Meeting Adjourned: 12:07pm