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Clayton State University Graduate Affairs Committee

Meeting Minutes

DATE: February 10, 2020

**Committee Members Present:** J. Celeste Walley-Jean (Presiding), S. Copeland, R. Fuqua, N. Gause, J. Hain, J. Kitchens, S. Maddox, C. Magnant (by phone), T. McIlwain, E. Nagel, K. Nipper (non-voting), G. Nteff, M. Stegall, T. Womack

**Committee Members Absent:** D. Attick, K. Campbell, A. Kurt, D. Wells (has student M. Trice as proxy)

**Guests:** M. Trice (proxy for D. Wells), C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:04 p.m.		
2) Reading & Approval of the Minutes a) January 13 Meeting	2a) None	2a) Unanimous approval of January minutes
3) Old Business a) None	3a) None	3a) None
4) New Business a) Graduate Faculty Applications (Note: Please ensure applications are complete before submission) i) New: None ii) Renewals: (1) Brian Goldman (Psychology) (2) Pinar Gurkas (Psychology)  b) Creation of Advanced Certificates in Digital Marketing & Supply Chain Management/ Elimination of Digital Marketing & Supply	4) New Business a) Graduate Faculty Applications i) None  ii) Renewals (1) Brian Goldman- No discussion (2) Pinar Gurkas- Concerns: Dr. Gurkas is missing second required publication from 2013 to 2019 (As stated in the policy.)  b) Creation/Elimination of MBA certificates	4) New Business ii) Graduate Faculty Applications (1) Approved renewal of Brian Goldman for Full status (2) Pending renewal approval of Pinar Gurkas once second publication, from 2013 to 2019, is conformed. (Without second publication, renewal is denied.)  b) Unanimous approval for deactivation of Post-Master's

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<p>Chain Management Post-Master's Certificates (College of Business)</p>                       <p>c) Elimination of Concentrations-MPA (Department of Social Sciences)</p>	<p>The purpose of certificate name change is to allow admittance of students with Bachelor degrees. Currently, "Post-Master's" Certificates can only be taken by students with Master degrees or higher. "Advanced Certificates" require a Bachelor's degree or higher.</p> <p>Renaming the MBA Certificates will not affect course requirements. Advanced Certificate in Digital Marketing will require the completion of: MKTG 5110, 5111, 5112, and any core 3 credit hours of a CSU MBA course.</p> <p>Advanced Certificate in Supply Chain Digital Marketing will require the completion of: SCML 5101, 5102, 5750, and any core 3 credit hours of a CSU MBA course.</p> <p>This will apply to in-class and online students.</p> <p>c) The MPA program wishes to increase flexibility by eliminating General Administration &amp; Policy and Criminal Justice concentration tracks.</p>	<p>Certificates in Digital Marketing &amp; Supply Chain.</p> <p>Unanimous approval for creation of Advanced Certificates in Digital Marketing &amp; Supply Chain Management</p>                      <p>c) Unanimous approval for eliminating the General Administration &amp; Policy and Criminal Justice concentration tracks for MPA</p>

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<p>d) Discussion: Elimination of Provisional Admission</p>	<p>Thus, creating a general (non-specific) MPA degree. Allowing students to take both POLS and CRJU electives and possibly graduate from the program earlier.</p> <p>Revisions effective August 1, 2020. Fall 2020 students will need 18 credit hours of core POLS courses, 15 credit hours of their choice of POLS and/or CRJU electives, and either POLS 6940 or POLS 6980.</p> <p>d) Dr. Walley-Jean recommend removing “Provisional Admissions” for low GPA students. The concern, Provisional Admission policy requires students to obtain a 3.0 GPA in only one semester; while other students are allowed two semesters to obtain/maintain a 3.0 GPA. This places Provisional students at a disadvantage, when they may need the additional semester to bring their grades up.</p> <p>Some Members were concerned of the tracking/progression of students’ pre-requisite courses, if “Provisional Admittance” is removed.</p>	<p>d) Deans will email Dr. Walley-Jean their input regarding the removal of Provisional Admissions</p>

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<p>e) Discussion: Policy on Readmission following Academic Suspension/Academic Dismissal</p>	<p>e) Currently, there is no policy for the re-admittance of students who were suspended or dismissed. Meaning, students may be able to enter into any program without additional review or restrictions.</p> <p>Suggestion: Create an ad hoc “Re-admittance Committee” to evaluate individual (Suspended/Dismissed) students for re-admittance.</p> <p>Ad hoc committees should be comprised of a GAC member, Program Director, someone from Financial Aid (if possible), and an objective individual outside of the program.</p>	<p>e) Dr. Walley-Jean will think of composition “formula” for the ad hoc committee members and will discuss in an upcoming GAC meeting.</p>
<p>f) Discussion: Graduate Assistantship Policies &amp; Procedures</p>	<p>f) Notice: College Deans were notified, by the Provost Office, of the number of allotted Graduate Assistantship waivers for Fall 2020.</p> <p>Non-academic departments will submit waiver proposals until March 1<sup>st</sup>.</p>	<p>f) Programs should contact their College’s Dean to know how waivers will be distributed.</p>
<p>g) Discussion: March Meeting Date (March 2<sup>nd</sup> or 16<sup>th</sup>)</p>	<p>g) GAC March meeting was originally scheduled during Spring Break.</p>	<p>g) Dr. Walley-Jean will email a Doodle survey to all GAC members to reschedule March meeting.</p>

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	Members were asked check their calendars to reschedule the March meeting for the 2 <sup>nd</sup> or 16 <sup>th</sup> .	Members are asked to reply by February 21 <sup>st</sup> .
5) Announcements	5) None	
6) Adjournment		Adjourned at 3:01 p.m.