Clayton State University Graduate Affairs Committee

Meeting Minutes

DATE: October 14, 2019

Committee Members Present: J. Celeste Walley-Jean (Presiding), D. Attick, S. Copeland, J. Hain, J. Kitchens, S. Maddox,

C. Magnant (by phone), E. Nagel, K. Nipper (non-voting), G. Nteff, M. Stegall (proxy for T. Mcllwain)

Committee Members Absent: K. Campbell, R. Fuqua, A. Kurt, T. Mcllwain, R. Gmeiner, D. Wells, T. Womack

Guests: C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:06		
2) Reading & Approval of September Minutes	There is a small typo on the September minutes towards the end.	Move to approve minutes, with the typo correction. Motion seconded and carried.
3) Old Business a) None	3) None	
 4) New Business a) Graduate Faculty Applications (Note: Please ensure applications are complete before submission) i) New: None b) CIMS Curriculum Changes 	b) Mathematics course MAED 6400: Add variable credits. Currently shows, in Banner, as a "repeatable course" which will only replace credits and not add to them MAED 6400 needs to made into sequential courses to be counted as an added credit course and not a replaceable credit course. (Example: MAED 6400-1	b) GAC Committee approved CIMS Curriculum changes for MAED 6400 The course needs to be changed in Banner as sequential courses for student to receive proper number of credits Only department level approval needed for this Banner Action Form change

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	credit, MAED 6401- 2 credits, and	
	MAED 6402-3 credits.)	
	Note for all Graduate Curriculum: "Repeat Course Policy" overrides previously earned course credits and replaces them with current course credits. All "variable credits" and/or "multiple attempt courses", that are used to add to students' credits, should be broken down into different courses in Banner. (If a student needs X amount of credits to complete a course, there should be different versions of the course that add up to the X amount, and/or create one course that provides the full X amount of credits. Keeping in mind, student's total credit hours should not violate the department's Course Overload Policy.)	
c) HIST Curriculum Changes	c) HIST approval curriculum changes involve changes to sequential courses starting with 6950, not new content courses	c) Unanimous approval
d) Graduate Commencement Speake Nomination(s)-Fall 2019 Ceremon		d) Dr. Walley-Jean will send both candidates' names to the President's office as Fall 2019/2020 Commencement Speaker recommendations.

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		professional background, and his recognition for teaching in CSU's College of Health. Dr. Fitzpatrick has not been contacted regarding his participation or availability as a commencement speaker. e) Academic Affairs wonders "how to	e) Committee will start to think about
e)	Discussion: Dual Credit (same programs) and Dual Master's Degrees (different program)	create a path for students to obtain different graduate degrees?" Ideally, dual degree students would be able to avoid taking <i>every</i> course for both programs. Currently, there is no policy that allows students to utilize credit from one degree program in a second degree program, even if a program will accept a completed course from a different program.	creating a Dual Credit policy for students to graduate with multiple graduate degrees. Dual Credit policy suggestion - Change "transfer credits" to "satisfy credits" for academic catalog. Allowing students an X amount of credits from one CSU degree program to satisfy credits needed in another CSU program.
		GAC will need to create a dual credit policy. Dual degrees will be a great recruiting tools and may reduce the number of cross listed courses.	Dual Master's Degree- Encourage program directors to collaborate with one another to create ways for students to obtain dual master degrees from different programs. Directors will need to keep in mind the fee differences between online vs in-class tuition.
		f) ~82% of CSU students completing exit surveys reported they were "planning to continue my education, but I am not yet enrolled."	f) Programs should think of ways to encourage CSU undergrads to enroll in to our graduate programs
f)	Discussion: Clayton State Undergraduate to Graduate Pipelines?	One suggestion: allowing CSU students with a certain GPA automatically be allowed to bypass some admission	

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g) December/January Meeting Dates?	process/requirement or be guaranteed an interview. Archival Studies may create a minor, called Information Studies, as a pipeline to the MAS program. MBA director meets with undergrad students in their classrooms to promote their program. g) Will there be GAC meetings in December and January? December meeting was original scheduled for the week of finals. January meeting was scheduled for the first weekday of Spring 2020 classes.	g) December 9 th meeting is cancelled, but all members must be available, that week, (via email or other forms of communication) for emergency committee discussions. Colleges will encourage their divisions to gather as much GAC business together for the November meeting to limit concerns in December. January 13 th meeting date will not change.
5) Announcements	a) Current status on Bridge Program? Currently there is no committee for the program and/or official policy. One concern- For Graduate level issues, not tied to a particular program, who is in charge of making decisions?	

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	b) Request for Summer Commencement	b) Psychology, and other programs, will
	ceremony.	send Dr. Walley-Jean a count of
	Proposal suggestion- Combine graduating	potential Summer 2020 graduates
	graduate and undergraduate Summer	
	students in to one ceremony	
	c) MAS is thinking of creating a tech	
	based "skills workshop" with self-guided	
	materials and monthly check-ins.	
	Potentially, a low cost/low effort way to	
	help students gain resume worthy skills.	
	This may be something to try on the	
	graduate level.	
	d) Program brochures are ready for	
	printing.	
	The email from Aise Cannon, regarding	
	the need for new brochures, was a request	
	solely for Admissions. Admissions wants	
	recruiting brochures, that are different from the Programs' brochures. The only	
	action required from individual programs	
	may be verifying the program	
	information.	
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	Over 500 students are enrolled in graduate	
	programs term. This is the highest	
	enrollment number to date.	
	Congratulations!	
Questions	None	
6) Adjournment		Adjourned at 2:47