

Graduate Affairs Committee Minutes
January 13, 2014

Members Present: Robert A. Vaughan, Jr. (Chair), Deborah Deckner, Elliot Krop, Craig Hill, Victoria Foster, Ali Dadpay, R. B. Rosenburg, Richard Pearce-Moses, Linda Nash, Susan Copeland, Patricia Smith, Ruth Caillouet (for Mari Roberts and Dennis Attick), and Celeste Walley-Jean.

Members Not Present: Tom McIlwain, Christopher Raridan, Jennell Charles, and Susan Ashford

Meeting called to order at 2:00 p.m.

The minutes from November 11, 2013 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes was made by Pearce-Moses, seconded by Copeland and approved by the Committee.

The Committee reviewed the Graduate Faculty applications listed below:

- Harold Neumeier (Ph.D.), College of Health (Associate) – recommendation to approve was made by Deckner, seconded by Smith, approved by the Committee.
- Winifred Newke (Ph.D.), College of Arts and Sciences (Affiliate – 3 years) – recommendation to approve was made by Smith, seconded by Deckner, and approved by the Committee.
- Charles Elfer (Ph.D.), College of Arts and Sciences (Full) – recommendation to approve was made by Walley-Jean, seconded by Deckner, and approved by the Committee

Dr. Deckner reviewed the graduate faculty workload policy proposal that will be sent to the Dean's Council for review. It was discussed that the metric would be applied year-round and would not necessarily be based on the faculty member's contract. The committee suggested that the language regarding committee membership be revised to include all of the graduate related committees. It was suggested that faculty members would not have to bank the time for more than one academic year. It was discussed by members that rather than the proposal being submitted as a proposed policy to the Dean's Council, it might be better received by that body if it was submitted as a guideline. The degree programs/departments would eventually be asked to submit their current policy. The School of Graduate Studies would review the current policies to see how each one differentiates from the guidelines. The departmental policies would be monitored annually to see where improvements or/and adjustments could be made so that each one would move closer to the recommended guidelines. Dr. Deckner will edit the document to include the proposed changes and present it

for final review at the next Graduate Affairs Committee meeting. The final document will be presented at a future Dean's Council meeting.

Drs. Deckner and Walley-Jean talked about the need for non-credit type requirements for the Psychology degree program. They are looking for ways to have all psychology students complete a comprehensive examination, but not require them to register/pay for another course. The comprehensive examination would be an additional examination that would give the department programmatic information and ensure the student's had a certain skill level. This examination would be different and in addition to the thesis or professional paper examination. A policy will be drafted and presented at the next meeting.

Mr. Pearce-Moses discussed the language for the suspension, termination and grades of "C" policies. There was concern that a student who had grades of "D" or "F" is not automatically dismissed from the degree program. Pearce-Moses will draft new language for the policy for review at the next meeting.

Meeting adjourned at 3:25 p.m.
Submitted by Elizabeth Taylor