

Graduate Affairs Committee Minutes  
October 20, 2014

Members Present: Robert A. Vaughan, Jr. (Chair), Sam Maddox, Elliot Krop, Craig Hill, Victoria Foster, R. B. Rosenberg, Richard Pearce-Moses, Tom McIlwain, Dennis Attick, Ali Dadpay, Jufang Qu, Susan Ashford, Patricia Smith, Susan Copeland, Jason Davis, and Celeste Walley-Jean.

Members Not Present: Mari Roberts, Christopher Raridan, Charles Elfer, Michelle Furlong, and Kelli Nipper

Meeting called to order at 2:00 p.m.

The minutes from September 8, 2014 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes was made by Foster and approved by the Committee.

The Committee reviewed the Graduate Faculty applications listed below:

- Barbara Lofton (Ph.D.), College of Health (Associate) – recommendation to approve was made by McIlwain, seconded by Dadpay, approved by the Committee.
- Annette Crew-Gooden (MSN), College of Health (Affiliate) – recommendation to approve for one year to serve on a thesis committee was made by McIlwain, seconded by Dadpay, approved by the Committee.
- Edna Kennedy (MSN), College of Health (Affiliate) – recommendation to approve for one year to serve on a thesis committee was made by McIlwain, seconded by Dadpay, approved by the Committee.
- Christina Grange (Ph.D.) - College of Arts and Sciences (Full) – recommendation to approve was made by Krop, seconded by McIlwain, approved by the Committee.

Dr. Walley-Jean began the discussion regarding the current Graduate Affairs Committee membership policy. Vaughan indicated he would get job/position descriptions for the graduate coordinator and graduate director positions. Several revisions were discussed by committee members. Dadpay indicated he would write the membership policy based on the committee's recommendations and present it at the November meeting.

Dr. Vaughan indicated the Graduate Faculty Workload Policy was well received by the Dean's Council except for the portion that discussed banking summer hours. Vaughan indicated that ultimately the Graduate Affairs Committee could

only send recommendations forward, but that policy decisions were within the purview of administration. The recommendations could be well received or denied by that group. Vaughan indicated he would confirm there were no additional edits from the Dean's Council regarding the policy and report his findings to the committee.

Dr. Ali Dadpay discussed the proposal for the addition of two concentrations for the MBA degree program (Human Resource Leadership, and Sports and Entertainment Management) and three graduate certificates in Accounting, Supply Chain Management, and International Business. A recommendation to approve the new concentrations and the graduate business certificates was made by Dadpay, seconded by Qu, and approved by the committee.

Dr. Foster read the College of Health's proposal for implementing GRE waiver criteria for MSN students. The committee felt the proposal was reasonable.

Dr. McIlwain indicated he needed a graduate course approved before the next Graduate Affairs meeting. The course is being reviewed by the College of Health curriculum committee and would be sent to the Graduate Affairs members for an electronic vote as soon as possible.

Dr. Maddox asked the committee if there was a policy on the number of undergraduate students who could sign up to take a graduate course. The course would be taught as a graduate course and is not cross listed. The committee members indicated they were unaware of any such policy.

The cross listing courses 3000 & 4000 with a graduate course was tabled for a future meeting.

Dr. Vaughan indicated the Graduate Hooding Ceremony would continue to be a standalone event. It would not be incorporated into a Commencement Ceremonies in the foreseeable future. He asked everyone to encourage their colleagues to attend this important graduate event.

Meeting adjourned at 3:25 p.m.  
Submitted by Elizabeth Taylor