Graduate Affairs Committee Minutes

October 15, 2017

Members Present: Robert A. Vaughan, Jr. (Chair), Grace Nteff, Marcy Butler, Josh Kitchens, Michael Dancs, Susan Copeland, Craig Hill, MeriBeth Stegall, Fran Norflus, Josh Meddaugh for Andrea Allen, Celeste Walley-Jean, Erin Nagel, Thomas McIlwain

Members Not Present: Mari Banks, Patricia Smith, Kelli Nipper, Emily Harbert, Charles Elfer, Dennis Attick

Guest: Stephen Schultheis

Meeting called to order at 2:00 p.m.

Dr. Schultheis explained to the committee Clayton State is undergoing SEVIS recertification, which allows us to issue I20s. SEVIS representatives asked for clarification on how we use our admission documents to discern accept/denied for each program. What do the programs require and what is the standard; are there cut offs or rubrics. Having this type of information available will satisfy SEVIS, allow someone to step in for you, but also allows us to stay in compliance with other entities.

The minutes from September 11, 2017 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes made by Kitchens and approved by the Committee.

The committee reviewed the graduate faculty applications below:

Dr. Carmen Harrison, College of Health (Associate): motion to approve by McIlwain, seconded by Stegall, approved by committee.

Dr. Latonya Santo, College of Health (Full): motion to approve by McIlwain, seconded by Stegall, approved by committee.

Dr. Demetrius Holiday, College of Health (Associate): motion to approve by McIlwain, seconded by Stegall, approved by committee.

The postmasters Family Nurse Practitioner certification program was presented by Dr. Grace Nteff. The certification was approved by the Board of Regents but we have never offered it because there were no faculty to teach the courses. It is a completely online program. The certificate will require at least 40+ credit hours and 585 clinical lab hours. We have relationships with Augusta University that will allow students to enter into their DNP program and we hope to be a feeder program for them. The motion to approve the postmaster’s certificate was made by Walley-Jean, seconded by Nagel, and approved by the committee.

Dr. Vaughan explained to the committee the hooding ceremony is now the Graduate Graduation Ceremony and is at 6 pm on Friday.

Erin Nagel explained to the committee the graduate program liaison would like to hear about any graduate related needs. Is there something the library can do to help with research and if there are subscriptions/books programs need? The library would be happy to develop a research boot camp/workshop to help new students.

Meeting adjourned at 2:40 p.m.

Submitted by Elizabeth Taylor