

**CLAYTON STATE UNIVERSITY**  
**Undergraduate Curriculum Committee (UCC)**  
**MEETING MINUTES**

**Date:** December 8, 2017  
**Presiding:** Anthony Giovannitti (chair)  
**Present:** Keith Driscoll, David Greenbaum, Joanna Harris-Worelds, Catherine Matos, Josh Meddaugh, Joan Taylor, Carol White, (Sen Rep), Jill Lane, Mark May (non-member, guest)  
**Not Present:** Shakil Akhtar (email-weather), Andrea Allen (traveling to mtg), Pearl Chang (medical leave), Ron Fuqua (email-weather), Deborah Gritzmacher (email-conflict), Byron Jeff (email-weather), George Nakos (email-conference), Adel Novin (college mtg ran late), Chris Ritter (email-unable to attend), Latrina Walden (no email), David Williams (no email) (Sen Rep)  
**Recorder:** Joanna Harris-Worelds

TOPIC	DISCUSSION	ACTION
<b>CALL TO ORDER</b>	<ul style="list-style-type: none"> <li>A. Giovannitti called meeting to order at 12:43p.m.</li> <li>• No motion to accept 11.10.17 minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Tabled 11.10.17 minutes approval due to no quorum</li> </ul>
<b>OLD BUSINESS</b> <b>Temp Secretary</b>	<ul style="list-style-type: none"> <li>• A. Giovannitti reminded committee that a temporary secretary will be needed for the January, February, and March meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• A. Giovannitti to request volunteers.</li> </ul>
<b>NEW BUSINESS</b>	<ul style="list-style-type: none"> <li>• A. Giovannitti requested Mark May to provide information for members present.</li> <li>• M. May explained the addition of advertising to satisfy and adapt to PACE; helps be more liberal. In real world, PR and advertising are no longer separate, hence its addition to fit what is being practiced in the media.</li> </ul>	<ul style="list-style-type: none"> <li>• No action.</li> </ul>
<b>ADJOURN</b>	Meeting adjourned at 1:00p.m.	

**Next Meeting:** Friday, January 12, 2018 at 12:30p.m.      Location UC260