

**CLAYTON STATE UNIVERSITY**  
**Undergraduate Curriculum Committee (UCC)**  
**MEETING MINUTES**

**Date:** April 6, 2012  
**Presiding:** Tatiana Krivosheev (chair)  
**Present:** Gail Barnes (non-member), Christian Barrientos, Valecia Carter, Caroline Clower (non-member), Lisa Eichelburger (non-member), Michelle Furlong (non-member), Barbara Goodman (non-member), Rebecca Gmeiner, Joanna Harris, Christy Hicks (non-member), Susan Hornbuckle, Kathryn Kemp (from Faculty Senate), David Ludley, Lois Manning-Burke (non-member), Mark May (non-member) Rafik Mohamed (non-member), George Nakos, Ken Nguyen, Howard Ralph (co-chair), Chris Raridan, Adam Tate (non-member), Joan Taylor, Susan Tusing (non-member), Robert Vaughan  
**Not Present:** Michael Dancs (from Faculty Senate), David Furman, Khedija Gadhoun, Charlie Harris (for Jeanette Celeste Walley-Jean), Adam Kubik, Dina Swearngin  
**Recorder:** Joanna Harris

TOPIC	DISCUSSION	ACTION
<b>CALL TO ORDER</b>	<p>T. Krivosheev called meeting to order at 2:33p.m.</p> <ul style="list-style-type: none"> <li>• R. Vaughn advised and announced to the committee about that program coordinates are verifying / updating degree / programs requirements for the catalog that are due by June. Any approvals will be presented during May meeting, if not a special UCC meeting may need to be called for approvals.</li> <li>• Motion to accept 3.2.12 minutes</li> </ul>	<ul style="list-style-type: none"> <li>• 3.2.12 minutes approved</li> </ul>
<b>OLD BUSINESS Honors Proposal HUMN2101</b>	<ul style="list-style-type: none"> <li>• A. Tate explained that a problem existed with honors classes due to AP/CLEP credit and created HUMN 4800. This course is a problem with some majors requirements. Request to revive HUMN2101 – previously part of core. Place in Area C2 and add a fine arts component to seminar; non-honors option possible. To be offered every fall for honors students.</li> <li>• Question: Would we keep 3101 and offer both classes?</li> <li>• Response: 3101 is deactivated.</li> <li>• Question: Reason for deactivation?</li> <li>• Response: 2101 became 3101. Might be reactivated— has not been taught in several years. Reason for 2101 is core has 1000 or 2000 course designation.</li> <li>• Question: 3101 and 2101 would be equivalent courses?</li> </ul>	<ul style="list-style-type: none"> <li>• No committee motion made to table; proposal “dead”— not viable to move forward. New course proposal is needed with new number and possibly revised course title and description, which is similar to other core courses at USG institutions especially if at one with high transferring rate to CSU.</li> </ul>

	<ul style="list-style-type: none"> <li>• Response: No, 2101.</li> <li>• Concern if returning students already have credit if state 3101 is equivalent to 2101.</li> <li>• Question: What is the proposed solution?</li> <li>• Response: 3101 would need to be deactivated. Then are they equivalent courses.</li> <li>• Question: Are the descriptions different? Why not create a new course number?</li> <li>• Response: Since 2101 number was present, keep it, and change the course description.</li> <li>• Response: Not a good idea to keep number and title and change the description.</li> <li>• Response: The title and the description are different.</li> <li>• Response: Cannot keep the course number. Needs a new number.</li> <li>• Then this would need to go to the Gen Ed Council.</li> <li>• Question: Are there any similar core courses at other institutions that can be used here?</li> <li>• Response: CSU should try to use similar course at other schools where we receive high numbers of transfer students for easier transfer.</li> <li>• Need to change the course number and determine if another USG institution has a similar course in place. Minor changes would ease small problems with course.</li> <li>• Question: Will this be resubmitted as a new course proposal?</li> <li>• Response: Yes, unless reactivating a previous course.</li> <li>• Course proposal tabled.</li> </ul>	
<p><b>NEW BUISNESS</b>  <i>Natural Sciences</i>  <b>Proposals: B.S.</b>  <b>Biology Program</b>  <b>Directed Electives</b>  <b>Offerings</b>  <b>FOSC1101</b>  <b>FOSC3101</b></p>	<ul style="list-style-type: none"> <li>• M. Furlong explained that natural and social sciences are collaborating for a future baccalaureate program; currently creating a social studies concentration, so BIO and CJ graduates will have stronger backgrounds in law enforcement and forensic techniques. Propose a change to allow courses in Biology curriculum. Code designation from Albany University – FOSC. Chemistry majors can already take courses with advisory approval as electives, but biology is restrictive for electives. Present two new courses FOSC 1101 and</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals and directed electives change.</li> </ul>

	<p>3101 as options for electives.</p> <ul style="list-style-type: none"> <li>• FOSC 1101 borrows from another course but more science oriented; intro to forensics.</li> <li>• FOSC 3101 is a lab techniques course; varies on instructor; collaborate with USACIL to use equipment, teach specific subjects, educational resource. Need a new building and equipment to be self-sufficient. Openness of course due to resource constraints.</li> <li>• Question: If instructor topics vary, could a student take it more than once to receive credit?</li> <li>• Responses: It would be hard to track. Maybe. As program grows, then course could evolve. Course is a directed elective only. If another subject, could set up internship at USACIL for additional training.</li> <li>• Response: Course doesn't lend to a special topics course. Want to avoid if possible.</li> <li>• Motion to approve course proposals of FOSC 1101 and FOSC 3101 and change in directed electives.</li> </ul>	
<p><i>Natural Sciences Proposals:</i>  <b>Modification of Program Requirement CHEM3202</b></p>	<ul style="list-style-type: none"> <li>• Representative explained new course CHEM3202 as a biochemistry course. After teaching CHEM4202 have recognized need to separate for student benefit. CHEM3202 geared towards biology students and CHEM4202 geared toward chemistry, pre-med, and pre-pharm students. CHEM3202 is more board bio-chem than CHEM4202. Offer CHEM4202 each semester; would substitute one of those times with CHEM3202; therefore offering one bio-chem course per semester.</li> <li>• Question: Would a student need to take both courses?</li> <li>• Response: No, not for credit. In Bio curriculum, it would stipulate either not both. In Chem, it would only be 4202.</li> <li>• Clarification: If you had 3202 could not take 4202; if you had 4202 could not take 3202 (for credit). Students need to see this statement.</li> <li>• A student already having CHEM3202 would need to take CHEM4202 if going onto bio-chem two since CHEM4202 is a pre-req.</li> <li>• Both courses would count towards GPA, but only one for credit. One grade does not replace other grade. If</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposal with clarifications.</li> </ul>

	<p>more clarity is provided, the more helpful.</p> <ul style="list-style-type: none"> <li>• Motion to approve course proposal of CHEM 4202L with clarifications to course description, which is not obvious yet.</li> </ul>	
<p><i>Natural Sciences Proposals:</i> <b>CHEM4202L</b></p>	<ul style="list-style-type: none"> <li>• Representative explained a change is needed to the course catalog of CHEM3202 as a prereq for CHEM4202L. The prereq would give the background needed for lab; lab skills are the same for all the prereq; the didactic approaches are different.</li> <li>• Motion to approve a change to the course catalog CHEM4202L prerequisites with addition of CHEM3202.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved prerequisite change.</li> </ul>
<p><i>Natural Sciences Proposals:</i> <b>Minor in Physics</b> <b>ASTR3010</b> <b>PHYS4222</b></p>	<ul style="list-style-type: none"> <li>• Representative explains that a minor in physics would be attractive for chemistry, math, computer science majors, and pre-engineering students wanting extra physics classes before transferring. Minor is 18 credit hours and 10 hours beyond the 2212L lab sequence.</li> <li>• Two new course proposals that count towards physics minor: ASTR3010 and PHYS4222</li> <li>• PHYS4222 is a housekeeping issue and necessary since proposing minor; is the same as CHEM and BIOL existing courses.</li> <li>• Motion to approve course proposals of ASTR3010 and PHYS4222, and physics minor.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals and physics minor.</li> </ul>
<p><b>REMINDER ABOUT COURSE PROPOSALS</b></p>	<ul style="list-style-type: none"> <li>• Please use library to help construct course proposals if library needs to order new material to support the course; prefer not to rely on interlibrary loans to solely support courses.</li> </ul>	
<p><i>Visual and Performing Arts:</i> <b>Prefix / Prereq Changes</b></p>	<ul style="list-style-type: none"> <li>• S. Tusing explained that the committee approved a music curriculum revision earlier and the MUSC prefix may not be the most appropriate; requesting approval to change MUSC to DANC. The prefix also helps with future dance minor.</li> <li>• For MUSC3310, there was a mistaken omission of MUSC1012 as a prereq.</li> <li>• Motion to approve course title change and addition of prereq.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved corrections.</li> </ul>
<p><i>Visual and Performing Arts:</i></p>	<ul style="list-style-type: none"> <li>• S. Tusing explained the BOR approved a new art minor and entered into catalog with this course in catalog but</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposal and not remove ART2001 from catalog.</li> </ul>

<b>ART3001</b>	<p>did not exist. Need to rectify problem to have this as a course. ART3001 would replace ART2001 with the addition of a research component. Art minor students could choose course and provide an upper level course.</p> <ul style="list-style-type: none"> <li>• Question: If a student transfers and has 2001, would it satisfy the 3000 level?</li> <li>• Response: Would not have to remove 2001, but no requirement. It could be an elective.</li> <li>• Question: What would we do with 2001 as a credit? Is the title the same?</li> <li>• Response: No, title different. We could keep 2001 in catalog and offer as an elective but do not have enrollment to offer both courses.</li> <li>• Motion to approve new course proposal of ART3001 and keep ART2001 in catalog.</li> </ul>	
<b>Visual and Performing Arts: Communication and Media Studies (CMS) Curriculum</b>	<ul style="list-style-type: none"> <li>• S. Tusing explained that there are revisions to the course curriculum and the major change is the addition of three new concentrations for the CMS degree. The concentrations help students with career goals and opportunities.</li> <li>• Motion to approve nine new course proposals for CMS curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals.</li> </ul>
<b>STATEMENT</b>	<ul style="list-style-type: none"> <li>• Need a formal / new action form for BANNER to recognize and trigger concentration approvals. It would be helpful to send a memo specifically asking for concentration programming in BANNER. Minors move to BOR and do not necessarily apply.</li> </ul>	
<b>Criminal Justice: Forensic Studies concentration CRJU4150 CRJU4301 FRST4500 FRST3800</b>	<ul style="list-style-type: none"> <li>• R. Mohamed explained the Dean requested to explore a possibility in developing a curriculum in forensic studies to attract students. Developed a forensic studies curriculum difference from forensic sciences curriculum. Proposing to add a concentration in CJ degree program that has three other concentrations to help students address their interests. Currently have 250+ CJ majors and expect no problems with concentration area; have survey data to support. Added a faculty member to assist with this concentration.</li> <li>• New courses are CRJU4150, CRJU4301, FRST4500, and FRST3800; FRST helps differentiate the FOSC and</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals with corrections and concentration area.</li> </ul>

	<p>more generic CJ courses. A fourth course proposal will be submitted in the future.</p> <ul style="list-style-type: none"> <li>• Concern: In the course proposal, a specific faculty name is stated within documents.</li> <li>• Response: There are other faculty and individuals that could step up to teach the courses as a part-time faculty rather than being full-time.</li> <li>• Motion to approve new course proposals of CRJU4150, CRJU4301, FRST4500, and FRST3800 with corrections to CRJU4150 specifically library holdings, and Forensic Studies concentration.</li> </ul>	
<p><b><i>Political Science Curriculum:</i></b>  <b>African American Politics concentration</b>  <b>POLS3388</b></p>	<ul style="list-style-type: none"> <li>• Mohamed explained the need to how to make the program better and specific to students; desire to attract new students; have success with African American politics classes with high enrollment and students expressing more interest. Proposing to add an additional concentration area to three current POLS concentrations. Currently offer enough areas of African American political ideas to support a separate concentration with the exception of the new course proposal—POLS3388.</li> <li>• Question: What are the other concentrations?</li> <li>• Response: American Politics, Comparative Politics and International Relations, and Law and Society</li> <li>• Motion to approve new course proposal of POLS3388 and African American Politics concentration.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals and concentration area.</li> </ul>
<p><b>ENGL1102</b></p>	<ul style="list-style-type: none"> <li>• B. Goodman explained that ENGL1102 is required for all CSU students and CSU is one of the university in the USG system that do not require a C or better to get out of ENGL1102. Academic Council of English, who reports to BOR, had recommended a C or better in order to graduate. Currently, require freshman comp to have a C or better and desire ENGL1102 to have the same stipulation.</li> <li>• Request ENGL1102 to be added to the list of courses exempted from requiring a final exam since the course relies on a portfolio of writing, which better reflects academic work than an exam. This does not prevent an instructor from giving a final exam.</li> <li>• Question: What happens to students who move on with</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course description modification.</li> </ul>

	<p>a D in the course?</p> <ul style="list-style-type: none"> <li>• Response: Students are grandfathered in until Fall 2012.</li> <li>• There's a problem of transfer students passing the course but cannot write. Would like to see a course that would address this issue in the future; however there are some issues with transfer students and finances.</li> <li>• Question: Does the final exam count as class time?</li> <li>• Response: Still meeting since students are working on portfolio. Exam time is not class time just do not want requirement.</li> <li>• Motion to approve course description modification for ENGL1102.</li> </ul>	
<b>HFMG Program Curriculum change</b>	<ul style="list-style-type: none"> <li>• M. Poudevigne explained that HLTH3110 will no longer be offered to HFMG students. Propose to replace HLTH3110 with MGMT3520 or MGMT4102 that has similar content as HLTH3110.</li> <li>• Motion to approve MGMT3520 or MGMT4102 as replacement electives for HLTH3110.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course replacement.</li> </ul>
<b>BSDH Completion Program Modification DHYG3101 DHYG4500</b>	<ul style="list-style-type: none"> <li>• G. Barnes explained that these proposals are a continuation from the previous program modifications. There are several changes: 1<sup>st</sup> – replace HCMG4901 with DHYG4100; 2<sup>nd</sup> – replace HSCI3520 with DHYG3101; 3<sup>rd</sup> – delete DHYG4320 and DHYG4420 as a degree requirement and maintain as electives since content is incorporated into DHYG3101; 4<sup>th</sup> add upper division elective option; 5<sup>th</sup> – addition of DHYG3101 to prepare hygienists to work with newer technology; 6<sup>th</sup> – addition of DHYG4500 to give hygienists more employment options.</li> <li>• Motion to approve new courses of DHYG3101 and DHYG4500, deletion of course requirements, and replacement of new courses with previous courses.</li> </ul>	<ul style="list-style-type: none"> <li>• Approved course proposals and program changes.</li> </ul>
<b>ADJOURN</b>	Meeting adjourned at 3:51p.m.	

**Next Meeting:** May 4, 2012 at 12:00p.m. University Center (UC) Room 260