

CLAYTON STATE UNIVERSITY
Undergraduate Curriculum Committee (UCC)
MEETING MINUTES

Date: March, 2016 **KEY: C = Comment; R = Response; Q = Question**
Presiding: Richard Singiser (Chair)
Present: Andrea Allen, Augustine Ayuk, Larry Booth, Pearl Change, Ron Fuqua, Anthony Giovannitti, Rebecca Gmeiner, David Greenbaum
 Kathryn Kemp, Jill Lane, Judy Ruvalcaba, David Williams, Dina Swearngin, Kara Mullen
Recorder: Dee Tanner (Secretary)
Guest(s): Scott Stegall, Susan Tusing, Karen Young (Model UN), Mara Mooney, Emily Harbert

TOPIC	DISCUSSION	ACTION
CALL TO ORDER	Rich called meeting to order at 12:02 p.m.	
OLD BUSINESS	<ul style="list-style-type: none"> March 18th 2016 meeting minutes approved. 	<ul style="list-style-type: none"> Minutes were unanimously approved with minor editorial changes- last names misspelled.
NEW BUSINESS		
<i>Provost Office- Degree Works Changes</i>	<ul style="list-style-type: none"> <u>Approval Requested: Additional Course Number Sequences for Existing Courses Proposal:</u> There are several courses in the Undergraduate Catalog that require students to take multiple times up to a maximum number of credits. This presents an issue in terms of financial aid because the transcript will show the course more than once and therefore it is not considered eligible for financial aid. To prevent this issue, we are requesting that academic programs create additional sequential course numbers for the same course. Number sequences will be added to existing courses that are designated as repeatable in the Undergraduate Catalog. 	<p>Q= Why is this suddenly an urgent matter? R= It is in the best interest of the students due to federal aid guidelines that must be followed. Q= Will there will be issues with this re: variable credit courses? R= Variable credit courses will also have specific sequential numbers as well.</p> <ul style="list-style-type: none"> Motion approved unanimously. Second reading waived
<i>Jill Lane</i>		
<i>Health Care Management- Scott Stegall</i>	<ul style="list-style-type: none"> <u>Second Reading: B.S. in Health Care Management Curricular Changes-</u> the proposal is to make pre-requisite changes based on the recommendations from the AUPHA certification (accreditation) team reviewing the HCMG program in 2009. 	<ul style="list-style-type: none"> Proposal was discussed at the last meeting. Jill Lane reported back to the committee that discussion re: MATH 1231- concerns that this course cannot be added as a pre-requisite in an upper division, was a non-issue.

<p><i>College of A&S- Required Degree Works Changes</i></p>	<ul style="list-style-type: none"> • <u>Psychology 4490 & 4500</u>: Just approved the proposal that required degree works changes. No need to vote on these changes. 	<ul style="list-style-type: none"> • Motion approved unanimously. • Second reading waived
<p><i>Dual Degree Program with Ga. Tech</i></p>	<ul style="list-style-type: none"> • <u>Proposal for a Dual Degree Program with Ga. Tech</u>- Through an agreement between Clayton State University and Georgia Institute of Technology, students who wish to study engineering may begin their undergraduate program at Clayton State University and later transfer to Georgia Institute of Technology through the Dual Degree Engineering Program. This program was discussed at the March meeting. However, changes have been made after discussion in last meeting. Changes include: 1) Linear Algebra is added a pre-requisite. 2) An ECON course was added as recommended for Area F. 	<ul style="list-style-type: none"> • Motion passes unanimously. • Second reading waived.
<p><i>Social Sciences- Mara Mooney</i></p>	<ul style="list-style-type: none"> • <u>Proposal to create two Directed Studies courses in the Criminal Justice Program</u>: CRJU 4900 Directed Study I and CRJU 4903 Directed Study II. Currently, criminal justice majors who need directed studies courses are either registered in a Special Topics CRJU 4800 course, or are registered in the POLS Directed Study course and a course substitution is done. The CRJU faculty requested two CRJU Directed Studies courses because the program contains many students who already work in law enforcement and are not able to complete an internship due to unorthodox work schedules. 	<p>C= These students would be able to take both CRJU Directed Studies courses in lieu of the two-semester internship option. Because CRJU 4901 and CRJU 4902 are already assigned as Internship I and II courses, we chose CRJU 4903 as the second Directed Study course.</p> <ul style="list-style-type: none"> • Motion passes unanimously. • Second reading waived.
<p><i>Teacher Education</i></p>	<ul style="list-style-type: none"> • <u>Proposal to remove pre-reqs SCI for 3120, 3130 & 3140</u>: Request to remove pre-reqs for these courses as they are already being taught as independent courses. Students are manually registered for these courses by faculty and this will 	<p>Q= what will stop students in other majors taking these courses if there is no pre-req? R= There is a major restriction and students have to be manually registered for the course already.</p>

<p><i>Social Sciences, Mara Mooney & Karen Young</i></p>	<p>because in music ensemble courses, all participants must demonstrate a minimum level of musical competency in order for each individual and the group to be academically and musically successful. Completion of the audition requirement will be documented through a music audition restriction that will be added to Banner and maintained by the VPA Chair.</p> <ul style="list-style-type: none"> • <u>Reactivation of MUSC 4800</u>: Proposal to reactivate MUSC 4800, with the addition of an asynchronous instruction option. Because the course may be repeated for credit, we are adding “I” to the MUSC 4800 course title and are submitting BAFs for new courses MUSC 4801 and 4802 (Selected Topics II and III) for compatibility with Degree Works. • THEA 3920, THEA 3930, THEA 3940: Independent Study courses are available for other majors, and we would like to offer this option for theatre students as well. These courses may be used as Performing Arts Electives in the BA-Performing Arts program. • <u>THEA 0890</u>: This will be a required course in the BA-PA theatre concentration, similar to Music Convocation (MUSC 0890), a NASM-required course under the BA-PA concentrations in Music/Music Education. Students will be required to take 6 semesters of this course. Transfer students will be required to take a semester of Theatre Lab for every 20 course hours remaining in the degree. • <u>Rotation of Model UN Courses</u>: The Department of Social Sciences has been regularly offering Model U.N. courses since 2012 (and prior to that, in 2006 & 2007). Currently, the Department of Social Sciences rotates between offering SOCI 4800 and SOSC 4800 Special Topics courses for our Model U.N. program. Since Special Topics courses are not intended to be used for courses that are routinely and frequently offered, we propose to convert the Model United Nations courses to designated courses. We propose to create a rotation of Fall and Spring Model U.N. courses: SOSC 4010 – offer in Fall 2016 – Model United Nations Phase Ia SOSC 4011 – offer in Spring 2017 – Model United Nations Phase IIa 	<p>Q= Where does this fit in with the sociology degree? R= Upper division elective Q= How many times can they attend the Model UN and does it benefit them to do repeat trips? R= It depends on the student and their finances, but up to 8 times. Yes, it does benefit the student as each conference is different. Q= On average, how many times do students normally attend? R= 4 times on average because it can be expensive and funding is limited. Q= Do you know how much credit is being offered at other universities for this experience as an elective?</p>
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	<p>SOSC 4020 – offer in Fall 2017 – Model United Nations Phase Ib SOSC 4021 – offer in Spring 2018 - Model United Nations Phase IIb</p> <p>SOSC 4030 – offer in Fall 2018- Model United Nations Phase Ic SOSC 4031 – offer in Spring 2019 - Model United Nations Phase IIc</p> <p>SOSC 4040 – offer in Fall 2019 - Model United Nations Phase Id SOSC 4041 – offer in Spring 2020 - Model United Nations Phase IId Repeat the rotation starting in Fall 2020.</p> <ul style="list-style-type: none"> • Proposal to create a rotation for Sociology students are eligible to attend Model UN more than once. 	<p>R= Other schools also offer 3-4 hours of elective credit.</p> <ul style="list-style-type: none"> • Motion passes unanimously. • Second reading waived.
<i>Upcoming Meeting Reminder</i>	<ul style="list-style-type: none"> • Next Meeting: April 15th at noon. 	
ADJOURN	<ul style="list-style-type: none"> • Meeting adjourned at 12:40 p.m. by Chair 	