

CLAYTON STATE UNIVERSITY
Undergraduate Curriculum Committee (UCC)
MEETING MINUTES

Date: September 8, 2017 **KEY: C = Comment; R = Response; Q = Question**
Presiding: Anthony Giovannitti (chair)
Present: Andrea Allen, Josh Meddaugh, Carol White, Adel Novin, George Nakos, Ron Fuqua, Joanna Harris-Worelds, Deborah Gritzmacher, Latrina Walden, Byron Jeff, Keith Driscoll, Shakil Akhtar, Joan Taylor, David Greenbaum, Catherine Matos (Sen Rep), David Williams (Sen Rep), Celeste Walley-Jean (Sen Chair, non-member), Brian Amsden (non-member), Adam Tate (non-member), Jill Lane
Not Present: Pearl Chang, Chris Ritter
Recorder: Joanna Harris-Worelds

TOPIC	DISCUSSION	ACTION
CALL TO ORDER	A. Giovannitti called meeting to order at 12:30p.m. <ul style="list-style-type: none"> • Motion to accept 8.9.17 minutes 	<ul style="list-style-type: none"> • 8.9.17 minutes approved
ANNOUNCEMENTS	<ul style="list-style-type: none"> • C. Walley-Jean addressed UCC and requested copy of a UCC Policies & Procedures Handbook (operating guidelines and processes) by the end of the academic year. • A. Giovannitti reviewed UCC D2L set-up and organization. 	
OLD BUSINESS HUMANITIES History Major Course Deletions <ul style="list-style-type: none"> • HIST 3150, 3215, 4010, 4120, 4130, 4200, 4350 Course Modifications <ul style="list-style-type: none"> • HIST 3130, 3140, 3240, 4150, 4250 New Courses <ul style="list-style-type: none"> • HIST 3170, 3180, 3280, 3285, 4150, 4160 	<ul style="list-style-type: none"> • A. Tate explained communication initiated with Advising and Retention to simplify major. In 2009 there were concentrations added, however many transfer students were not enrolling. Changes in response to SACS data and course content imbalances. The special topics course was frequently being used to make-up content deficiencies in courses and a better structure needed. The History major revisions were necessary to streamline major, allow better advisement, students to take minors, and assist transfer students to complete degrees. • Q: What is the expected enrollment (in minors)? • R: Half of students that have minors as were secondary edu majors; did not have required GPA to continue in major. • Motion to approve course deletions. • Motion to approve course modifications. • Motion to approve new courses. 	<ul style="list-style-type: none"> • Approved course deletions unanimously and required second readings waived. • Approved course modifications unanimously and required second readings waived. • Approved new courses unanimously and required second readings waived.

<p>Modification to Program</p> <ul style="list-style-type: none"> History Major <p>Catalog Changes</p> <ul style="list-style-type: none"> BA in History 	<ul style="list-style-type: none"> Motion to approve modifications to History Major program. <ol style="list-style-type: none"> Delete tracks: Southern studies, world cultures and public history, and archival studies Move HIST 3010 to upper division US history core and modify course title Change major course requirements in World History from 3 to 4 level courses Delete HIST 3150, 3215, 4010, 4120, 4130, 4200, 4350 Add HIST 3170, 3180, 3280, 3285, 4150, 4160 Update course descriptions to HIST 3130, 3240, 4010, 4250 Motion to approve course catalog changes. <ol style="list-style-type: none"> Eliminate 5 concentrations or minor in other disciplines Adjust upper division major requirements from 12 to 9 Move HIST 3010 from upper division major to required upper division US history core Modify HIST 3010 course title Addition of proposed new courses Deletion of stated courses Change required upper division World History core from 9 to 12 hours Name change in HIST 3240 Change language of upper division major concentration 	<ul style="list-style-type: none"> Approved program modifications unanimously and required second readings waived. Approved catalog updates unanimously and required second readings waived.
<p>VISUAL AND PERFORMING ARTS</p> <p>Course Deletions</p> <ul style="list-style-type: none"> CMS 4810; COMM 3015, 4210 <p>New Courses</p> <ul style="list-style-type: none"> CMS 3700, 4650; COMM 3600, 4020, 4600 <p>Modification of Program</p>	<ul style="list-style-type: none"> B. Amsden explained previously film concentration changed to a separate program and there were no other concentration areas. Described how the three new concentrations were developed. Q: Will faculty experienced in social justice teach courses? R: Various faculty will address non-profit, political, and basic education. Taught from media aspect vs power dynamic; exposing students to subject but not depth. There has been content discussion with communication faculty. Motion to approve course deletions. Motion to approve new courses. Motion to approve three new concentrations in Communication and Media Studies program. <ol style="list-style-type: none"> Media Design and Production 	<ul style="list-style-type: none"> Approved course deletions unanimously and required second readings waived. Approved new courses unanimously and required second readings waived. Approved new concentrations unanimously and required second readings waived.

<ul style="list-style-type: none"> • Communication and Media Studies • Corporate Communication Minor • CMS Major/Minor 	<p>2) Organizational and Corporate Communication 3) Advocacy and Social Justice</p> <ul style="list-style-type: none"> • Motion to approve three courses CMS 3340, 4610, 4650 as options within Corporate Communications minor. • Motion to approve CMS Major/Minor program modification by adding ENGL 3900 as alternative to taking CMS Writing Assessment. 	<ul style="list-style-type: none"> • Approved course additions to minor unanimously and required second readings waived. • Approved course as writing assessment alternative unanimously and required second readings waived.
<p>Social Sciences</p> <p>Course Modification</p> <ul style="list-style-type: none"> • POLS 4490 	<ul style="list-style-type: none"> • J. Meddaugh explained student legislative internship taken through GSU and for CSU students it is not feasible to do internship due to hours required at Capitol plus additional course hours. Department desires to change POLS 4490 internship to a variable credit hour course as it allows students more flexibility for internship hours and taking other courses. • Q: Can a student take the course 2-3 credit hours in the course or more than once? • R: Yes. • C: Foresee financial aid difficulties if a student takes more than once; suggest to add a sequence for each time taken such as POLS 4490, POLS 4491, POLS 4492. • C: Currently, POLS 4491 is an active course as a practicum, but should have been deleted previously. • A. Giovannitti suggested table course modification for course sequencing and finalize deletions in Banner. 	<ul style="list-style-type: none"> • Tabled course modification.
<p>NEW BUSINESS</p>	<ul style="list-style-type: none"> • A. Giovannitti opened discussion for UCC March meeting; either before or after Spring Break (3/2 or 3/16). • Motion to approve March 16, 2018, the Friday following Spring Break as the UCC March meeting. • A. Giovannitti introduced using Blackboard Collaborative for members to attend meetings remotely. Currently searching for rules in Faculty Handbook. Future discussion held via Discussion thread on D2L. • J. Lane further explained to committee about emails sent regarding falsified military orders and how approved leave impacts courses. 	<ul style="list-style-type: none"> • Approved March 16, 2018 as UCC meeting.
<p>ADJOURN</p>	<ul style="list-style-type: none"> • Meeting adjourned at 1:14p.m. 	

Next Meeting: Friday, October 13, 2017 at 12:30p.m. University Center (UC) Room 260