



FACULTY AFFAIRS COMMITTEE

Chair: Jim Braun. Recorder: Richard Pearce-Moses. Members: Victoria Foster, Craig Hill, Kara Mullen, Muhammad Rahman, Keisha Tassie, David Williams.

VIRTUAL MEETING : 3 OCTOBER 2011 MINUTES

Jim Braun proposed a change to the Student Handbook to clarify that a student requesting a hardship withdrawal from one course do not have to withdraw from all courses.

404.02 Hardship Withdrawal

Students who experience an unexpected event or circumstance beyond their control that directly interferes with their ability to continue to make satisfactory progress in class(es), such as serious illnesses or unexpected major life events, may petition the Dean of their major for a hardship withdrawal. In order to be considered for a hardship withdrawal, the student must have been passing the course at the time that the emergency or other hardship arose and notify his or her instructors or other University officials about the hardship situation as soon as possible after it arose (per University and BOR policy, —passing (defined as a grade of D or above)). Hardship requests that are not filed in a timely manner are subject to denial even if the student was passing and the hardship was legitimate. Students who attend class through the end of a term and complete all course requirements (i.e. final project or exam) are not eligible for hardship withdrawal. Faculty will be required to attest to the passing status of all students requesting a hardship withdrawal. The faculty and dean may request documentation of the hardship. While the University will normally assume that the hardship will necessitate a withdrawal from all courses, the Dean will consider special situations on a case by case basis.

Voting yes:

Braun, Pearce-Moses, Hill, Mullen, Tassie, Williams, Foster.