

The Faculty Senate met on Thursday, October 28 from 11:15 AM-12:30 PM. The minutes from the previous meeting were approved and may be viewed at:

<http://adminsivices.clayton.edu/provost/FacultySenate/minutesdefault.htm>

Regular Reports:

#### President Hynes

1. Our new Laboratory Annex Building has officially been named (L.A.B.)
2. A brief discussion of the recent AJC article on graduation rates – it was noted this article was based upon a cohort that had entered CSU in 2003 and may not reflect new initiatives
3. Re-asserted the need for branding of CSU, including our caring faculty
4. Announced the receipt of a signed agreement from Dr. Crafton to stay on as our permanent Provost and Vice President of Academic Affairs
5. Announced the facilities master planning meetings on Nov. 3 from 1-4 PM in CE 101

#### Academic Affairs (Provost Crafton)

1. There will be further study into the changing of the scheduling matrix (possibly to a MW/TR class schedule, reserving Fridays and Saturdays for 3-hour class meetings) – this will be included in our master plan
2. At some point in the near future the activity hour may be removed from our overall schedule
3. An undeclared major may be created, and Academic Affairs has no objection; however it was noted that a centralized advisement center will be needed
4. A significant amount of work is ongoing regarding due process issues, including grade appeals, disruptive student, sexual harassment – most of these are in section 400 of the faculty handbook although some are in section 200. Policies must be made to agree with one another
5. The salary study is ongoing, and recommendations may be ready by the end of this term
6. Strategic planning initiative is ongoing, although not as far along as facilities master planning. Recommendations include engaging the immediate communities, initiatives to serve transfer and non-traditional student populations, designating some programs as “Programs of Distinction”
7. The Promotion and Tenure ad hoc revision committee is continuing its work to better balance the portfolio and evaluation
8. The office would also be looking into advisement load inequities

#### Senate Standing Subcommittee Reports

1. Academic Policy Committee
  - i. the SACS Substantive Change policy was discussed and approved by the entire Senate – that policy can be found at the following link: [SACS Substantive Change Policy](#)
  - ii. A brief discussion regarding creating an electronic means for students to declare a minor through the DUCK (similar to the means used to declare a major)

## 2. Faculty Affairs Committee

- i. Discussion of Faculty Handbook [Section 413](#) & [CPR Template](#) (follow links for those sections)
- ii. Clarification requested regarding the term “external reviewer” in the CPR policy (Section 413.03) – while it is not explicitly stated in that section the meaning is “from outside the University”
- iii. FAC moved to accept the noted changes to Section 413 of the Handbook and the CPR template – this was accepted by the Senate.

### New Business:

1. Discussion of new language to be added to the Faculty Bylaws to allow electronic voting. See proposed amendment language [here](#).
2. After a clarification of what a “working day” means, these bylaw changes were approved by the Senate – it will be brought before 2 subsequent meetings of Senate and then to the Full Faculty for vote.

The meeting adjourned at approximately 12:30 PM.

### Members Present

Anthony Giovannitti; Antoinette Miller; Barbara Musolf; Betty Lane; Cathy Jeffrey; David Williams; Gail Barnes; James Keebler; Judith Ogden; Junfeng Qu; Ron Jackson; Rosemary Fischer; Scott Butterfield; Terri Summers

### Non-Members Present

Tim Hynes, Robert Vaughan, Micheal Crafton