Graduate Affairs Committee Minutes

January 14, 2013

Members Present: Robert A. Vaughan, Jr. (Chair), Patricia Smith, Tom McIlwain, Betty Lane, Ken Nguyen, Celeste Walley-Jean, Richard Pearce-Moses, Deborah Deckner, Linda Nash, William Hong, Craig Hill, Ali Dadpay, David Williams, and R. B. Rosenburg.

Members Not Present: Lynn Stover and Mari Roberts

Guest: Anthony Giovannitti

Meeting called to order by Dr. Vaughan at 2:00 p.m.

The minutes from December 13, 2012 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes without any changes was made by Nash, and approved by the Committee.

* Ron Barden (Ph.D.), College of Business (Affiliate) – recommendation to approve was made by McIlwain, seconded by Nash, and approved by the Committee.
* George Bullard (Ph.D.), College of Business (Affiliate) – recommendation to approve was made by Dadpay, seconded by McIlwain, and approved by the Committee.
* Anthony Stinson (Ph.D.), College of Information and Mathematical Sciences (Associate) – recommendation to approve was made by Pearce-Moses, seconded by Hong, and approved by the Committee.
* Christa Hardy (Ph.D.), College of Information and Mathematical Sciences (Affiliate) – recommendation to approve was made by Pearce-Moses, seconded by Dadpay, and approved by the Committee.
* Ron Jackson (Ph.D.), College of Arts and Sciences (Affiliate) – recommendation to approve was made by McIlwain, seconded by Smith, and approved by the Committee.
* Benjamin Buckley (Ph.D.), College of Arts and Sciences (Associate) – recommendation to approve was made by Rosenburg, seconded by McIlwain, and approved by the Committee.

Dr. Vaughan discussed the need to update the graduate catalog. He asked that each graduate program director review their programmatic sections by the February Graduate Affairs Committee meeting. He also indicated there were a number of other policies and procedures that would need to be updated in the coming months. Three subcommittees were formed to assist in the update processes: graduate catalog, graduate faculty criteria, and the Graduate Affairs Committee by-laws. He requested revisions for each subcommittee be completed by approximately spring semester 2013 mid-term. The member of each subcommittee consist of

Graduate Catalog subcommittee

Patricia Smith, chair

Ali Dadpay

Celeste Wally-Jean

Craig Hill

R.B. Rosenburg

Graduate Faculty Criteria subcommittee

David Williams, chair

Linda Nash

Mari Roberts

Betty Lane

Ken Nguyen

Graduate Affairs Committee by-laws subcommittee

Richard Pearce-Moses, chair

Deborah Deckner

Thomas McIlwain

Lynn Stover

William Hong

Ali Dadpay updated the committee on the Out of State Tuition Waiver policies and procedures being developed for graduate students. He indicated the subcommittee would meet to develop an application so students could submit fall 2013 waiver applications. The committee will also devise a way to divide the waiver pool equitably among each of the graduate degree programs. The subcommittee anticipated an initial current student waiver request deadline of March 1 and awards by April 1. Further updates and an application will be presented at the next meeting.

Meeting adjourned at 2:50 p.m.

Respectfully Submitted by Elizabeth Taylor