**CLAYTON STATE UNIVERSITY**

**Undergraduate Curriculum Committee**

### MEETING MINUTES

**Date: April 26, 2011**

**Present: Nikki Finlay (Chair), C. Raridan, A. Giovannitti, J. Taylor, A. Kubik, S. Hornbuckle, X. Zornosa, R. Vaughan (Ex Officio), R. Gmeiner, J. Celeste Walley-Jean, J. Charles, S. Tusing, Susan McFarlane-Alvarez, R. Clark, Muhammad Rahman, Samuel J. Maddox, Tatiana Krivosheev**

# **Presiding: N. Finlay**

# **Recorder: J.Charles**

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| **Topic** | Discussion | **Action** |
| **1.0** **Welcome and Call to order** | **1.0** Call to order | **1.0** N. Finlay called the meeting to order at 11:43 am. |
| **2.0 Minutes** | **2.0** Minutes from March and April 5th were approved | **2.0** Minutes were approved as written. |
| **3.0** **New Business**  **3.1** **ACCT 4470**  **3.2 POLS proposals**  **3.2.1 POLS 4500 and 4501;**  **3.2.2 POLS 4701/4702/4703;**  **3.2.3 Other program modifications**  **3.3 BAS and BAS CRJU proposals**  **3.3.1 TECH 3104**  **3.3.2 BAS Degree in Criminal Justice**  **3.3.3 BS CRJU proposals**  **3.4 HSEM minor**  **3.5 Aviation minor**  **3.6 VPA proposals**  **3.6.1 THEA proposals**  **3.6.2 ART 3001**  **3.7 CHEM proposals** | **3.1 ACCT 4470 Forensic and Investigative Accounting.** Faculty of the School of Business proposes the addition of a new course, ACCT 4470. Students would be able to enroll in ACCT 4470 to satisfy their BBA degree with a major in accounting. Members noted some editorial changes needed in the catalogue r/t capitalization errors.  **3.2** **POLS 4500 (Senior Seminar) and POLS 4501 (Senior Thesis).** College of Arts and Sciences faculty is proposing the addition of a new course, **POLS 4501 (3-0-3)**, which would build upon the existing capstone course, POLS 4500 (3-0-3), creating a capstone sequence. The addition of the second course would provide students the opportunity to improve their wiring skills, critical thinking and political science research skills. No courses will be removed from the existing curriculum in the major. To keep the upper course requirements at 60 hours, the faculty is recommending the major-related course requirements be reduced from 18-21 hours to 15-18 hours, allowing for the addition of the 3-credit POLS 4501 course.  **POLS 4701/4702/4703**. College of Arts and Sciences faculty request the addition of three new, 3-credit courses as major elective courses to support a uniform and consistent way to assign course credit to students participating in multiple study abroad experiences. Currently, POLS 4700 provides the course structure where students register for study abroad experiences; students may complete POLS 4700 up to three times for a total of 9 credit hours. Assigning different course numbers to represent each study abroad experience is more in line with other area universities.    **3.2.3** Other modifications requested include:   1. Majors must maintain a GPA of 2.0 in the major or higher; students must have a minimum GPA of 2.0 to request a change of major to political science; a grade of C or better in all upper division course credits is required to fulfill requirements of the major; and, undergraduate majors’ D grades will no longer be permitted for upper division course credit towards a political science degree. 2. Changes to Area F include enlarging F2 courses with the addition of the following electives: AFAM 2010 Introduction to African American Studies, CRJU 1150 Introduction to Criminal Justice, PARA 1101 Introduction to Law and Ethics, PARA 2250 Legal Research and Writing, and WST 2010 Introduction to Women’s Studies; allowing 9 hours rather than 6 hours of French or Spanish 1001, 1002, and 2001 courses. 3. To provide majors with a wider range of disciplinary field options, the faculty propose the addition of a Law and Society Concentration Area and a General Political Science Degree; and, 4. Students must complete 3rd semester foreign language in the Comparative Politics and International Relations Concentration Area; foreign language competency is optional for students in other major concentration areas and the General Degree.   **3.3.1 TECH 3104.** Faculty of the College of Arts and Sciences, BAS Program request modifications to prerequisites for TECH 3104 to add ETEC 1101 as an option. This change will assist the 100% online degree students in completing program requirements. The proposed prerequisites are: CRIT 1101 with grade C or higher OR ETEC 1101 with grade C or higher.    **3.3.2 BAS Degree in Criminal Justice.** Faculty of the College of Arts and Sciences, Department of Social Sciences proposes a B.A.S. (Bachelor of Applied Science) degree concentration area in Criminal Justice. Existing courses will be reconfigured to complete the concentration with the administrative management degree. The BAS degree has been approved by the Board of Regents; the addition of this concentration would only require approval by the UCC and notification to the BOR.  **3.3.BS CRJU minor proposal. F**aculty of the College of Arts and Sciences, Department of Social Sciences proposes a new minor in Criminal Justice to the existing Bachelor of Science curriculum. This 18-hour minor in criminal justice would incorporate a subset of existing CRJU classes; no new course development is required. Existing faculty, classes and other resources are currently available to support this new minor.  **3.4 The Homeland Security/Emergency Management (HSEM) minor.** Faculty of the College of Arts and Sciences, Department of Social Science is submitting a proposal for an academic minor in HSEM. Currently, CSU offers a concentration in HSEM as part of a BAS degree and within the major in Criminal Justice. The minor will consist of 18 hours of upper division courses. No additional budget will be needed to offer this minor. All courses are currently taught by existing CSU faculty and adjunct faculty.  **3. 5 Aviation minor.** Faculty of the College of Arts and Sciences, Department of Social Science, propose modifications in the existing Aviation concentration to propose an Aviation minor. These modifications include: (a) adding a new course, Aviation Safety (AVIA 3140); and, (b) changing the prefixes in the existing 4 courses from TECH to AVIA, keeping course numbers and descriptions the same. The addition of the new AVIA 3140 course is necessary to support an 18-hour Aviation minor. The minor can be completed over 2 semesters. There are two potential candidates for adjunct faculty to support the minor; financial resources are available. A letter of support from the Aviation Director of the Atlanta Regional Airport was presented in favor of this proposed minor.  **3.6.1** **THEA proposals**. Faculty of the Department of Visual and Performing Arts propose modifications to existing THEA play production courses, THEA 2990 (Play Production II) and THEA 3391 (Advance Play Production). The proposal is to increase the play production hours at the lower level, but continue to give theater majors the opportunity to receive credit for 5 different play productions. The proposed changes are to increase credit hours for THEA 2990 from 3 to 3-6 hours (allowing students to take Play Production II twice); and to reduce credit hours for THEA 3991 from 3-9 to 3-6 hours (allowing students to take the course only twice and not three times as is allowed currently). Together with the existing course THEA 1990 (Play Production I), students continue to have the 5-play production opportunity.  **3.6.2** **ART 3001**. Brief discussion regarding new course proposal for ART minor program.  **3.7.1 CHEM 4402L**. Faculty of the College of Arts and Sciences, Department of Natural Sciences are proposing to change the prerequisites to the course to include CHEM 4202L or BIOL 3250L. Students who are successful in either course will have the necessary laboratory skills required for CHEM 4402L.  **3.7.2 CHEM 4401L.** The proposed modification is as follows: CHEM 4201L can be taken concurrently with CHEM 4401L. Currently, CHEM 4201L is a prerequisite course.  **3.7.3 Experiential Learning.** Faculty within the Department of Natural Sciences would like to propose limiting the total number of credit hours from experiential learning courses that may be applied to the degree to 12 hours. This is to encourage students to take a variety of elective courses while still providing sufficient internship/research experience. | **3.1** Motion was made and seconded to approve new course proposal and editorial changes in the catalogue. Approval was granted unanimously.  **3.2.1-3.2.3** Motion was made and seconded to approve proposed changes of new POLS courses and other modifications as noted. Approval was granted unanimously.  **3.3.1** Motion was made and seconded to approve TECH 3104 proposed modifications . Approval was granted unanimously.  **3.3.2** Motion was made and seconded to approve BAS degree concentration in Criminal Justice. Approval was granted unanimously.  **3.3.3**. Motion was made and seconded to approve BS CRJU minor proposal. Approval was granted unanimously.  **3.4.** Motion was made and seconded to  approve a HSEM minor within the Department of Social Sciences. Approval was granted unanimously.  **3.5** Motion was made and seconded to approve the new Aviation minor, including all proposed modifications. Approval was granted unanimously.  **3.6** Motion was made and seconded to approve the proposed THEA changes. Approval was granted unanimously.  3.6.2 Tabled until Fall 2011.  3.7 Motion was made and seconded to approve the proposed prerequisite changes. Approval was granted unanimously.  **3.7.2** Tabled until the next meeting.  **3.7.3** Motion was made and seconded. Approval was granted unanimously. |
| **5.0 Announcements & Adjournment** | Motion to adjourn & announcement of next meeting. | **5.0** A motion was made and seconded to adjourn. The meeting was adjourned at 12:30. The next meeting will be May 3, 2011 at 12 noon – 1 pm, UC 260 |