**Clayton State University**

**Undergraduate Curriculum Committee (UCC)**

**Meeting Minutes**

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| **Date:** November 4, 2011 **Presiding:** Tatiana Krivosheev (chair)**Present:** Howard Ralph (co-chair), Christian Barrientos, Valecia Carter, Phillip DePoy (non-member), Khedija Gadhoum, Charlie Harris (for Jeanette Celeste Walley-Jean), Joanna Harris, Byron Jeff (non-member), David Ludley, Kathryn Kemp (from Faculty Senate), Adam Kubik, Chris Raridan, Dina Swearngin, , Shawn Young (non-member), Kurt Alexander Zeller (non-member)**Not Present:** Susan Hornbuckle, David Furman, Rebecca Gmeiner, George Nakos, Ken Nguyen, Joan Taylor, Robert Vaughan**Recorder:** Joanna Harris |

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| **TOPIC** | **DISCUSSION** | **ACTION** |
| **CALL TO ORDER** | T. Krivosheev called meeting to order at 12:12p.m. |  |
| **OLD BUSINESS****Dropbox** | * T. Krivosheev asks for Dropbox input for retrieving minutes and proposals
* Request any changes to 10.6.11 meeting minutes
* Motion to accept made
* Two meeting minutes from Spring unapproved; Chair contacted Nikki for minutes since previous recorder was absent from last 2 meetings (out of country)
 | * Member consensus – Dropbox works
* Chair offers to send via email if needed
* C. Raridan offers to help Chair create separate Dropbox folder for each meeting
* “Spellman” corrected to “Spelman”
* 10.6.11 minutes approved
* H. Ralph offers to follow-up with Nikki
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| **NEW BUSINESS****IT Course****Proposals** | * B. Jeff explains that IT and CNET taught networking courses when in 2 different Colleges; slightly different purposes; fundamentally same courses
* Dean charged CIMS Curriculum Committee to better aligned objectives; objectives shuffled between Intro & Intermediate courses; slightly different focus between IT and CNET courses
* Committee developed a course proposal for a combined section of Intro & Intermediate Networking and corresponding Labs
* CNET 1130, CNET 1130L, CNET 1131, CNET 1131L and ITFN 1501, ITFN 2511 cease to exist and replaced with new course proposals of ITFN 1502, ITFN1502L, ITFN 2512, ITFN 2512L
* New course impact: CNET and IT students will take same courses for networking with some curriculum rearranging; will return with curriculum changes in Spring 2012; want to implement for Fall 2012
* Motion to approve with verbiage corrections
 | * Verbiage alignment needed between 1500 and 2500 level course proposals under B.5.; change both to “will replace” between new and eliminated course names
* B. Jeff to complete Banner action forms and resubmit corrections
* Courses ITFN 1502, ITFN 1502/L, ITFN 2512, ITFN 2512/L approved with verbiage updates resubmitted
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|  | * Clarification question asked, “Do they have to resubmit the forms or anything or is it approved assuming it going to be done?”; Answer: Approved with certain corrections
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| **Theatre Course Proposals** | * P. DePoy explained that 70-80% of theatre uses some improvisation to create new work; students need these skills; offer course as selective topics course; evaluations very positive; request to move to a yearly course with a larger rotation
* Motion to approve
 | * Course THEA 3700 approved for yearly rotation
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| **Music Course Proposals** | * K. Zeller stated Music Area and Visual & Performing Arts Curriculum Committees have approved
* Courses intended to broaden offerings to satisfy mandates to engage student demographics
* Proposing to expand courses to students not enrolled as a music major; courses will be upper division for music and non-music majors
* Will return in Spring 2012 with new course proposals for concentration areas
* Question: If hoping to draw from a larger university population, does the student need to be familiar with musical notation?; Answer: it is an advantage but not required
* Revision: MUSC 4102 3.a. Pre-requisites state “junior standing” should move to 3.c.; “junior standing” is a restriction versus pre-requisite
* Question: Is there a clear idea of how other majors will take this course in their curriculum?; Answer: Electives and not core
* Motion to approve with restriction correction
 | * Courses MUSC 3102, MUSC 4102 approved with “junior standing” restriction correction
* K. Zeller to complete Banner action forms and resubmit correction
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| **Integrative Studies Curriculum Changes** | * Representative to explain not present
* Memo sent with proposals; stated that there is clarification of required hours for AA and AS degrees
* Request made to table until representative present
* Revision to AA and AS in Integrative Studies proposal clearer than BS in Integrative Studies
* Question: Could we approve the AA and AS and table the BS in Integrative Studies?; discussion followed
* Motion to table both Integrative Studies Curriculum Changes
 | * Motion approved to table until representative present to explain curriculum changes
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| **ADJOURN** | Meeting adjourned at 12:33p.m. |  |

**Next Meeting:** December 2, 2011 at 12p.m. University Center (UC) Room 260