Step 1: After uploading a PDF, Word, or PowerPoint file, click the link within your content module to open the file. Scroll down the page, past the document, and you will see a button "Open with docReader". Click that button.

Step 2: ReadSpeaker docReader will open the document and display a toolbar which will allow the following options:

Listen: Clicking "Listen" will read the document aloud.

Text Mode: Clicking text mode will convert the document to text only mode. ReadSpeaker defaults to layout mode which will retain the layout of the document which you originally uploaded.

Center for Instructional Development
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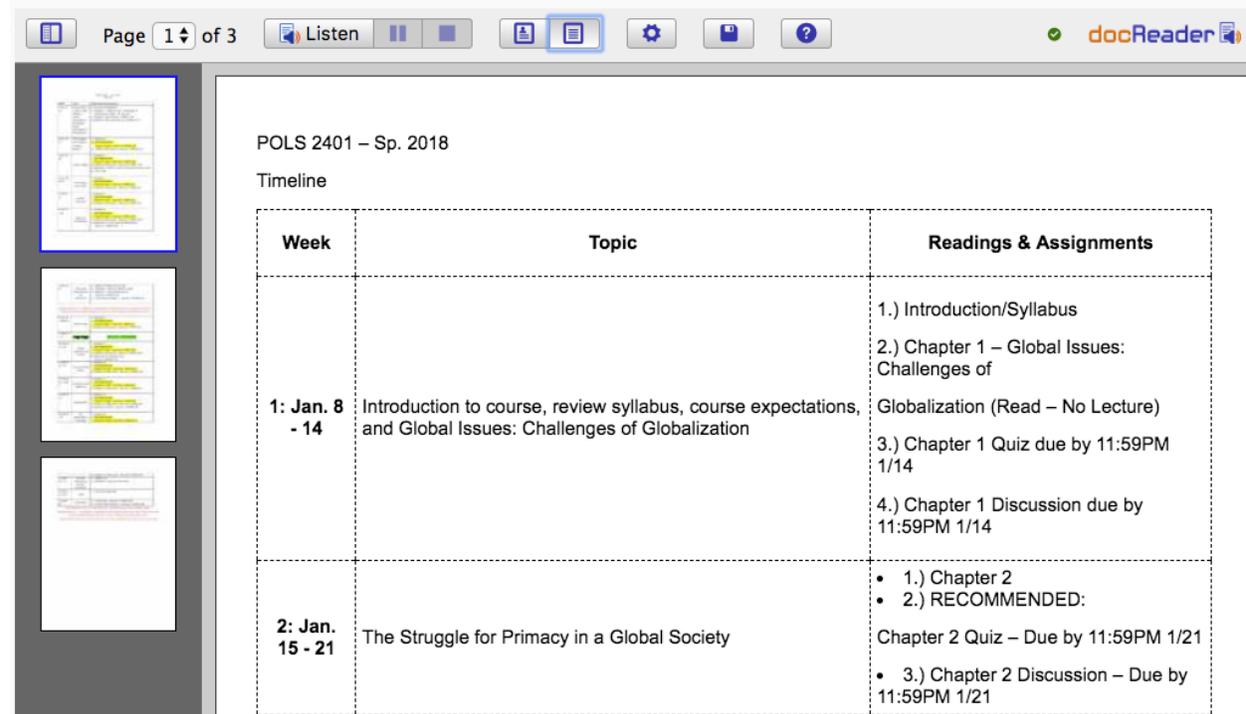
Settings: Clicking the gear wheel button will open the below menu and allow users to change the reading speed, highlighting color, and text appearance.