

FACILITIES ADVISORY COMMITTEE SPACE MODIFICATION REQUESTS FALL 2017

Presented by Harun Biswas

December 6, 2017

FACILITIES ADVISORY COMMITTEE ROLE AND ACTIVITIES

Purpose:

- The Committee established in 2010.
- Reviews facilities space request to ensure proposed projects are aligned with University's strategic plans and in accordance with the space utilization guidelines.
- Moderates communication among the campus community on facilities issues/physical plant/growth.
- Provides input and makes recommendations for new facilities, modifications to existing spaces and facilities related issues.

Requests Data:

- Total requests submitted between Fall 2010 and Spring 2017 125
- Completed Requests 97
- Not Approved Requests 1
- Awaiting Funds Requests 12
- In progress 8
- New requests for Fall 2017 7
- Withdrawn Requests 3
- On hold 4

FACILITIES ADVISORY COMMITTEE NEW MEMBERS 2017-2019

Name	Department
Harun Biswas	Chair-Assistant Vice President / Facilities Management
Darren Thomas	Director of Physical Plant / Facilities Management
Priti Bhatia	Assistant Director / Facilities Management
Lana Soroka	Planning & Design Manager / Facilities Management
Dawn Krieger	Telecommunications Manager / IT
Charles Howard	Assistant Director / Career Services
Brandon Marshall	Facilities Manager / Student Activities Center
Natasha Hutson	Director / Campus Life and Student Activities Center
Heidi Weathersby	Graphic Designer / Marketing & Communication
Kamran Moghaddam	Assistant Professor of Supply Chain Management / College of Business
Jonathan Harris	Coordinator of Film Production Program / Visual and Performing Arts
Weihsu Hong	Professor of Mathematics / CIMS
Ahmad Johnson	Student Government President

BUDGET & FINANCE AND PUBLIC SAFETY

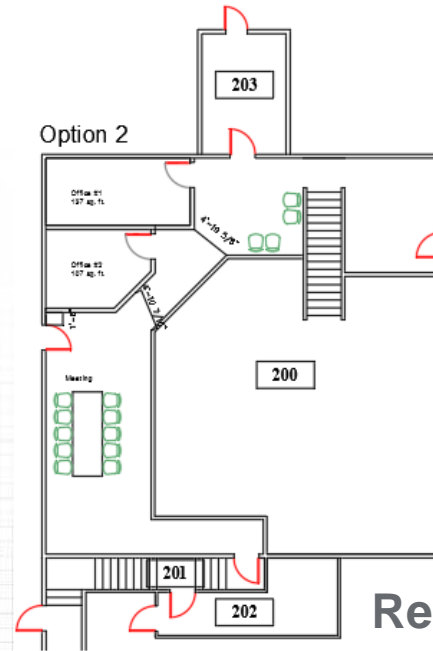
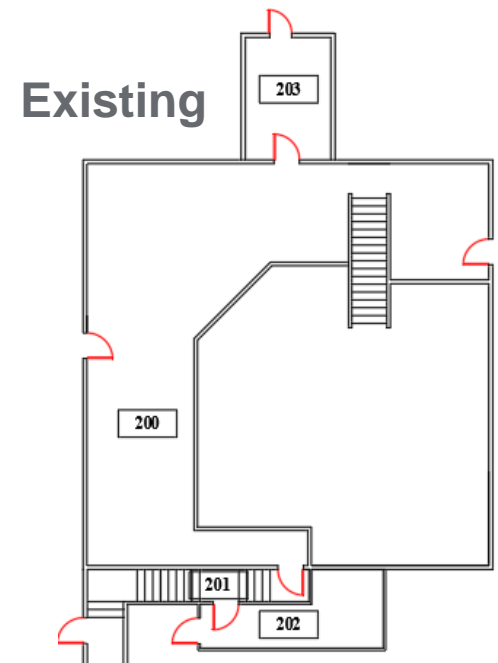
BUILD TWO OFFICES IN ARBOR HALL

Requested:

- Repurpose one office for Public Safety
- Create two offices for Budget & Finance

Recommended:

- Relocate occupants from 118 to 114 (old ROTC office) in Arbor Hall and assign room 201 (next to Testing Center) to Public Safety to be at central location in the building
- Build two offices at open loft area for Budget & Finance
- Install exterior surveillance cameras and secure entrance to Woodlands Hall as part of security improvement at East side of campus



Recommended

SCHOOL OF NURSING

UPDATE EXTERIOR DIRECTIONAL SIGNAGE TO REFLECT POTENTIAL NAME CHANGE FOR HARRY S. DOWNS CENTER FOR CONTINUING EDUCATION

Requested:

- Update sign on the building parapet wall
- Update vehicle directional signs adding School of Nursing

Recommended:

If approved by the Board of Regents:

- Update building exterior sign to reflect building new name
- Update 8 existing vehicle directional signs to add School of Nursing
- Manufacture two new vehicle directional signs of new design and install
- Upgrade 4 signs at West side of campus to match new design



Existing

ADMISSIONS

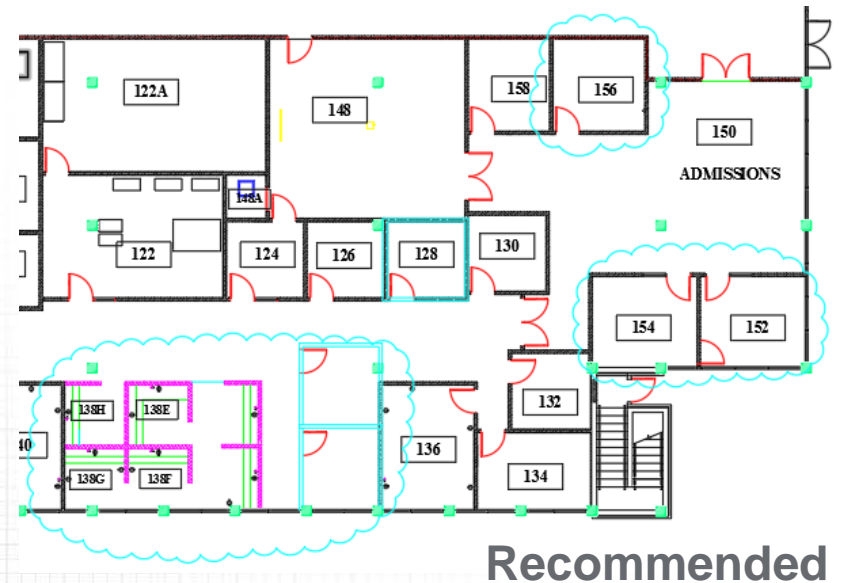
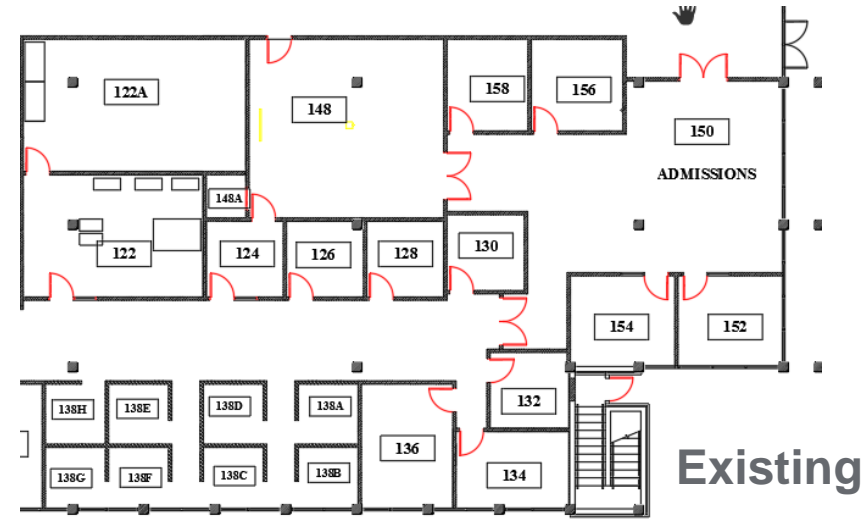
ADMISSIONS SUITE CONSOLIDATION

Requested:

- Add work surface for two people in 138H
- Move call center into 138H, 138E, 138G
- Adjust 156 for office space and move furniture from 154 to 156
- Add a doorway between 152 and 154
- Create two offices in place of 138A and 138B
- This will allow consolidation of Admissions

Recommended:

- Make proposed changes
- HVAC and electrical system need to be assessed for two new offices (two additional cubicles will be removed to provide accessibility for 2 offices)
- Relocation and moves to be done by moving company



CIMS

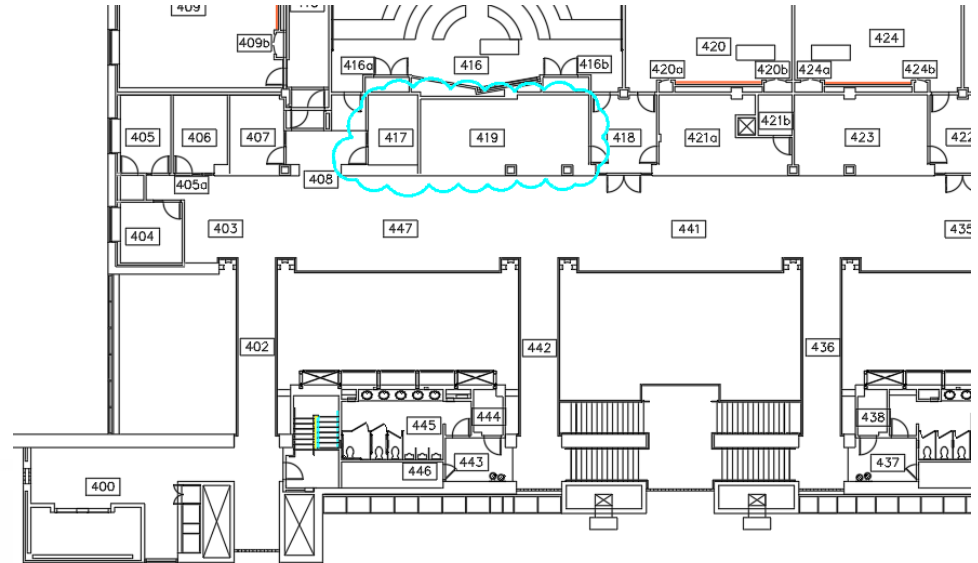
RELOCATION OF FACULTY OFFICE SPACE

Requested:

- Relocate mail/copy machine from U417 to U419 to make space more efficient for work and collaboration
- Relocate bookshelves, tables and chairs
- Reconfigure locks

Recommended:

- Make proposed changes to improve space utilization
- Public Safety need to be contacted for locks/keys
- IT/Media Printing needs to be contacted to ensure data/power and moving the copier
- Moves to be done by moving company



FACILITIES MANAGEMENT

CREATE TWO BREAKROOMS

Requested:

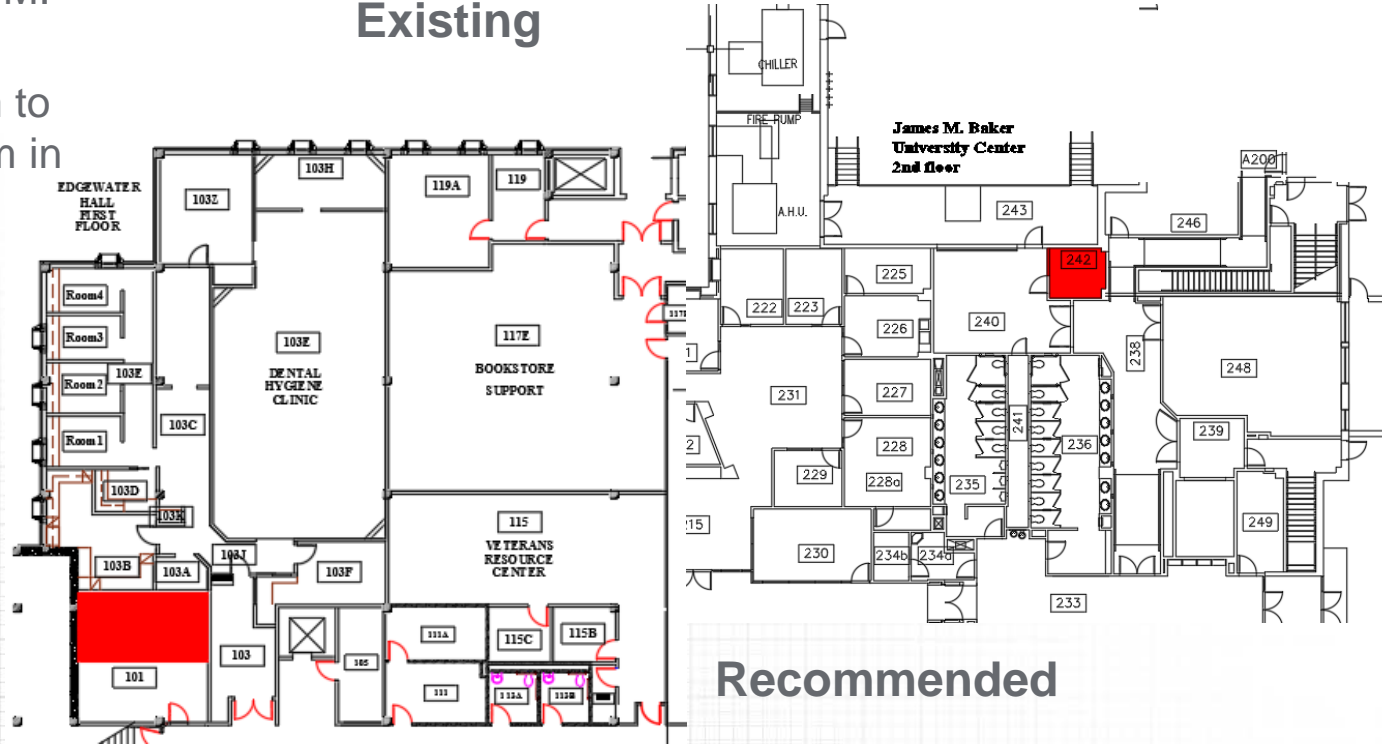
- Create two breakrooms for custodians

Recommended:

- Adjust room 242 for breakroom in the James M. Baker University Center
- Adjust mechanical room to add alcove for breakroom in the Edgewater Hall



Existing



Recommended

VISUAL AND PERFORMING ARTS

MEDIA COMPUTER LAB EXPANSION IN MUSIC EDUCATION BUILDING

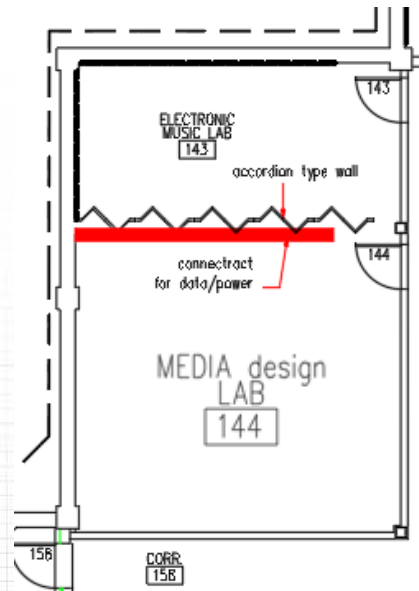
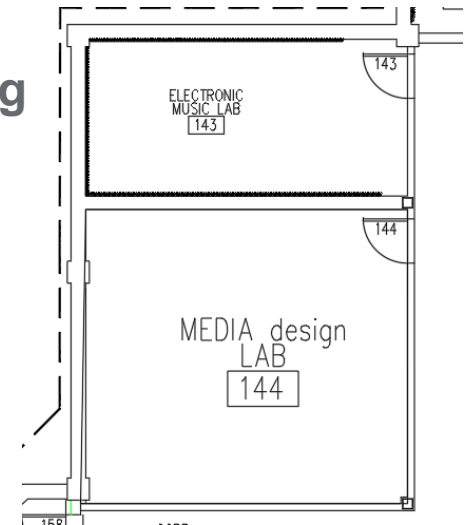
Requested:

- Expand Media Computer Lab 144 into 143 in Music Education building
- Install accordion partition wall for room scalability

Recommended:

- Adjust lighting, flooring, data/power to combine two rooms
- Install accordion wall (requestor advised on low acoustical properties and sound travel with accordion wall)
- Install floor track to cover cables and prevent trip hazard.

Existing



Recommended

COMMENTS?

QUESTIONS?

Please provide your feed back to the
Facilities Advisory Committee
By December 22, 2017