

# Facilities Advisory Committee Recommendations

Presentation to the Administrative  
Council

May 22, 2013

# Committee Members

Harun Biswas (Chair)

Kara Mullen

Caroline Clower

Rasheen Hunter

Gid Rowell

John Shiffert

Cindy Lauer

Darren Thomas

Angelyn Hayes

Tom Eaves

Priti Bhatia

Svetlana Soroka

# Mission

- Create a consistent process for submissions and to review requests for new or modified workspace allocations.
- Ensure that all requests are reviewed fairly and objectively.
- Attempt to balance the needs of each department consistent with institutional requirements and priorities.

# Review and Approval Process

- Facilities Modification and Space Allocation Form – requiring approvals through Vice-President level
- PowerPoint presentations to the committee (available on the Z: drive)
- Committee deliberations and recommendations to Vice President of Business and Operations
- Submittal to President's Cabinet

# BRIEF REPORT FOR PREVIOUS YEAR REQUESTS

- Overall 59 approved in 2011 – 2012 Fall
- 36 requests completed, 14 in progress, 8 awaiting funds
- 1 request withdrawn by requestor

For more detailed overview of 2010 – 2013 requests please visit

<http://www.clayton.edu/facilities/planningdesign/facilitiescommittee>

# Brief report for previous year requests

in progress

Division/DEPT/ Office	Request & Justification	Action	Status
Testing Center	Testing Center is relocating to Arbor Hall.	Design layout has been complete for the new location, bidding is in progress.	In progress
Disability Resource Center - Louise Bedrossian	10 individual Testing that will accommodate 2 per, 2 Group Testing Rooms that will accommodate 4 -6 person, 4 offices, ADA accessible reception area, conference room, work room and storage.	Design and bidding is complete, once department is ready to relocate - construction will begin.	In progress
Center for Academic Success	Center for Academic Success is relocating to the Student Center.	Design layout has been complete for the new location, bidding is in progress.	In progress
Library	Need for additional space to accommodate staff and students needs. SACS compliance.	Architectural design completed, Mechanical and Electrical design is in progress.	Architectural design completed, Mechanical and Electrical design is in progress.
Auxiliary Services - Carolina Amero	To create a new concept of a Smart Market which builds on the Simply-to-Go model offering a wider selection of grab and go products.	Location has been identified. UC 276 currently study area can be adjusted for FreshMart after Library renovated.	Included in the last Phase of Library renovation

# Brief report for previous year requests

in progress

Division/DEPT/ Office	Request & Justification	Action	Status
University Health Services	Needs - storage, office space, reception area, exam rooms, lab space, med record storage. Confidentiality (HIPPA compliance), ADA compliance if space is not provided.	Construction in progress	Construction in progress
School of Nursing	Create office for 3 faculty from storage room in Continuing Education building.	In progress, storage room is being prepared for construction.	In progress
Arts & Sciences	Clayton Hall roof leak.	Will be re-roofed with 4-ply roof and white granular cap.	Bidding in progress.
Visual & Performing Arts	Addition of soundproofing between room 215 & 216 in the Music Ed Bldg	Upon Building Operations assessment + estimate.	Upon Building Operations assessment + estimate.
Visual & Performing Arts	Replace carpeting in G132(the Theater)	Carpet and chairs replacement estimate received. Awaiting of funds availability.	Awaiting funds
Visual & Performing Arts	Replace carpeting in common area in the Music Ed Building. Carpet worn and stained. Tripping hazard on the stairs.	Carpet will be replaced with tile on the stairs. Remaining carpet replacement will wait until funds availability.	In progress

# Brief report for previous year requests

in progress

Division/DEPT/ Office	Request & Justification	Action	Status
Center for Justice Studies, Arts & Sciences	Convert classroom T200 into a smaller classroom, conference/meeting space and research/cold case room. If Law Enforcement Academy as part of Justice Center approved by Georgia Police Officers & Training Council, this program will produce another revenue source for the CSU. Also, provide advanced training for police officers.	Furniture for the classroom is purchased and data/power layout has been designed.	Furniture for the classroom is purchased and data/power layout has been designed.
Writer's Studio	Replace panels between rooms with glass windows. To give more connectivity between the rooms that will enhance tutoring sessions and will complete the expansion of Writer's Studio.	Cost estimate received.	In progress
Humanities & Teacher Education	Replace carpet in 210, 205 and 105 to match carpet in G205 resource room. Carpet has been in place at least 9 years and is worn and stained.	Need to be addressed in conjunction with HVAC upgrade.	Awaiting funds
Teacher Education	Convert dark room into a break room and kitchenette for faculty. Remove old cabinets and replace sink with a new sink and counter top. Students find less professional atmosphere if faculty eat at their desks.	Recommended	Project will wait completion of other request in Arts & Sciences.
School of Nursing/Continuing Education	Replace signage. Building interior color has been changed and green signage doesn't fit, plus it is bulky in appearance and doesn't have name inserts.	Quotes has been received for signage replacement.	Awaiting funds.



# Brief report for previous year requests

in progress

Division/DEPT/ Office	Request & Justification	Action	Status
Student Affairs	Space for food pantry for students of CSU to access when in need. The food pantry supports CSU strategic goal of providing the University community with a variety of campus services in a friendly, convenient manner.	Space allocated in one of the Clayton Station unoccupied buildings.	Facilities crew is ready to assist with setup and move once requestor is ready.
Public Safety	Existing space is divided among two floors. Need separate dispatch from customer services, interview room, 3 offices and storage.	Due Diligence submitted to BOR for acquiring a new property across from Clayton Station as a new space for Public Safety.	On hold
Visual & Performing Arts	Create Theatre Workshop in G102 and path outside G132	Design is complete. Awaiting for funds availability.	Design is complete. Awaiting for funds availability

# Requests submitted

Facilities Modification/Space Allocation Requests were presented on April 8, 2013 to Facilities Advisory Committee by the following:

Dental Hygiene Clinic, ADA accessible radiology rooms – Dr. Gail Barnes (Priority 1)

Department of Mathematics, Mathematics Learning Lab – Dr. Anthony Giovannitti (Priority 2)

Counseling and Psychological Services, expand into former Career Services - Christine Smith (Priority 3)

Networking and IT, provide cooling for data closet in Music Education Building – Dan Newcomb (Priority 4)

Recreation and Wellness, improve terrain for outdoor activities – Cindy Lauer (Priority 5)

College of Business, build two offices in T240 – Dr. Michael Diaz (Priority 6)

Department of HealthCare Management, build four offices in T115 – Peter Fitzpatrick (Priority 7)

# Requests submitted

... continuation from previous slide

Spivey Hall, Loading dock improvements – Michael Ozment (Priority 8)

Auxiliary Services, Kitchen floor replacement - Norman Grizzell (Priority 9)

# Space Modification Request

## Dental Hygiene Clinic



**Requested:**

Two additional ADA accessible X-Ray rooms

**Recommended:**

Relocate Veterans' Center to vacated University Health Services. Expand Dental Hygiene into Veterans Center.

# Space Modification Request

## Department of Mathematics

REGULAR CLASSROOM



**Requested:**

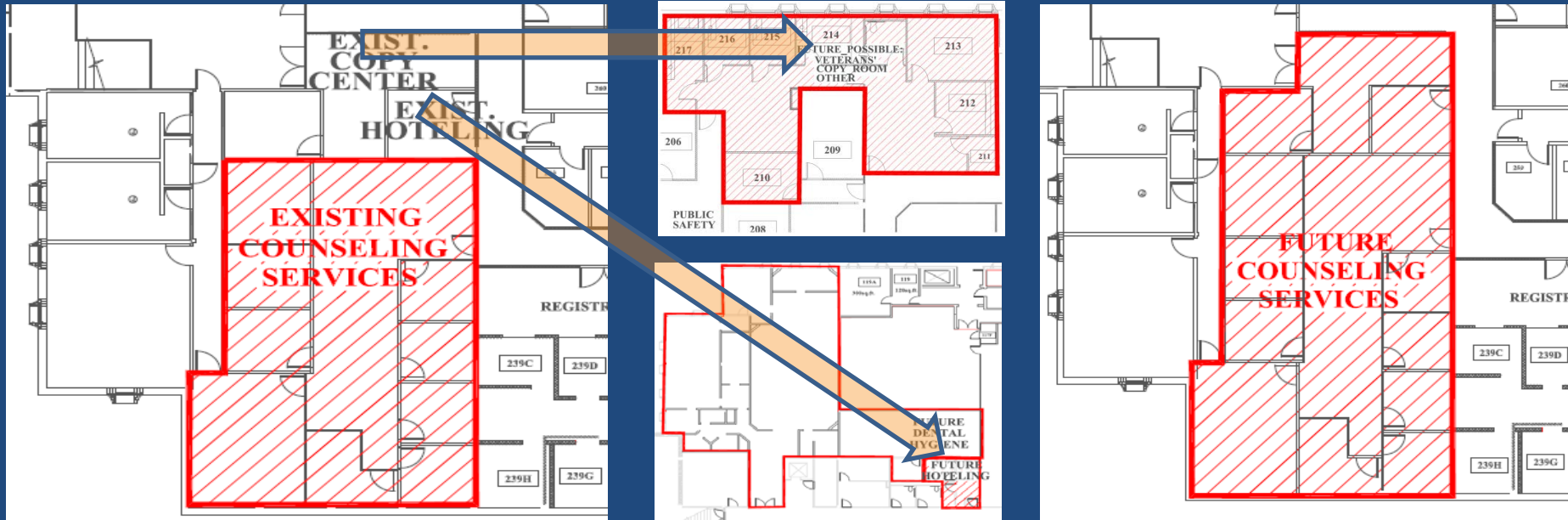
Create Mathematics  
Learning Lab

**Recommended:**

Committee recommends with  
contingency that other classes can be  
scheduled in the reconfigured existing  
classroom.

## Space Modification Request

# Counseling and Psychological Services (CAPS)



**Requested:**

Expand CAPS into former Career Services Space

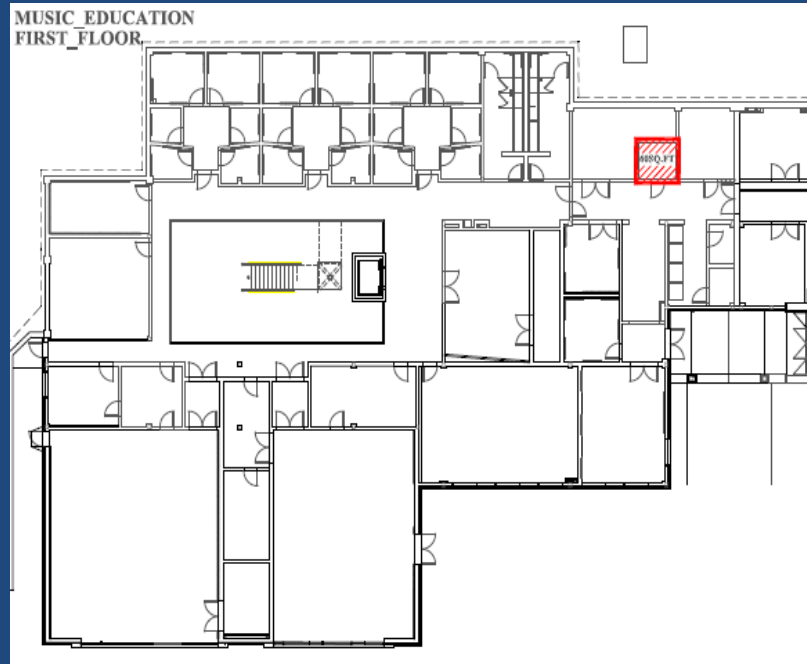
**Recommended:**

Relocate Copy Center to vacated University Health Services space in Student Center.

Relocate Hoteling to part of Veterans' Center in Student Center 1<sup>st</sup> floor. Expand CAPS into Hoteling/Copy vacated space.

# Space Modification Request

## Networking and IT



### Requested:

Provide cooling for data closet in  
Music Education 116

### Recommended:

Install a separate split-system HVAC  
for the closet.



Space Modification Request

# Department of Recreation and Wellness



**Requested:**

Improve terrain, level the surface to minimize the risk of injuries.

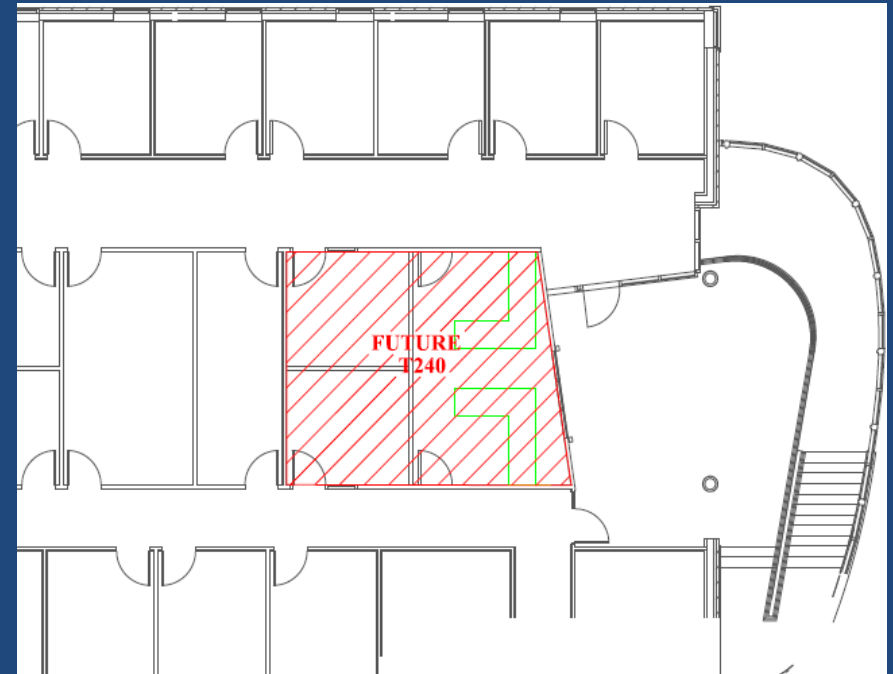
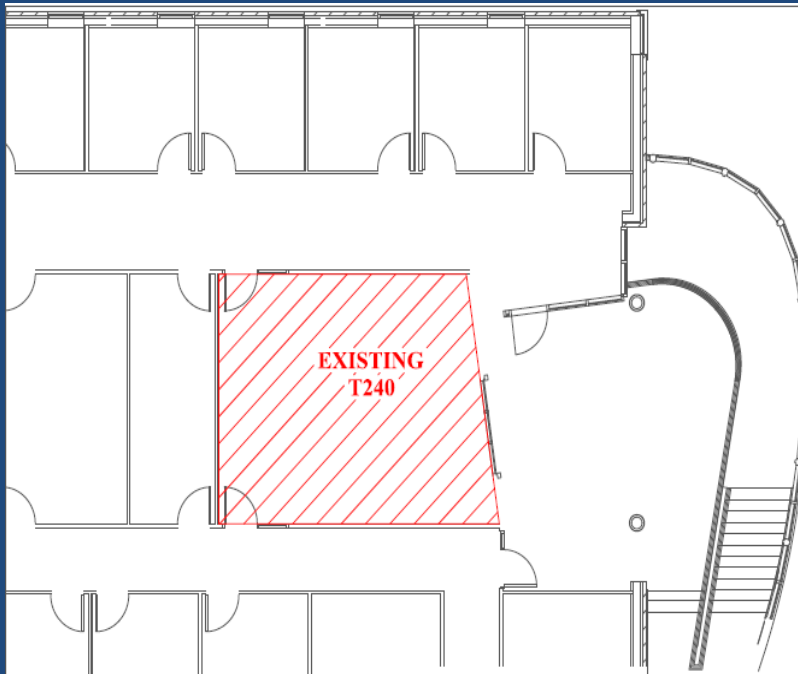
**Recommended:**

Committee supports the request, but the concern is that the temporary adjustment may lead to bigger modifications that may not be retrofit of the final field build out. This incurring expense will not add value to the final building of the playfield. Facilities is currently bidding for this project to verify the cost of the original project.



# Space Modification Request

## College of Business



### Requested:

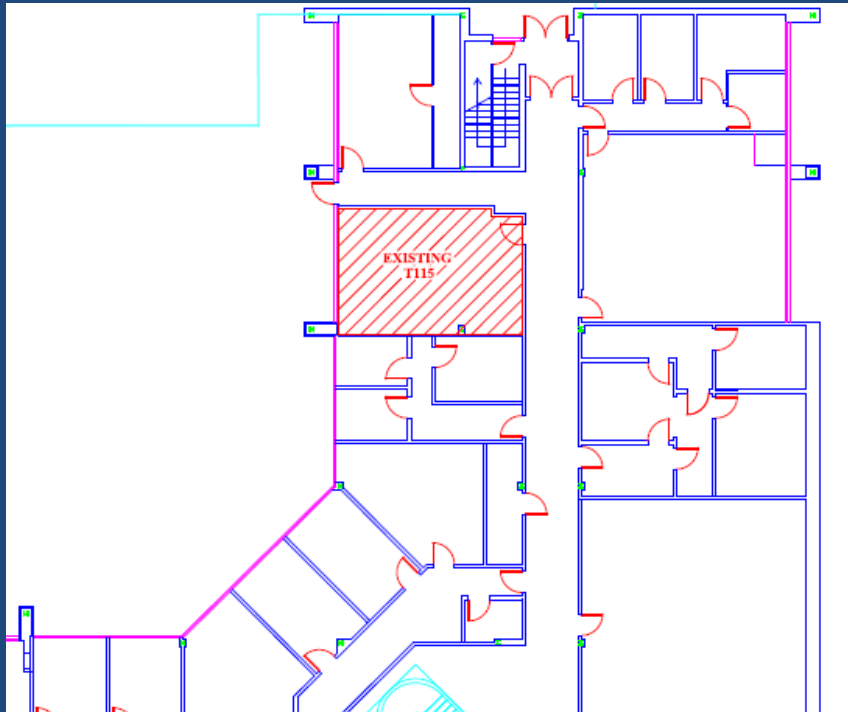
Build two offices and a reception room in T240

### Recommended:

Build two faculty offices and a reception room for two people.

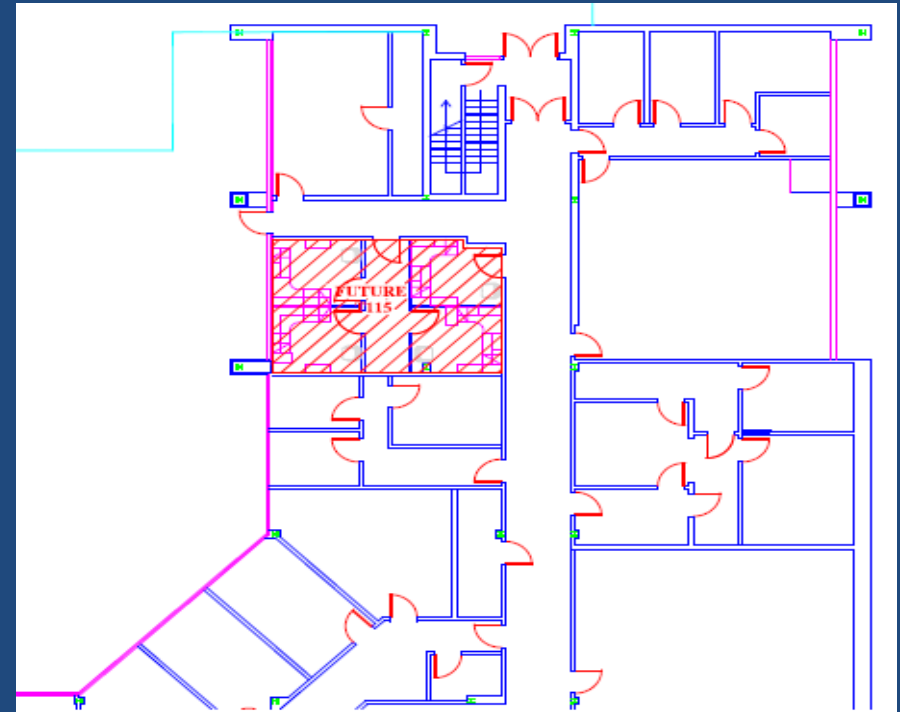
# Space Modification Request

## Department of HealthCare Management



### Requested:

Build four offices in T115 for new faculty



### Recommended:

Create four offices in T115. Requestor confirmed funds availability.

# Space Modification Request

## Spivey Hall



### Requested:

Install edge-of-dock leveler, awning, demolish existing staircase and replace with concrete ramp.

### Recommended:

Because of space constraints, no ramp can be built, but committee recommends to install a new dock lift and awning.

# Space Modification Request Auxiliary Services



## Requested:

Replace floor at University Center kitchen.

## Recommended:

Work in progress. Auxiliary services have own funds and request was a procedures requirement.

# Questions