

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
Visual and Performing Arts	Music Education	Classroom 144 - 483 sq.ft, room 143-276 sq.ft.	Design Lab 144 into the room 143 building an accordion partition wall instead of a permanent wall in order to	Possibility for additional student to take classes and would impact enrollment.	location, install adjustable partition to make room scalable.	Same location just scalable room	Cancelled by requestor	9/28/2017
Visual & Performing Arts	Arts & Sciences, G132	2600 sq.ft.	Replace carpeting in G132(the theater)	Carpet worn and stained, and buckling.	Same square footage		Completed Spring 2019	9/10/2012
Visual & Performing Arts	G102 and outside G132	Modification to Theater internal space	Adjust room for Theatre Workshop near G132	One; This renovation will provide students instruction in technical theatre and practical experience.	Modification to Theater internal space	G132 and adjuacent to it rooms	Completed Spring 2019	11/21/2011
Dining - Auxiliary	University Center, Jazzman's café	630 sq.ft.	Expand existing service counter to accommodate an additional cash register and more product prep space.	limits Jazzman's to one cash register and there is need for two registers to increase customer throughput and	No changes to square footage - same location	No changes to square footage - same location	Completed	9/19/2014
Athletics	Athletics - E27 and E29	1,805 sq.ft + 340 sq.ft. team equipment cage	Expand existing wet training room into existing locker room space. Modify existing men's and women's locker rooms to include available unused space and build more locker rooms and two offices.	Current Athletics Training room is over 40 years old and does not accommodate existing sports. The renovated room will allow for future growth as well as servicing current population of student athletes.	Space for women's and men's lockers and training room modified within approximately same square footage to accommodate new layout.	Space for women's and men's lockers and training room modified within approximately same square footage to accommodate new layout.	Completed as part of Academic Core renovations December 2018	3/18/2015

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Athletics	Athletics Center - E49	400 sq.ft.	Convert part of the storage room into 12'x12' space for concession (install a wall, update lighting, replace existing flooring, replace sink, prep area for food, paint, replace one of the existing doors with a half door.	Creating individual and permanent concession operation will increase revenue, secure location, more sterile area for food preparation, eliminate potential damage to floor, larger variety of sales items and better sanitary environment.	325 sq.ft.	Athletics lobby	Completed as part of Academic Core renovations December 2018	9/19/2014
CIMS	James M. Baker University Center 417 and 419	U419-400s.f.; U417 - 120s.f. - no changes to square footage	Relocate mail/copying machine to U419, relocate bookshelves, tables and chairs, reconfigure locks and keys.	Improve rooms function and provide meeting space.	No changes to square footage	No changes	Completed Summer 2018	9/22/2017
Student Life	Student Activities Center entrances	Square footage is not affected	Need to have 2 power outlets added for the SAC entrance counter relocation.	Counter would need relocated over the door from existing location that is on the side to the doors.	Square footage is not affected	Relocated to over the door	Complete July 2018	1/19/2018
College of Business	Dean's Suite	Square footage is not affected	Convert Dean's reception area into conference room.	with: shifting functionality of lobby as central reception to welcome visitors and improve first impression,	Square footage is not affected	No changes to location	Completed August 2018	11/2/2016
Dental Hygiene Clinic	Edgewater Hall suite 103	Square footage is not affected	Improve lighting in Dental Hygiene Clinic.	Due to safety concerns for faculty, students and staff emergency lights need to be upgraded.	Square footage is not affected	No changes to location	Completed June 2018	3/3/2017

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Spivey Hall	Lobby restrooms	No changes to square footage	Replace existing bathroom plumbing fixtures with matching brass fixtures. Clean, spot-grind, polish, and seal all black marble surfaces.	Spivey Hall serves as the focal point of campus for many internal and external stakeholders. The building and its finishes in the lobby restrooms are 25 years old and plainly in need of refurbishment, as community stakeholders regularly observe.	No changes to square footage	No changes	Completed January 2018	4/6/2016
Barbara Goodman/Writer's Studio	Arts & Sciences/ windows betw. G224 & G216	No changes to square footage.	Replace panels between rooms with glass windows.	between the rooms that will enhance tutoring sessions and will complete the expansion of Writer's Studio.	No changes to square footage.	No changes	Completed January 2018	9/12/2012
Athletics Center	Athletics Center	Space does not exist, build out in E52	Add office space next to head men's basketball coach including HVAC and electrical adjustment, power, data.	Need additional office space	At least 100 sq.ft. from building circulation space to be converted into office	At least 100 sq.ft. from building circulation space to be converted into office	Withdrawned by requestor	10/10/2017
Office of Advancement	2nd floor Woodlands Hall lobby reception area	100 sq.ft out of total 2,600 sq.ft occupied by the department	Reconfigure Reception area Phase I	existing open lobby at Woodlands Hall second floor to enhance privacy when working with prospect	No changes inclosed 100 sq.ft.	No changes	Completed Fall 2017	9/12/2016
Visual and Performing Arts	MusicEducation atrium	No changes to square footage.	Replace carpet in the atrium and lobby area of 1st and 2nd floor.	Existing carpet is original to the building and is showing significant wear and staining. Several areas of the carpeting are frayed and pose tripping hazard.	No changes to square footage.	No changes	Completed Summer 2017	3/3/2017, partially incomplete request from 9/10/2012

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Media and Printing Services	Exterior area back entrance to the Faculty Hall	No changes to square footage, exterior works	Construction of small concrete slab near golf cart storage area. Construction of larger concrete slab near rear entrance to Faculty Hall for student traffic, handicap accessibility, Facilities service vehicles, and MP&S golf carts.	Walkway is used by faculty/staff/students. During rain, snow, sleet, people walk through the mud. Vehicles go up and over the curb tracking mud on to the walk-way causing safety concern for pedestrians. There are several hundred people that use this walk-way daily. This path-way provides a way of getting around campus for interior vehicles that deliver services to the university community.	No changes to square footage, exterior works	No changes	Completed small concrete pad request, larger pad declined by committee due to safety issues the new paving may create.	2/15/2016
IT	Lucy Huie Hall - AV7	40 sq.ft.	AV11 (small closet) and closet in AV 7 currently occupied by IT for network services and to create new Data Center for a	space off campus to eventually implement a Disaster recovery Center for IT. Additionally,	220 sq.ft.	AV7	Completed Fall 2016	9/10/2016
Media and Printing Services	NBS labs	No changes to square footage	Place one duplex receptacle behind existing outlet on instructor's lab table in each of the rooms 120, 122,123,184	Current application allows for electrical cord to be unplugged and some technology does not function.	No changes to square footage	No changes	Completed Fall 2016	4/7/2016
Media and Printing Services	is for cables protection trays installation in NBS labs	No changes to square footage	Install cable protection trays over top surface cables to protect cables and prevent trip hazard.	To prevent trip hazard	No changes to square footage	Area between podiums and classroom front wall.	Completed Fall 2016	4/19/2016

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Counseling & Psychological Services	Edgewater Hall, 250	1,780 sq.ft.	Expand Counseling Services into adjacent Hoteling and Copy Center on 2nd floor of Edgewater Hall	To support Strategic goal #1 and #2 need additional capacity to accommodate growth.	2,302 sq.ft.	Expand into adjacent Hoteling and Copy Center on 2nd floor of Edgewater Hall	Completed October, 2016	3/11/2013, 9/19/2014
Media & Printing Services	Faculty Hall 126		Add a doorway and door to the hallway adjacent to Faculty Hall room 114.	The new configuration will allow security workflow and efficient utilization of current space. It will enhance efficiency in servicing students and faculty.		Enclose portion of hallway to have access control.	Completed October, 2016	2/17/2016
Visual & Performing Arts	Music Ed Building, 216	No changes to square footage	Addition of soundproofing between room 215 & 216 in the Music Ed Bldg.	Over time sound-proofing settles and needs to be reinforced. Need sound proofing added between classroom(215) and piano studio (216).	No changes to square footage	No changes to location	Completed October, 2016	9/10/2012
Networking and IT	Music Education building, 116	No changes to square footage	Provide cooling for data closet 116. During the summer, the room will warm up. Active cooling needs to be installed to maintain a constant temperature.	Closet provides phone and data connectivity for the Music and Fine Arts department. Overheating will cause failure of the \$60K equipment in that room, bringing down phones and data for the Music Ed occupants.	No changes to square footage	Music Education building, 116 data closet	Completed August, 2016	9/20/2012

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Library	No changes to location	L 200, 203, 205, 207, 209, 211, 213, 215, 123, 125, 2nd floor reception area, the main library, Circulation desk area	Relocate Technical Services to CAS, create space for periodicals, office space for 4 people, additional classroom, 4 study rooms, presentation room	SACS compliance; Need for additional space to accommodate staff and students needs.	Over 17,000 sq.ft. regained space	Retain second floor and expand to first floor.	Completed January, 2016	2010, 9/2012
IT	Library 156,157	155 sq.ft	Expand existing space currently occupied by requestor.	The current space is inadequate for meetings requiring a small space. Internal conference room 152 is not always available for small meetings.	310 sq.ft.	Merge two rooms to create on contiguous space.	Completed December, 2015	9/10/2015

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Academic Advising	Individual locations are spread out through several buildings	1,290 sq.ft = Edgewater Hall 276c (90sq.ft.); Clayton Hall 103 (400sq.ft)), 103C(100sq.ft.), 103B (100sq.ft), 115C(90sq.ft); Faculty Hall 121(160sq.ft); COB T151C (112sq.ft), T151B(112sq.ft)	Create centralized location for Advising Center	To assist with enrollment and student retention. The creation of a centralized space is in alignment with USO and Clayton State University strategic goals. The space is necessary to fully realize the benefits of a proactive advising approach that leverages the Student Success by providing a one-stop-shop for identifying and intervening with at risk students.	4,420 sq.ft.	Relocate NBS faculty to new locations according to plan with New Science building completion. Enclose alcove in NBS hallway, convert classroom into group advising, and open part of a wall to existing office suite 145-163 to become one continuous space. Build additional office in existing 141 suite.	Completed January, 2016	3/11/2015
Media and Printing Services	Faculty Hall - 124-126 and several other buildings	2,220 = 1,450 sq.ft. (Faculty Hall), 620 sq.ft(Library), 150 sq.ft. (shelves in Facilities warehouse)	Restore lost square footage due to Library renovation by relocating Printing Services and all satellite storage spaces into Faculty Hall.	With relocation of M&PS due to Library renovation, there was a loss of approximately 1,000 sq.ft. of space. M&PS is scattered in five different locations around campus. Inventory is hard to control and manage. Storage and production of printing needs to have a space environment with humidity control for the printing paper and other material.	4,000 sq.ft.	Centralized in Faculty Hall. Interdisciplinary Studies suites (114, 116, 121) as well as Natural Sciences faculty in offices (111, 118, 123) need to be relocated in order to accommodate requested space. Contingent on New Science Building completion and relocation of faculty/staff.	Completed January, 2016	9/19/2014

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Student Affairs	Doesn't exist, request for new space	Does not exist	Lactation stations to be constructed in various locations throughout campus, with possible locations inside renovated Library as well as new Science building.	Lactation stations to be constructed in various locations throughout campus, with possible locations inside renovated Library as well as new Science building.	60 sq.ft.	CE 304	Completed December, 2015	9/10/2013
Public Safety	Edgewater Hall	2,032+520=2,552	Separate dispatch from customer services, interview room, conference room, storage rooms, office space	Convenience in location and space needs		Back area of Edgewater Hall	Completed, Fall 2015	2010, repeat request 9/19/2014
Enrollment Management & Academic Success / Mark Daddona	Does not exist, request for new space	Does not exist, request for new space	Request for approximately 800 sq.ft. of space to create Office of Visitor & Welcome Services and to house	The Office of Visitor & Welcome Services will serve as an initial point of contact to those visiting the campus.		Recommended to share space in Guard Station with Public Safety.	Completed September , 2015	9/20/2013
Film and Digital Media	Lucy Huie Hall	No changes to square footage	hallways and restrooms; replace floor tiles due to age and moisture damage; refinish interior doors, add	hangar will be used as a teaching facility and studio as the primary function. CE also uses classrooms in the	No changes to square footage	No changes to location	Completed, Spring 2015	9/19/2014
Humanities & Teacher Education	Arts & Sciences / 105, 205, 210	105(1,731) , 205(1,200) , 210 (2,800)	and 105 to match carpet in G205 resource room. Move content of faculty offices during carpet replacement.``	least 9 years and is worn and stained. It will improve appearance and professional environment for faculty,	No changes to square footage	Same location	Completed August 2015	9/13/2012
Testing Center	Arbor Hall	Does not exist	Need to provide large secure lockers for students while testing - Arbor Hall 118 is preferred.	Small storage area is shared with HR and there is no room to accommodate space for lockers. By standards (Georgia Professional Standards Commission (GaPSC), National Council for the Accreditation of Teacher	132 sq.ft.	Coat room 102 in Arbor Hall	Completed July, 2015	9/1/2014

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Office of the President / Jim Flowers	Request for new space	Does not exist	Space request for support staff.	Position funded to support CSU and IT strategic plans and will improve effectiveness of technology, current and future, to support CSU mission.	Office space		Request withdrawn by requestor due to staff relocation and reporting to a different department.	8/28/2013
IT	L-163	618 sq.ft	with a door for security, adjust HVAC, paint and carpet, install additional electrical and data, new	The project will enhance security of laptop inventory.	No changes to existing square footage	No changes - same location	Cage installed April, 2015	9/15/2014
Auxiliary Services	Does Not Exist	N/A	To create a new concept of a Smart Market which builds on the Simply-to-Go model offering a wider selection of grab and go products	Assists in meeting the unmet need for fresh, healthy food and convenient items students currently go off campus for; Expand selection and hours of operation.	540 sq.ft.	UC 276	Completed February, 2015	3/13/2012
School of Nursing	CE 301	N/A	Install door for classroom to separate storage room and classroom.	faculty/staff to utilize the storage room with a sink without interrupting classes being held in CE301.	N/A	Same location, new door requested installed	Rejected due to Life Safety compliance	2/27/2014
Testing Center	Arbor Hall, 120A and 120B	N/A	Install glass in classroom doors for 120A and 120B.	Provide safe environment for students. Prevent accident for students entering and leaving for testing. Need the doors to shut quietly.	No changes	No changes to existing location	Completed June, 2014.	10/30/2013

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External Relations	Woodlands Hall, 227	140 sq.ft.	Convert existing file room 227 to an office for one person. Install carpet and replace light fixtures to match others in the suite.	Department runs out of space, two office have double occupancy.	No changes	No changes to existing location	Completed June, 2014.	3/6/2014
Student Affairs/Veterans Affairs	Edgewater Hall, 115B	90 sq.ft.	Request for new space. Room 115B to become part of Veterans Resource Center	The room will be used as a study room for student veterans who need to be isolated from distractions when preparing for exams, etc.	No changes	No changes to existing location	Completed September, 2014.	3/17/2014
Visual and Performing Arts	Music Ed. Room 144	480 sq.ft.	Improve HVAC to better serve room Media Lab 144.	adequate cooling or ventilation. Room temperature remain in the high 80 degrees during warm weather months. This is an	No changes	No changes to existing location	Completed July, 2014.	3/6/2014
Dental Hygiene Clinic	Edgewater Hall, 103	3,550 sq.ft.	Build two additional radiology rooms in the clinical area with ADA access.	Existing rooms are not ADA accessible. November 2012 American Dental Association accreditation revealed a need for more x-ray units.	4,200 sq.ft.	Same location and part of former University Health Services for classroom and faculty office.	Completed July, 2014.	3/11/2013
Information Technology	L153	approx. 190	Need to modify entry area to L105 to allow installation of 1 modular office system in south-east corner of L105 8'x10'. Need a locking door for security. Area will serve as an office for 1 network enterprise services employee.	Library renovation is required by SACS accreditation and networking and Telecom staff must relocate before the Library can be renovated.	90 sq.ft.	L105	Completed January, 2014.	8/28/2013

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Information Technology	L136	800 sq.ft.	Need to move main customer counter that crosses the room and install modular furniture for 12 call center techs and 1 modular office for call center manager.	Library renovation is required by SACS accreditation. Virtual Services staff must relocate before the Library can be renovated. This plan supports the expansion of	1,200 sq.ft.	L117	Completed January, 2014.	8/28/2013
Dining Services	UC Kitchen	70 sq.f.t	storage room at front of kitchen. Install chain link fence and gate at entrance to the dry storage room in the	of unused products in an effort to reduce theft and control product costs for our customers.	70 sq.ft. (same square footage)	Same location, no changes	Completed for smaller room, November, 2013.	7/11/2013
University Health Services	Edgewater Hall, 2nd floor	1,442	Storage, office space, reception area, exam rooms, lab space, med record storage	Confidentiality (HIPPA compliance), and ADA compliance.	7,300 GSF	Clayton Station Building 1000	Completed January, 2014	2010
College of Business	T240	400 s.f.	Build two offices dividing T240	Need more office space for immediate future and more efficient use of space.	Same square footage, just divided into two office spaces	Same location	Completed	2/13/2013
School of Nursing/Continuing Education	Continuing Ed. Bldg	Entire building	Replace signage	It is desirable to have signage uniformed with the one in new or renovated buildings.	N/A	N/A	Completed August, 2013	9/17/2012
Arts & Sciences	T211C in Clayton Hall	N/A	The roof in Clayton Hall above T-211C has a leak, rain water leaks through ceiling tiles, light fixture and wallboard.	Repair is requested in order for the room to be suitable as an office space. Old roof needs replacement.	N/A	N/A	Re-roofed with 4-ply roof and white granular cap. Project is in closing phase.	8/30/2012

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Center for Academic Success	Library 1 floor	4,130 excluding area in front of CAS =121 (120) 123N (360)124(90+100) 141 and part of 136 (2,448) 128 (250) 126 (150) 112 (130) 122(128) 136N(85) 138N (85) 151 (125) 152 (110)	Request for space comparable to current setup. Tutoring area, 5 staff / faculty offices, 3 study rooms, workshop/classroom, computer area with 8 desktops and 9 laptop connections, study lounge in front of CAS, samll tutor break room, supply closet. Need secure area to store servers for TutorTrac, AdvisorTrac and other networked software.	CAS supports over 19,200 visits a year. With proposed Library expansion to CAS and Testing Center, CAS has to find a new location to keep providing support for students. Space need to encounter projected enrollment growth.	Comparable to fit all functions	Edgewater Hall - Expand into former Business Services	Completed December, 2013.	9/11/2012

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Testing Center	Library 1 floor	2,610 + part of 141 for reception area = 125N (1,060) 127 & 128N (490) 138 (1,060)	Requested dedicated space for 58 desktop computers in 2 lab spaces, space for 2 full-time employees and 4 part-time, director's office, storage/equipment area, lockers, reception area, a counter area, private space to discuss scores with examinees, data room to house electrical and data wiring, access to conference and break room.	The library will not be able to expand to the first floor until Testing Center moves.	2,8000 GSF	CSU East - Arbor Hall	Completed August, 2013.	9/13/2012
Disability Resource Center - Louise Bedrossian	STC 255	1864	10 individual Testing that will accommodate 2 Group Testing Rooms that will accommodate 4 -6 per, 4 offices, ADA accessible reception area, conference room, work room and storage	BOR Strategic goal 2; Action step 1: diverse population that will be reflected in USG's enrollment	an additional 1000-1200 SF	Expand into former work room and conference room adjacent to DRC	Completed August, 2013.	2010

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Student Affairs	Does not exist	N/A	Space for food pantry for students of CSU to access when in need.	The food pantry supports CSU strategic goal of providing the University community with a variety of campus services in a friendly, convenient manner that improves overall experience of our students and the professional experience of faculty and staff.	Space at Laker Hall	The department has allocated a space in Laker Hall. If expansion is needed, committee has recommended one of the vacant apartments at Clayton Station .	No action was needed, department has solved the request.	9/17/2012
Bursar's Office Suite (Cynthia Jones)	Edgewater Hall 278	1670	Create 2 new offices and a conference/training room	The renovation will accommodate 2 new hires and the need to make high volume calls	an additional 400 - 600 SF	Create the needed space from a fraction of the space left vacant by Accounting Services	Completed	3/25/2011 and 11/03/2011
Music Ed Building, Susan Tusing	1st floor atrium area	N/A	Add electrical outlets on first floor atrium area for students to work/charge laptops	Additional outlets will allow student to better utilize their space for studying.	N/A	Recommended to approve.	Completed	9/10/2012
Natural Sciences/Paul Melvin, Michelle Furlong	NBS South wing near faculty offices	N/A	Install two power outlets near study area in the south wing near faculty office suite	Students use space for collaborative learning and study groups.	N/A	Recommended to approve.	Completed	9/10/2012

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Visual & Performing Arts	Music Education common areas	2,670 s.f. (1,156(1fl)174(stair)1,340(2fl))	Replace carpeting in common area in the Music Ed Building	Carpet worn and stained. Tripping hazard on the stairs.	2,670 s.f. (1,156(1fl)174(stair)1,340(2fl))	Recommend to replace carpet on stairs with other than carpet, but sound absorbing material. The remaining atrium carpeted area should be made lower	Completed June, 2013	9/10/2012
School of Nursing, Sue Odom	Suite 322	1,230	Create faculty office within suite 322 in CE	School of Nursing has hired a faculty to help with increased student enrollment and support student retention.	1,230+ 300=1,530	Divide storage room in the back hallway adjacent to 322 and cut a door to the space from within 322.	Completed Summer 2013	6/20/2012
Jill Sears/ Arts & Sciences	2nd floor lobby area, Clayton Hall	N/A	Replace water fountain with filtered water fountain.		N/A	Recommended, doesn't need to wait for funding. Requestor is responsible for payment.	Will be replaced with other water fountains for UC and Athletics.	5/22/2012
Dental Hygiene	Faculty Hall A120 Suite	660 SF	Committee recommendation	To facilitate the move of Graduate Studies; Graduate Studies shares an Administrative and Support Staff with Interdisciplinary Studies; this move would co-	800 SF	STC 235	Completed July 2012	4/24/2012
Interdisciplinary Studies	Faculty Hall, room 124		Redesign and upgrade to the media and technology to make existing conference room more accessible for presentations.	College of Arts & Sciences has over 140 full-time faculty members and 90 part-time. Existing conference room in A&S building oftentimes is booked and the conference room in Faculty Hall is booked as well.	540 sq.ft.		Withdrawn by requestor due to relocation of Media Printing to the desired space.	3/11/2013

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OITS - Dan Newcombe	NBS 142	N/A	Install a STAT-X Fire suppression system	BOR Strategic Goal	NA		Completed	2/16/2012
OITS - Dan Newcombe	T 207		Remove janitorial equipment from T207 and find it a new home	BOR Strategic Goal			Completed	2/15/2012
OITS - Dan Newcombe	CE 310	N/A	Install some type of cooling system	BOR Strategic Goal 1, 4, & 6	NA		Completed	2/15/2012
SAC	Male/Female Showers	N/A	Tile the areas that are not tiled in the shower areas	Showers are heavily used and the areas that are not tiled are damaged during showers	N/A	Male/Female Showers	Completed	1/31/2012
College of Business (Alisa Kirk)	College of Business T140 A&B and T150B	290	2 offices, reception/waiting area, storage, file, and access to a conference room	BOR Strategic goal 3;		STC former 250	Requestor withdrew its request	1/20/2012
Office of Interdisciplinary studies (John Campbell)	Arts/Sciences, Clayton Hall, Peachtree City and Provost's Office	N/A - located throughout campus community	Requesting space in Faculty Hall to include offices 114 & 114A; 131 Study Area, Offices 131A, B, C, D, & E; 116 Study Area, and Offices 116 A, B, C and 121	Supports BoR Strategic Goal 1. There is insufficient room in Arts/Sciences to house a new department. It's important that the faculty work closely together.	2846	Faculty Hall Suites 114 & 114A; 116, 116A, B & C; 131, 131A, B, C, D, E, and 121	Completed July 2012.	1/11/2012

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School of Nursing and Continuing Education	Harry Downs Bldg	N/A	Requesting upgrades and makeover of the bldg. to include paint, new carpet, outlets, reception's desk, walls/doors added, and storage space.	To be competitive as a conference center	N/A	N/A	Aesthetic improvement completed August 2012. Committee does not approve the addition of the walls or turning the existing kitchen into office space	1/5/2012
Low Ropes Course (Cindy Lauer)	Near Soccer Field and Residential community	100 yds x 50 yds	add 3 additional low elements to the course; Pole & tire, Porthole and Up and over spool	BOR Strategic goal 1;			Completed	12/21/2011
University Relations - John Shiffert	2nd Flr. Multipurpose Bldg - CSU East	358 SF	Requesting a satellite office on the main campus	Supports BOR Strategic Goal #6: Increase Efficiency	514 SF	STC 250 (create hotel/transit space in the remainder of the leftover space from Counseling Services Renovation)	Completed	12/21/2011
NBS Improvements (Michelle Furlong)	NBS Hallways and labs/Laboratory Annex	N/A	4 cork boards, 5 whiteboards, re-mount whiteboard in Annex	Supports CSUs Strategic Plan, student success, teaching and scholarship and community engagement	N/A	NBS & Laboratory Annex	Completed	12/15/2011
Auxiliary Services - Carolina Amero	STC 209, STC 268 & UC 131C	436 SF	Requesting 3 to 4 offices, conference room, storage space and cubicle for student worker (close proximity of auxiliary units)	Supports BOR Strategic Goals 2 & 6 and CSU E, Action Step II;	443 SF	3rd Flr M/P Bldg Rooms 305, 312, & 323	Space in CSU East Multipurpose Bldg ready as of July 2012.	12/1/2011
Susan Tusing	MEB 144		Upgrade HVAC in MEB 144	Supports BOR Strategic Goal One; important instructional space for CMS program and must be comfortable for students and staff.	N/A	N/A	Problem corrected	11/21/2011

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Provost Michael Crafton/Mark Daddona	Currently Does Not Exist	N/A	Requesting 3 offices, conference room, work room, storage area, and reception area. (Storage separate area 200-300 sf)	Supports BOR Strategic Goals 2 & 6: it also assists the division in establishing itself as a viable university entity.	950 SF	Edgewater Hall 237/Currently Storage Space	Completed	11/1/2011
Dept of Natural Sciences	NBS 188	N/A	To renovate the space in order for faculty and students to conduct research	Part of the University's strategic plan, due to the new Science Bldg not being apart of the BOR capital project list for the next 2 years	N/A	NBS 188	Completed	10/24/2011
OITS	NBS 119B	N/A	Walls extended to structure to add STAT-X fire suppression system	BOR Strategic Goal	N/A	NBS 119B	Completed April 17, 2012	10/5/2011
OITS	Athletics and Fitness (E 31B)	N/A	Create a small IT closet	BOR Strategic Goal	80	A/F E 31B	Completed December 9, 2011	10/5/2011
Financial Aid	STC 116 (Cubicle)	N/A	Turn cubicle into an office, by building permanent walls, adding door and light switch	Financial Counselor currently located in Admission's area	N/A	Edgewater Hall 116	Completed November 4, 2011	9/13/2011
Graduate Studies	UC 211	332	2 Offices, file room, work room, reception area, & shared conference room	Supports BOR Strategic goals #s 2, 3, 4, & 6	660 SF		Completed June 2012.	9/12/2011

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
Athletics/Fitness	E 43 & 45	N/A	Build Permanent Wall, paint and carpet	To upgrade basketball locker rooms	N/A	E 43 & 45	Completed August 2011	6/7/2011
School of Nursing	STC (Veteran Resource Center)	N/A	Relocate a Faculty Member to VRC	Office will be out of Financial Aid's space and in close proximity to the DC			Completed December 2, 2011	5/3/2011
School of Nursing	Harry Downs	N/A	Recarpet & Paint	Has more community visitors than other campus buildings.	N/A		Completed August 2012.	4/14/2011
External Relations (General Stephens)	Multipurpose Building	approx. 3,500 entire ER	Extra storage space for the division	BOR Strategic Goal 2 & 5: Their storage need was not truly addressed in the final decision associated with their future move	Shelves along the perimeter of 440 sq.ft basement area	CSU East Basement and the open area between HR Suite and ROTC	Completed July 2012. External Relations received the additional storage space in the basement of the CSU East Main Bldg.	4/11/2011
College of Business - Dean's Office Suite (Wanda Davis)	T240	522	Create an additional work space in T240	The renovation will accommodate a new hire	522	T240	Completed July 2011	3/14/2011
Department of Natural Sciences (Caroline Clower)	Faculty Hall	throughout the building	Replace ceiling tiles, clean air ducts, and paint offices, hallways, & conference room, renovate restrooms, and replace carpets.	Supports BOR Strategic Goal 1: The Faculty Hall Bldg. has been neglected for years. These minor renovations would definitely improved the working conditions of the faculty and staff.	throughout the building	Existing Area	Completed May 2012	2/28/2011

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
Teacher Education Resource Room (Ruth Caillouet)	Arts/Sciences Room 205	N/A	Resource Room needs updates: White board, podium, electrical receptacles, data ports, projection screen and projector. (better WI-FI connection)	Supports BOR Strategic Goal 4: These technological additions would better facilitate the graduate seminar classes and meetings.	Same square footage	Arts/Sciences Room 205	Completed March 2012.	2/28/2011
Department of Humanities (Joe Johnson)	Arts/Sciences Building	N/A	Renovate hallways and lobby area; Replace VCT flooring, ceiling tiles, lighting fixtures, and paint	Supports BOR Strategic Goal 1: The Arts and Sciences Bldg. is one of the primary teaching facilities on campus. Therefore, the interior space of the hallways and lobbies need to be updated.	N/A	Existing Area	Completed	2/24/2011
Department of Social Sciences (Rafik Mohamed)	Clayton Hall	N/A	Install electrical receptacles throughout the hallways of the 1st and 2nd floors.	Supports BOR Strategic Goal 1: To accommodate students needing to use laptop computers throughout the bldg.	N/A	Existing Area	Completed March 5, 2012	2/24/2011
Counseling Services (Shiraz Karaa)	Currently Does Not Exist	962	Veteran's Resource Center needs office space and dayroom or lounge area to accommodate 15 - 20 students	Supports BOR Strategic Goal 2: expanding participation by increasing access, enhancing diversity, & improving services to non traditional students	962	1st Floor Edgewater Hall	Completed December 2, 2011	2/22/2011
Low Ropes Course (Cindy Lauer)	Does Not Exist	N/A	Use of the wooded area between the soccer field and residential community adjacent to campus to construct a Low Ropes Course.	Support BOR Strategic Goal 1: The construction of a low ropes course would greatly assist in team building and leadership development training within the university. It would also support recruiting and retention initiatives.	An area able to accommodate 100 yd X 50 yd	The wooded area between soccer field and residential community.	Completed	2/21/2011

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
OITS - Dan Newcombe	L108		Expand L108 Server Room into L107 storage, upgrade HVAC for entire space, and additional power.	BOR Strategic Goal 1,2, & 3		L107	Completed	2/11/2011
Expansion of the Writer's Studio (Barbara Goodman)	Arts/Sciences Room G216	546 sq.ft.	Open doorway between G216 and G224. Paint, carpet, podium, screen, white board, and Wi-Fi connection.	Supports BOR Strategic Goal 1: This expansion will provide the continuous support to students, allowing staff to conduct university wide writer's workshops.	546+571=1117	Arts/Sciences G216	Completed July 2012	2/9/2011
Multipurpose Field Project	No current location		Convert unused land into multipurpose field, provide irrigation, storm drainage and electrical tie-ins	No open field to offer sports programming, will allow to create more diverse sports schedule and may provide revenue.		Feasibility Study; CSU East; Harun's Mound; area next to current soccer field locations	PBC approved for year-end funding. Couldn't meet bid timing. Waiting.	2011
G110 Main Office	Arts/Sciences G 110	1,430 (2,750 with G104)	Install new carpet in G110 suite	Poor, sloppy appearance of the most visited for information and directions place.	1,430 (2,750 with G104)	Under construction	Done	2011
Theater Renovation	Arts/Sciences 132	856	Construct raised wood stage floor, crossover corridor backstage, replace plywood partitions with full height insulated walls for dressing rooms and green room, provide HVAC, adequate lighting and carpet for soundproofing.	Violation of Equity and NAST standards, safety hazards. Theater is an academic major;	856	Cost estimate needed to proceed with renovations	Done	2011
Director of Operations Services	STC 268	136	Committee recommendation	To facilitate move of Public Safety	300	CSU East Main Wing Room 121	Summer 2012 Moved to CSU-East	2011
AVP of Auxiliary Services	STC 209	196	Committee recommendation	To facilitate move of UHS	Create Space	New location will be in the renovated area between the Dental Clinic and Bookstore	Summer 2012 Moved to CSU-East	2011

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
Business Analyst	STC 276	122	Committee recommendation	To facilitate move of Public Safety	Create Space	New location will be in the renovated area between the Dental Clinic and Bookstore	Completed. Moved to CSU-East	2011
External Relations	STC -Common area, 228, 229, 231, 232, 233, 234	1884 (University Relations 512, Image/Communication, Director of Development 432, Common Area 940)		storage and space for office personnel	3,500	CSU East 2nd Floor Dorms after future renovation; This will include all functions of External Relations and office space for the VP (E/R) . Office of Development will have an opportunity to share conference and break room on 3rd floor.	Done-Completed Dec. 2011	2010
Alumni	STC - 230	150	storage space, reception area, meeting space, call center	storage limitation and space for student assistant	Included in the 3,500 with External Relations	CSU East 2nd Floor Dorms after future renovation; This will include all functions of External Relations and office space for the VP (E/R)	Done-Completed Dec. 2011	2010
Academic Advising	Clayton Hall T 103	954	create office space (4) in T103	FERPA violation funding concern due to personal data confidentiality	954	Create the four office spaces in T 103 (Darren has evaluated area)	Done	2010
Art Studio Renovation	Arts/Sciences G 100 - 102	2,250	Work space, storage space for hazardous mat. EPA guidelines, safe access to upstairs storage	To support Minor in Art degree, adhere to EPA guidelines, need for safe work area	Unchanged	Clean the existing space and make ADA and other compliance issues	Done	2010
Bookstore Expansion	STC 115 or 116	5,620 sq.ft	Need for bag check space, textbook area, to add new cash register, expand floor area for customers	To be in compliance with ADA, Fire Safety codes, customer satisfaction	6,650	Utilize the existing space of Orientation and New Student Programs and expand shipping and receiving area on the right side	Completed	2010
Orientation & New Student Programs	STC 117	1,330	Divide open area into reception area and office space (3), secure storage space	FERPA violation funding concern due to personal data confidentiality, University Image.	1,910	Relocate to Human Resource's existing space	Done	2010

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
Counseling & Psychological Services	Edgewater Hall 245 -249	1,140 sq.ft.	Additional sound proof offices(2), meeting room, additional office for biofeedback, private reception area	Privacy concerns and additional office and meeting space	2,034	Relocate to current location of External Relations	Done Spring 2012	2010
Career Services	Edgewater Hall 250 - 253	1,213 sq.ft	Employer interview room, meeting room and additional office	Meet national standards, serve employers and students	2,353	Expands to current location of Counseling Services	Done Spring 2012	2010
ROTC	CSU East Main Wing 121 and 124	628	Committee recommends relocating ROTC to the same side of the hallway	Committee recommends relocating ROTC to the same side of the hallway	433	CSU East 2; rooms 123, 124	Done	2010
Vice President of Business and Operations	Edgewater Hall 235	VP (420), 235A(135), 235B (134) = 791	Committee Recommendation	To facilitate moves of Counseling Services	3,500 that will include everything under prosed location	CSU East 3rd Floor Dorms after future renovation; will include VP (B/O), Controller, Administrative Assistance office space (2)Conference room, kitchenette, storage space.	Completed Jan. 2012	2010
Office of International Programs	UC 204	314	Committee Recommendation			After further review, remains in current Location	Done	2010
Human Resources	Edgewater Hall 218-225	1910	Future expansion and assist in relocating other entities		3,490	CSU East Wing	Done	2010
Budget and Accounting	Edgewater Hall 268 -277	3380	Committee recommendation for future expansion and assist in relocating other entities	Provide space for Budget & Accounting Services and make room for Public Safety relocation	3,700	CSU East 1st Floor Dorms after future renovation	Done	2010
Walking Trail	No current location		Create 2 walking trails 2 miles and 3 miles length.	Intramural Activities To facilitate physical, social, intellectual development of participants		Feasibility Study; No proposed locations	Done	

Completed Requests as of Fall 2019

Department	Existing or Previous Location	Existing Square Footage	Request	Justification	New square Footage	Proposed Location	Status	Year Requested
School of Nursing	CE 323	580 sq.ft.	New request- create executive suite with 3 offices in 323. Initial request-Build 3 individual offices with open reception area remaining in CE323.	CE 323 is the Advising Suite. When students meet with their advisors, there is no confidentiality and discussion can be heard by other students.	\$60,000	Same location	Completed Fall 2019 Space was used for Stimulation Lab	2/27/2014, 8/13/18
Disability Resource Center	Wooden walk path to CSU East side	about 800 linear feet of wooden pathway	ADA compliant walkway connecting CSU main campus and CSU East is required by law.	The existing wooden pathway is inaccessible to student, faculty, staff and visitors who have mobility or endurance related disabilities. It has steps and steep slippery when wet slope.	\$996,260	Walk path proposed to be constructed as part of the egress road construction.	Completed Fall 2019 Space was used for Stimulation Lab	9/16/16
Dental Hygiene	Edgewater Hall Dental Hygiene Clinic Sterilization Area		Update sterilization area. Need a defined "clean" and "dirty" area to be in compliance with OSHA and CODA (Commission of Dental Accreditation) standards. Need a locked storage area for sterilized instruments.	CSU Dental Hygiene Department provides dental services to those who are uninsured and/or underserved, assisting those who would otherwise not be able to receive necessary dental treatment. We provide dental treatment such as oral health care screening, preventive prophylaxis, scaling and root planing, sealants, and radiographs. On average per semester, we serve approximately 1290 patients. Produce approximately \$41,000 in revenue per semester We also work throughout the community and beyond,			Completed Fall 2019	Fall 2019

Completed

Withdrawn

Rejected

Fall 2019