Last updated: by Cheryl Jordan on October 15, 2012.

Clayton State University Information Technology Project Proposal Summary

Project Title:	Project Requestor:	Type of Work: ☐ Project Request ☐ Policy Request	Core or Elective Service:
Project Description:	Alignment to Strategic Plan:	Benefits of the Project (How will we know this project has been successful?):	Constraints and Dependencies:
Qualitative Outcomes:	Quantitative Measures and Metrics:	Numbers of Affected Users:	Security Issues Addressed:
Funding: ☐ Available from Requestor ☐ Being Requested ☐ N/A	Potential impact on other departments or operations:	Date of request:	Dealine Date: No Hard Deadline: ___

Preliminary approval signatures:

Department/Office Chair: _____ Date: _____

Dean (if applicable): _____ Date: _____

Vice President: _____ Date: _____