

CLAYTON STATE

BRAND STANDARDS



YOUR BRAND IS WHAT OTHER PEOPLE SAY ABOUT YOU WHEN YOU'RE NOT IN THE ROOM.

- JEFF BEZOS

A BRAND IS A PROMISE. A GOOD BRAND IS A PROMISE KEPT.

- MUHTAR KENT

HOW YOU LOOK + HOW YOU SPEAK + HOW YOU ACT = YOUR PERSONAL BRAND.

- ANONYMOUS

YOUR BRAND IS THE SINGLE MOST IMPORTANT INVESTMENT YOU CAN MAKE IN YOUR BUSINESS.

- STEVE FORBES

YOU CREATE A
CREDIBLE BRAND BY
STAYING TRUE
TO WHO YOU ARE.

- HILARY SAWCHUK

WHY DO WE NEED BRAND STANDARDS?

Clayton State University's visual identity standards have been established to help all members of the university become brand ambassadors.

- Our brand communicates what we stand for as a university.
- Ensuring our brand is consistent with it's messaging and visual materials **protects the university's reputation**, image and identity.
- A strong brand will connect emotionally with its audience, be credible and **create loyalty**.
- Building a strong brand enables the university to advance itself in **student recruitment**, faculty recruitment, fundraising, alumni participation and partnerships.
- Every member of the Clayton State community is a steward of the brand.

Our mission is social mobility.

We transform lives through teaching, scholarship, and service.

ADAPTABILITY

We are agile and responsive in the face of change.

COLLABORATION

We leverage our knowledge and skillsets to achieve institutional goals.

EXCELLENCE

We give our best effort and seek continuous improvement in all our initiatives.

INTEGRITY

We promote ethical behavior, taking responsibility for our attitudes, actions, and results.

PEOPLE-CENTERED

We value and invest in our students, faculty, staff, and community.

Clayton State University CLAYTON STATE UNIVERSITY

The entire name should be used in all first references to the university.

"Clayton State" may be used as a secondary reference when the full name has been used preceding it.

Our acromyn within the University Systen of Georgia is **CLSU**. **Do not use "CSU" in marketing materials.**

- "CSU" is easily confused with Columbus State University, a university that has been in the USG longer than Clayton State University.
- Avoid hyphenating any part of "Clayton State University" whenever possible.

Hicae culloris moluptatus.
Fugiaspiet derum vellabo
ratiatur sim is es des Clayton
State University aspis ipitium
dicientus, quidis es repedia
pellia nos iminum il iliaspiti
aceatectur sum am res de
conie undebis eium apisquos
sum autesenturis id et untur?

Plicae culloris moluptatus.
Fugiaspiet derum vellabo tur sim is es des conie aceatec tures CSU aspis ipitium dicientus, quidis es repedia pellia nos iminum il iliaspiti sum am res de undebis eium apisqu os sum autesenturis id et untur?

Plicae culloris moluptatus.
Fugiaspiet derum vellabo tur
sim is es des conie aceatec
tures Clayton State University aspis ipitium dicientus,
quidis es repedia pellia nos
iminum il iliaspiti sum am res
de undebis eium apisqu os
sum autesenturis id et untur?

CORRECT

DO NOT USE CSU

AVOID BREAKING/HYPHENATING THE UNIVERSITY NAME

CLAYTON STATE UNIVERSITY





Clayton State University has three catagories of brand marks: academic, office of the president, and athletics.

The university wordmark is the primary identy of the university, while the university seal and athletic logos are available for more selective use.

Who owns the university's logos?

They are the property of the Board of Regents of the University System of Georgia and are registered trademarks. The Board of Regents sets guidelines for how the marks can be used and requires that individual institutions assume responsibility for monitoring and protecting such usage.

These guidelines apply to anyone who might use a Clayton State University identity mark: faculty, staff, students, departments, internal and external organizations, printers, businesses and vendors.

Authorization for appropriate and accurate use of Clayton State's identity marks is essential to comply with Board of Regents policy (7.11.8 Trademarks) as well as to positively promoting the university.

IMPORTANT – Logos are not to be altered in any way. This includes changes in color, shape and dimension. The official university logos are legally protected trademarks appearing on official communications (online and print), partnerships and sponsorships. Failure to abide by these strict guidelines may result in the need to reproduce materials at the cost of the unit or department who created such materials. The Office of Marketing and Communications must approve any uses of the logo.

CLAYTON STATE UNIVERSITY

Clayton State University Wordmark STACKED

CLAYTON STATE

Clayton State University Wordmark HORIZONTAL The Clayton State University wordmark was created to represent the university in digital mediums, an area the previous university logo struggled. For consistents in marketing it has become the primary mark.

The wordmark has a stacked version and a horizontal version.

- The wordmark appears on all publications (either the front or back cover), websites, and other visual communications developed for Clayton State external audiences by any administrative or academic unit of the university except intercollegiate athletics.
- The wordmark is **not** to be used on the same page with the official university seal.

CLAYTON STATE UNIVERSITY

Dreams. Made Real.

CLAYTON STATE

Dreams. Made Real.

"Dreams. Made Real." is an expression of Clayton State University's core promise. It captures the transformative power of higher education and the university's commitment to turning aspiration into action. With just three words, it conveys purpose, progress, and possibility.

- The tagline is typeset in Unna Italic. It should always appear in this designated font and styling. When used with the logo, it should appear in the lockups shown with periods after "Dreams" and "Real."
- When used independently in print or digital collateral, the tagline should retain its font, color, and capitalization. Adequate clear space must be maintained around it to ensure legibility.
- The tagline should only appear in the university's official color palette.

Dreams. Made Real.



CLAYTON STATE

CLAYTON STATE UNIVERSITY

0.5 in.

0.8125 in.

CLAYTON STATE

CLEAR SPACE

The clear space that surrounds the wordmark is established to insure visibility. No graphic, text or other logos/wordmarks should be placed any closer than the space that is equivalent to the height of the "C" in the wordmark.

MINIMUM SIZE

To make sure the wordmark is clear and legible, there is a minimum size requirement. The minimum size for typical offset and digital printing is 0.5 inches wide for the stacked version and 0.8125 inches wide for the horizontal version. Other production methods such as silkscreen or embroidery may require larger minimum sizes.

Examples of some of the common DON'T.



Distorted

Do not stretch the wordmark. Scale the wordmark proportionally.



Low Resolution

In digital applications be sure to use provided art with sufficient resolution. Do not use pixel-based images for print.



Reconstructed Wordmark

Do not try recreating the logo yourself. Request the correct file.



Reflection

Do not use any kind of reflection effect.

- Do not use the wordmark in two colors.
- Do not adjust or rearrange the logo.

WHY DON'T WE USE OUR LOGO OR WORDMARK IN ORANGE?!?

Clayton State is legally obligated to have a Level AA ADA compliant website. All materials **linked** to the website, must also be ADA compliant. Pantone 165, our brand orange, on a white does not meet the 4.5:1 contrast ratio that all text must to pass this law. To avoid further lawsuits our brand guidelines prohibit the use of our University Logo or Wordmark in orange.



Altered or Unapproved Colors

Do not alter the color of the wordmark.



Stacked PRIMARY



Stacked PRIMARY (WHITE REVERSED)



Horizontal PRIMARY (WHITE REVERSED)



Stacked ALTERNATIVE 288 BOX



Horizontal
WHITE REVERSED



Stacked ALTERNATIVE OUTLINE BOX



Stacked ALTERNATIVE OUTLINE BOX (WHITE REVERSED)

- When ink limitations dictate, a black wordmark version is available.
- The wordmark may be foil stamped (silver or gold) or embossed.



INITIAL MARK
SHIELD BACKGROUND



INITIAL MARK



INITIAL MARK WHITE

The secondary logo mark is designed to complement the primary brand identity. It should be strategically used to reinforce brand recognition while offering flexibility in various visual contexts.

This secondary mark should never replace the primary logo in formal or official brand communications, but rather, support and enhance overall brand visibility and recall in appropriate contexts.

OPTIMAL APPLICATIONS

- Social media avatars and profile images.
- Mobile app icons and favicons.
- Video watermarking and corner logos.
- Branded merchandise such as apparel, accessories, and promotional items.
- Subtle branding on stationery, business cards, or packaging when the full primary logo is already represented.
- Design elements where a streamlined or minimal branding approach is desired.
- Please request department lock-up files from the Department of Marketing and Communications. clayton.edu/marcomm/submit-a-request

CLAYTON STATE

Office of the President

TWO-TIER HORIZONTAL LOCK-UP EXAMPLE



Office of the President

TWO-TIER STACKED LOCK-UP EXAMPLE

CLAYTON STATE

Division of Student Affairs
CAMPUS INFORMATION AND VISITOR SERVICES

THREE-TIER HORIZONTAL LOCK-UP EXAMPLE

The Clayton State University Unit Logo system enables each college and department to connect its name with the university wordmark to provide a consistent format of identification that is immediately recognizable as Clayton State University.

- Departments should not develop logos or graphic art representations that will compete with the official university wordmark. The official university wordmark with the department name below is the only approved format.
- Please request department lock-up files from the Department of Marketing and Communications. clayton.edu/marcomm/submit-a-request









CLAYTON STATE UNIVERSITY
College of Health

EXAMPLE ON ASSOCIATED COLOR BACKGROUND

The Clayton State University Colleges Logo system provides a consistent format of identification that is immediately recognizable as Clayton State University by incorporating the supporting identity mark.

- Colleges and schools should not develop logos or graphic art representations that will compete with the official college logos.
- Please request department lock-up files from the Department of Marketing and Communications. <u>clayton.edu/marcomm/submit-a-request</u>



The official university seal is a legally protected trademark.

The seal is reserved for use on official documents such as diplomas, transcripts, awards, certain institutional literature such as the academic catalog, and items produced by the Office of the President.

- The Office of Marketing and Communications and/or the Office of the President must approve other uses.
- The seal should not be used for marketing or other promotional purposes.
- The seal must be reproduced from authorized original illustrations and should not be scanned, redrawn or modified in any way.
 Do not use parts of the seal to create other logos or artwork. The Office of Marketing and Communications will provide a digital file for approved uses.
- The seal may be printed in black, blue, white (reverse from solid background) or gold. The seal may be foil stamped (silver or gold) or embossed.
- Do **not** use the seal on general giveaway promotional items such as T-shirts, mugs, key chains, etc.
- The seal is a stand alone mark of the university and may not be combined with the Clayton State logo or wordmark.



The Spirit Loch mark is available for use by non-athletic departments on campus. It should be used to promote student life, campus community and the general spirit of the university.

• The mark may be used on giveaway promotional items such as t-shirts, mugs, key chains, etc. with prior written approval from Office of Marketing and Communications.





ALTERNATIVE (ONE-COLOR BLUE)



ALTERNATIVE (ONE-COLOR ORANGE) Athletics logos are reserved for the Athletics Department and university spirit. Athletics logos are **not** appropriate for academic department use. Requesting use of the Athletic logos must be approved by the Athletic Director and the Department of Marketing and Communications.











TYPOGRAPHY



Lato Hairline

ABCDEFGH abcdefghijk 0123456789



ato Hairline Italic

ABCDEFGH abcdcfghijk 0123456789



Lato Light

ABCDEFGH abcdefghijk 0123456789



Lato Light Italic

ABCDEFGH abcdefghijk 0123456789 Lato is the university's primary sans serif typeface. It has 10 font variations of weight and styles.

Lato is a Google typeface and available for download here: **fonts.google.com/specimen/Lato**

Aa

Lato Regular

ABCDEFGH abcdefghijk 0123456789

Aa

Lato Italic

ABCDEFGH abcdefghijk 0123456789

Aa

Lato Bold

ABCDEFGH abcdefghijk 0123456789

Aa

Lato Bold Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Lato Black

ABCDEFGH abcdefghijk 0123456789

Aa

Lato Black Italic

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Thin

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Thin Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow ExtraLight

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow ExtraLight Italic

ABCDEFGH abcdefghijk 0123456789 Barlow is the university's secondary sans serif typeface. It has 15 font variations of weight and styles.

Barlow is a Google typeface and available for download here: **fonts.google.com/specimen/Barlow**

Aa

Barlow Light

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Light Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Regular

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Medium

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Medium Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Semibold

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Semibold Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Bold

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Bold Italic

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Extra Bold

ABCDEFGH abcdefghijk 0123456789

Aa

Barlow Extra Bold Italic

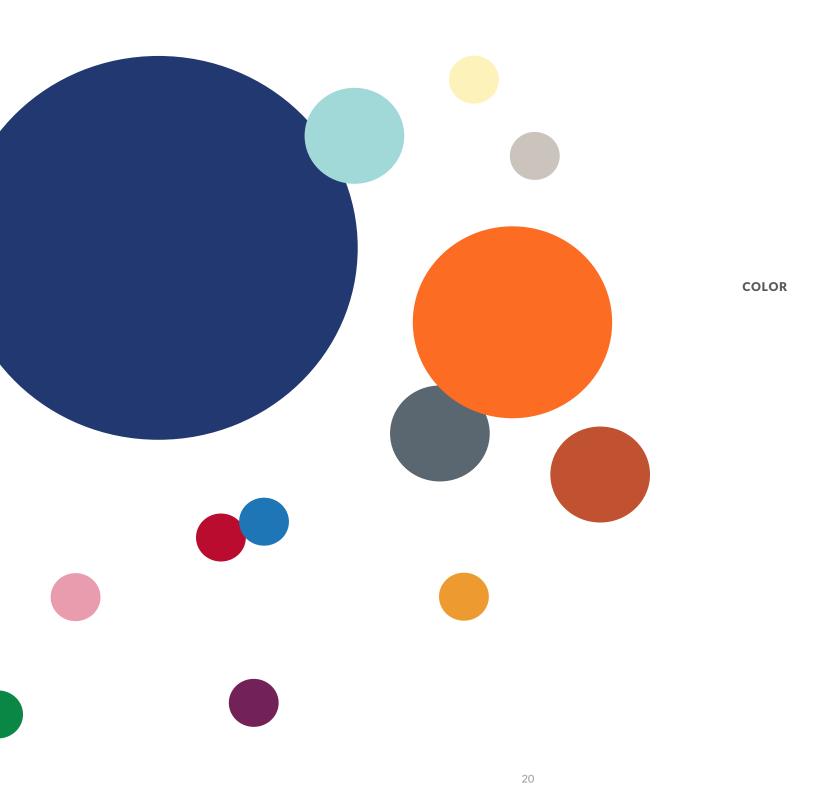
ABCDEFGH abcdefghijk 0123456789 Aa

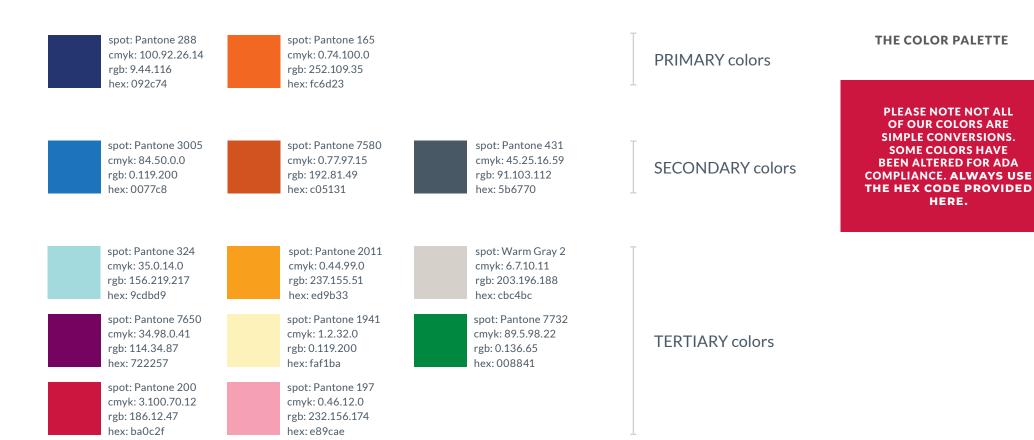
Barlow Black

ABCDEFGH abcdefghijk 0123456789 Aa

Barlow Black Italic

ABCDEFGH abcdefghijk 0123456789

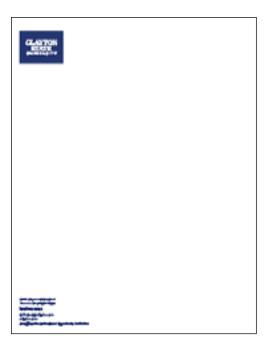




| #ffffff | #ffffff | #ffffff | #ffffff | #ffffff | #ffffff | #ffffff |
|---------|---------|---------|----------|---------|---------|---------|
| #092c74 | #c05131 | #5b6770 | # 0077c8 | #008841 | #722257 | #ba0c2f |
| #fc6d23 | #ed9b33 | #e89cae | #9cdbd9 | #faf1ba | #cbc4bc | |
| #092c74 | #092c74 | #092c74 | #092c74 | #092c74 | #092c74 | |

ADA colors accessible combinations

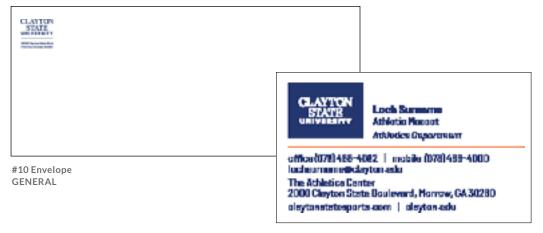
These combinations pass ADA accessibility color contrast AA levels and are allowable color combination for **text** on the university website and materials that will be posted or linked to the website.



Letterhead GENERAL



Letterhead UNIT SPECIFIC



Business Card

Official Clayton State University stationery is only available for purchase through LochPrints.

- Business card is customized with your department name, telephone number, email, and web address.
- Letterhead is customized with your department name, telephone number, email, and web address.
- #10 envelopes are available.

For more information contact LochPrints at: www.clayton.edu/printing-services or (678) 466-4377

TEMPLATES & DOWNLOADS

Downloadable templates and files are available on the university website for the convenience of faculty and staff.

clayton.edu/marcomm/resources/templates



22"x28" PowerPoint Poster template



8.5"x11" PowerPoint Flyer templates



PowerPoint Template