

FY16 Year-End Spend Requests-Student Affairs

Rank	Item Description	Justification	Vendor Name	State Contract Number if applicable	Estimate Cost
1	Renovation of Counseling and Psychological Services	Addition of one counseling office to enable CAPS to provide services to students; addition of storage area to comply with state and federal requirements for confidential records; increase size of waiting area to accommodate numbers of students seeking services, that also provides a confidential and private space for students.			\$ 45,000
2	22 Executive style study chairs for Veterans Resource Center	Appropriate chairs to increase the functionality of the center and create uniformity.	Global Industries		\$ 8,800
3	Promotional Display Racks	47 x 47 Slatwall panel for Wall Mount for the second floor EWH close to the information desk - A wall mounted brochure and poster holder is needed for departments to make brochures available and to promote events. FORTE snap frame quadruple poster holder - to display posters on Main Street. 3 sided slatwall free standing brochure and flyer display holder - To replace the current display holder which remains unstable after repairs were made. Brochure and poster holders for Slatwall display units - Needed to provide various sizes to display brochures, flyers, and posters.	Displays2Go		\$ 1,425
4	Desktop Computers for Dean of Students and Community Standards	Replacement desktop for Dean of Students (DOS). Desktop computer for DOS graduate intern. Replacement desktop for Community Standards Coordinator. Replacement desktop for Community Standards Assistant Director.	DELL		\$ 4,860
					\$ 60,085