

Planning and Budget Advisory Council

Friday, April 4, 2014

1:00 p.m.

Present: T. Hynes, N. Reddy, J. Bryan, M. Daddona, B. Jeff, M. Norman, J. Akrole, E. Manglitz, P. Barton, J. Stover, I. Roberts, N. Momayezi, R. Vaughan, B. Musolf, K. Troelstra, S. McElroy, C. Cummings, D. Christian, B. Carr

1. Allocation

We have not received the Allocation from the Board of Regents. We will circulate it once it is received.

2. Tuition Increase

We anticipate some type of increase. This information will not be known until the Allocation is received from BOR.

3. Estimated Spend/Sweep

The Library renovation is priority. Last month budget managers were asked to send estimated spending until Year End. Amounts will be revisited in June. Early sweep yields approximately \$600K, most of which will be allocated to the Library.

4. Merit Salary Increase

The BOR sent our guidelines for parameters as to how increases are to be allocated. These are not cost-of-living increases but merit increases. If an individual did not receive a favorable evaluation (based on Jan 1-Dec 31, 2013), s/he is not eligible to receive an increase. Increases will not go into effect until June 2014. The 1% level would place Clayton State at \$360K+, of which @ \$92K. Increases can be up to 4%. It is up to managers how the increase is distributed in each department.

The group discussed a policy recommendation to exclude recently-promoted individuals from the performance-based salary increase pool. Dr. Vaughan believes that if professors do not receive increases because of their recent promotions, morale will decrease. Discussion on this issue will continue. If recently-promoted professors are also given 1% merit increases, the merit increase pool will be reduced.

Managers will be given at least one week to complete justifications for increases.

5. Capital Plan Modification (see blue spreadsheet)

Most available one-time dollars money will be allocated to library renovations.

Relatively low enrollment academic programs have eighteen months to show increases. Board of Regents' scrutiny of low-enrollment in academic programs makes this a necessity for CSU.

6. **Priority items for one-time dollars:** Chiller, Library , Dental, Student Assistants

7. **Other Items**

Thank you to Business and Operations for the work they do.

The Vote on priorities (as a recommendation to the President) needs to be completed shortly after the PBAC meeting.

Dr. Hynes asked for PBAC to meet between April 17-25.