

**Clayton State University
Budget Priority Request
Budget Period 2021**

Division/Department: Student Affairs-Veterans Resource Center

Priority Title: Veterans Resource Center Outreach/Clerical Office Assistant

Priority Number: 1

Funding Requested: \$56,000 (\$40,000 plus \$16,000 in benefits) Permanent One-Time

1) Description of Request:

New position request for a Veterans Resource Center Outreach/Clerical Office Assistant

2) Justification: Please provide a justification that discusses such things as support of the University's strategic plan or other institutional objectives. What impact will this request have on University programs and services? Can you redirect funds to meet this need?

The Outreach/Clerical Office Assistant will aid in continuity of current services and support to Veterans and Military connected students. The Center is currently ran with one professional staff member. Na additional staff member will increase retention efforts, expanded case management for currently enrolled students, and the creation and implementation of additional support programs and activities. There are currently no available funds to redirect as this is a state funded unit.

Metrics: Please describe how you plan to determine the effectiveness and measure the impact of the proposed funding.

- Student contact reports through SSC Navigate as the role will focus primarily on student outreach
- Performance evaluations
- Monthly production and performance reports submitted to VRC Coordinator
- Student success reports comparing students served by the VRC directly and their success rates to those not served directly

Clayton State University
Budget Priority Request
Budget Period 2021

Division/Department: Division of Student Affairs, Counseling and Psychological Services (CAPS)

Priority Title: Counseling Professional (Case Manager/Prevention Coordinator)

Priority Number: 2

Funding Requested: \$50,000 annually (plus benefits) XX Permanent One-Time

1) Description of Request:

This request is for a full-time Case Manager/Prevention Coordinator. This position will be responsible for 1) providing case management services for students with severe psychological issues and 2) coordinating CAPS' prevention programs in the areas of suicide, domestic violence, and sexual violence.

2) Justification: Please provide a justification that discusses such things as support of the University's strategic plan or other institutional objectives. What impact will this request have on University programs and services? Can you redirect funds to meet this need?

Through case management, CAPS will be able to provide services that will help prevent psychiatric hospitalization of students, provide, and coordinate post-discharge follow-up care. These services can help prevent students' academic performance from deteriorating, potentially preventing them from the need to withdraw or failing classes.

Through prevention programming, CAPS can reach students who would not normally come into the counseling center, as well as provide educational campus-wide programming designed to reduce suicide behaviors, domestic violence, and sexual violence. These issues are commonly seen in students coming to CAPS for services. In addition, faculty and staff across campus are encountering students who are or who have experienced these issues; training to faculty and staff can help to meet the students' needs by referring them to CAPS and obtaining necessary services. Again, receiving needed services can help prevent students' academic performance from deteriorating to the point of failing grades, academic suspension, and dropping out.

There are no current funds to redirect toward performing this service for students.

3) Metrics: Please describe how you plan to determine the effectiveness and measure the impact of the proposed funding.

1. Case management of students with mental health issues will increase the potential for retention and academic success. These students will also experience a decrease in distress based on the Counseling Center Assess of Psychological Symptoms instrument.

2. Outreach and prevention programs will be offered across campus to a large variety of student organizations, classes, and departments.
3. Students who attend educational prevention programming will utilize counseling services at an increased rate.
4. Staff and faculty who attend trainings will report feeling more confident in dealing with students with mental health issues.