

# University System of Georgia Budget Calendar

## Fiscal Year 2010

|                       |   |
|-----------------------|---|
| <b>July 2009</b>      | Amended FY 2010 & FY 2011 Budget Development  |
|                       | USG final FY 2009 budget amendment due to OPB   |
|                       | Amended FY 2010 & FY 2011 institution reduction plans due July 27th   |
| <b>August 2009</b>    | FY 2009 Annual Expenditure Report (AER) due from institutions August 31st   |
|                       | FY 2009 Budget To Actuals due from institutions August 31st   |
|                       | Board of Regents approves Amended FY 2010 & FY 2011 budget requests to be submitted to OPB  |
| <b>September 2009</b> | Amended FY 2010 & FY 2011 USG budget requests submitted to OPB (September 1st)  |
|                       | OPB and legislative budget offices begin detailed review of USG budget requests   |
|                       | BOR staff review AER and Budget To Actuals submissions following up with institutions as necessary  |
|                       | Quarterly budget projections due from institutions September 11th   |
|                       | First Quarter budget amendment due from institutions September 18th   |
| <b>October 2009</b>   | OPB and legislative budget offices continue detailed review of USG budget requests  |
|                       | First Quarter Expenditure Report data sent to institutions for review (TBD)   |
|                       | FY 2011 Mandatory Fee, Professional Program Tuition, Graduate Tuition, E-Rate, Miscellaneous Fee, and Housing and Food Services request instructions issued |
| <b>November 2009</b>  | OPB and legislative budget offices continue detailed review of USG budget requests  |
|                       | Institutions preparing FY 2011 Mandatory Fee, Professional Program Tuition and Graduate Tuition requests  |
|                       | Institutions complete review and submit final First Quarter Expenditure Report data   |
| <b>December 2009</b>  | OPB and legislative budget offices continue detailed review of USG budget requests  |
|                       | FY 2011 Revenue Projections due from institutions December 4th  |
|                       | FY 2011 Fee requests due from institutions December 18th  |
|                       | Second Quarter budget amendment due from institutions December 18th   |
|                       | Budget Office begins review of mandatory fee requests   |

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| <b>January<br/>2010</b>  | FY 2011 Professional Program Tuition requests due from institutions<br>January 13th   |
|                          | FY 2011 Graduate Tuition requests due from institutions January 13th  |
|                          | Budget Office begins review of FY 2011 Professional and Graduate tuition requests   |
|                          | Second Quarter Expenditure Report data sent to institutions for review<br>January 15th  |
|                          | Institutions complete review and submit final Second Quarter Expenditure Report data January 22nd   |
|                          | Governor presents Amended FY 2010 & FY 2011 budget recommendations to the General Assembly  |
|                          | Chancellor presents Amended FY 2010 & FY 2011 budget request to Joint Appropriations Committee  |
| <b>February<br/>2010</b> | General Assembly continues review and hearings on Amended FY 2010 & FY 2011 budgets   |
|                          | FY 2011 Mandatory Fees, Professional Tuition and Graduate Tuition final analyses and recommendations by BOR staff (late February - March) |
| <b>March<br/>2010</b>    | General Assembly passes Amended FY 2010 Budget  |
|                          | General Assembly passes FY 2011 Budget (late March - early April)   |
|                          | Third Quarter budget amendment due from institutions March 19th   |
|                          | Chancellor's FY 2011 institution budget allocation recommendations are finalized and submitted to the Board of Regents for approval       |
| <b>April 2010</b>        | FY 2011 Allocation, Tuition and Fees recommendations presented to the Board of Regents for approval                                       |
|                          | FY 2011 State Fund Allocations, Tuition and Fees amounts/rates sent to all institutions with Budget Guidelines                            |
|                          | Third Quarter Expenditure Report data sent to institutions for review April 16th  |
|                          | Institutions complete review and submit final Third Quarter Expenditure Report data April 23rd  |
|                          | Begin developing budget strategy for FY 2012  |

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| <b>May 2010</b>  | Institutions submit FY 2011 Original Budget May 26th  |
|                  | Budget Office reviews FY 2011 Original Budget submissions   |
|                  | Initial FY 2011 Annual Operating Budget submitted to OPB May 31st   |
|                  | Information request and template for New Square Footage projection for FY 2012 budget development sent to institutions June 7th (due from institutions June 24th) |
| <b>June 2010</b> | Health insurance and retiree fringe benefit projection templates for FY 2012 budget development sent to institutions June 7th (due from institutions June 24th)   |
|                  | FY 2011 Original Budget presented to Board of Regents for approval  |
|                  | Final budget amendments for FY 2010 due from institutions June 29th   |