

# University System of Georgia Budget Calendar

## Fiscal Year 2011

<b>July 2010</b>	Amended FY 2011 & FY 2012 Budget Development
	USG final FY 2010 budget amendment due to OPB on July 14 (for state funds) and July 30 (for all other funds)
<b>August 2010</b>	Amended FY 2011 and FY 2012 institution reduction plans due August 2
	FY 2010 Budget To Actuals due from institutions August 16th to August 30
	FY 2010 Annual Expenditure Report (AER) due from institutions August 31st
	Board of Regents approves Amended FY 2011 & FY 2012 budget requests to be submitted to OPB
<b>September 2010</b>	Amended FY 2011 & FY 2012 USG budget requests submitted to OPB (September 1st)
	OPB and legislative budget offices begin detailed review of USG budget requests
	BOR staff review AER and Budget To Actuals submissions following up with institutions as necessary
	Quarterly budget projections due from institutions September 10th
	First Quarter budget amendment due from institutions September 17th
<b>October 2010</b>	OPB and legislative budget offices continue detailed review of USG budget requests
	First Quarter Expenditure Report data sent to institutions for review on October 7th
	Institutions complete review and submit the First Quarter Expenditure Report data on October 14th
	FY 2012 Mandatory Fee, Professional Program Tuition, Graduate Tuition, E-Rate, Miscellaneous Fee, and Housing and Food Services request instructions issued
<b>November 2010</b>	OPB and legislative budget offices continue detailed review of USG budget requests
	Institutions preparing FY 2011 Mandatory Fee, Professional Program Tuition and Graduate Tuition requests
<b>December 2010</b>	OPB and legislative budget offices continue detailed review of USG budget requests
	Instructions issued for 5-year auxiliary plans
	FY 2012 Revenue Projections due from institutions December 3rd
	FY 2012 Mandatory Fee requests due from institutions December 17th
	Second Quarter budget amendment due from institutions December 17th
	Budget Office begins review of mandatory fee requests

# University System of Georgia Budget Calendar

## Fiscal Year 2011

<b>January 2011</b>	FY 2012 Professional Program Tuition requests due from institutions January 14th
	FY 2012 Graduate Tuition requests due from institutions January 14th
	FY 2012 Miscellaneous Fee, and Housing and Food Services due from institutions due January 14th
	FY 2012 E-Rates due from institutions due January 14th
	Budget Office begins review of FY 2012 Professional and Graduate tuition requests
	Second Quarter Expenditure Report data sent to institutions for review January 6th
	Institutions complete review and submit final Second Quarter Expenditure Report data January 13th
	Governor presents Amended FY 2011 & FY 2012 budget recommendations to the General Assembly
	5-Year Auxiliary Plans due from institutions January 28
	Chancellor presents Amended FY 2011 & FY 2012 budget request to Joint Appropriations Committee
<b>February 2011</b>	General Assembly continues review and hearings on Amended FY 2011 & FY 2012 budgets
	FY 2012 Mandatory Fees, Professional Tuition and Graduate Tuition final analyses and recommendations by BOR staff (late February - March)
<b>March 2011</b>	General Assembly passes Amended FY 2011 Budget
	General Assembly passes FY 2012 Budget (late March - early April)
	Third Quarter budget amendment due from institutions March 18th
	Chancellor's FY 2012 institution budget allocation recommendations are finalized and submitted to the Board of Regents for approval
<b>April 2011</b>	FY 2012 Allocation, Tuition and Fees recommendations presented to the Board of Regents for approval
	FY 2012 State Fund Allocations, Tuition and Fees amounts/rates sent to all institutions with Budget Guidelines
	Third Quarter Expenditure Report data sent to institutions for review April 7th
	Institutions complete review and submit final Third Quarter Expenditure Report data April 16th
	Begin developing budget strategy for FY 2013

# University System of Georgia Budget Calendar

## Fiscal Year 2011

<b>May 2011</b>	Institutions submit FY 2012 Original Budget May 18th
	Budget Office reviews FY 2012 Original Budget submissions
	Initial FY 2012 Annual Operating Budget submitted to OPB May 31st
<b>June 2011</b>	Information request and template for New Square Footage projection for FY 2013 budget development sent to institutions June 10th (due from institutions June 27th)
	Health insurance and retiree fringe benefit projection templates for FY 2013 budget development sent to institutions June 10th (due from institutions June 27th)
	FY 2012 Original Budget presented to Board of Regents for approval
	Final budget amendments for FY 2011 due from institutions June 24th