

CARES 4-HEERF II INSTITUTIONAL FUNDING

Phase I

Category	HEERF Category	Total
Lost Revenue - E&G	One-time supplement	550,092.00
	Technology costs incurred with a transition to distance education	1,168,703.25
	Transition-Student support activities associated with the transition to virtual activities	184,000.00
	Transition-Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing online class offerings	40,000.00
	Transition-Supporting other innovative learning methods that would allow an institution to engage in student support activities	125,000.00
	Other - operating	754,397.72
Grand Total		2,822,192.97

Expense Category	Amount
One-time supplemental payment	\$ 550,092
Technology cost	\$ 1,168,703
Transition to virtual activities	\$ 349,000
Other operating expenses	\$ 754,995
Total	\$ 2,822,790

Category	Requests	Total
Campus Safety and Operations	Additional cameras to monitor vaccines	1,682.00
	PPE and other cleaning supplies	408,475.52
Grand Total		410,157.52

Category	Requests	Total
Lost Revenue - Aux - Housing	Access Control for Laker Hall Doors	14,745.00
	Lost Housing Revenue for summer 2020 camps and conferences	45,000.00
	Lost Housing Revenue for summer and fall 2020	803,431.00
	Purchase of StarRez Assignments Solution for Housing	31,200.00
	Supplemental pay for on-the-ground, student staff responders responsible for continuous housing coverage heavily affected by COVID-19	19,425.00
Grand Total		913,801.00

Expense Category	Amount
Laker Village Building 300	\$ 900,000
Laker Village Refinance Proforma	\$ 800,000
Total	\$ 1,700,000

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Category	Requests	Total
Lost Revenue - Aux - Athletics	Cover the reduction of team travel budget reductions due to the impact COVID-19 had on athletic fee revenues	25,000.00
	Due to reduction in budgets from the impacts of Covid, we did not have the funding to fill the following vacant positions: (1) Assistant AD event management, (2) Game Operations graduate assistant, (3) PT assistant track coaches and FT assistant men's basketball coach.	107,000.00
	Funds for the cancellation of annual routine court floor maintenance	9,600.00
	Lost athletic fee revenue due to the move to more online instruction in FY21	168,000.00
	Lost rental revenue due to the cancellation of the fall 2020 and projected spring 2021 commencements, external rental groups and sports camps	111,000.00
	Lost ticket and concession sales revenue from home athletics events, external rentals and camps	21,000.00
	Reduction in athletics grant-in-aid	31,000.00
	Reduction in recruiting budgets for sports teams	7,000.00
	Subtotal	
Lost Revenue - Aux - Bookstore	Lost revenue associated with Loch Shop	165,848.00
Lost Revenue - Aux - Dining	Lost revenue associated with dining services on campus	119,587.00
Lost Revenue - Aux - Other	4 laptops for Auxiliary Services	7,156.00
	Computer monitors (4) 24" for telecommuting staff in Auxiliary Services	300.00
	Lost revenue associated with Laker Card Center	93,247.00
	Lost revenue associated with pouring rights (Pepsi)	39,525.00
	Lost revenue associated with SmartPrint	2,123.00
	Lost revenue associated with Vending	32,900.00
	Rolling tote cart, laptop charger, and DataCard printer purchased by Laker Card Center to help with the conversion to teleworking and decreasing students wait time for their card	5,069.00
Subtotal		180,320.00
Lost Revenue - Aux - Parking	8 Toughbooks for Officers due to Covid-19 social distancing guidelines for Officer safety	9,600.00
	Dispatch Console for Parking Services	4,000.00
	Dispatch radio (second work station) for Parking Services	12,418.00
	Lost revenue associated with administrative fees in Parking Services due to low student/faculty/staff presence on campus	45,000.00
	Lost revenue associated with student parking fees	65,000.00
	Reimbursement for Dispatchers/ Security overtime in Parking Svcs	25,000.00
	Reimbursement for overtime due to multiple officers in quarantine in Public Safety	7,000.00
	Restoration of 1 security officer to increase visibility on campus around residential areas in Parking Services	21,740.00
	Restoration of Communications Officer/Reduction in force in Parking Services	42,846.00
Subtotal		232,604.00

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Lost Revenue - Aux - UHS	Coverage of salaries of staff performing pandemic activities	99,631.00
	Data loggers for UHS	432.00
	Lost revenue associated with fewer visits and less students paying health fees in UHS	174,000.00
	Medicat data storage fees for UHS	2,000.00
Subtotal		276,063.00
Grand Total		1,454,022.00

Category	Requests	Total
Purchasing, leasing, or renting additional equipment or software to enable distance learning	Laptops for CAR staff teleworking needs	30,000.00
	Laptops for staff training and teleworking in Budget & Finance	10,000.00
	Online Orientation Platform for Admissions	38,900.00
	Rise--an Articulate Software for developing lessons online	6,000.00
	Standardize Classroom Audio / Visual Systems across campus	1,230,750.00
	Upgrading Virtual Tour Videos for Admissions	11,000.00
Purchasing, leasing, or renting additional instructional equipment and supplies	Teaching lab items needed so that students can social distance for Biology	13,232.31
Technology Cost	Replace Storage Area Network (SAN) nearing end of support	235,000.00
	UC135 UPS for the room that houses the hub of the campus network	75,000.00
Training	Staff development training for CAR staff to work better with online students	10,000.00
	Staff Virtual Professional Development for Admissions	5,000.00
Grand Total		1,664,882.31

This needs to be reduced by
\$800,000

HEERF II Phase I - Summary	
Category	Estimated Cost
Campus safety and operations	\$ 410,158
State Appropriation Lost Revenue	\$ 2,822,790
Housing Lost Revenue	\$ 1,700,000
Auxiliary Services Lost Revenue	\$ 1,454,022
Other operating expenses	\$ 864,882
Total	\$ 7,251,852

Phase II - lost revenue other, payroll, and indirect cost

Category	Requests	Total
Lost Revenue - Aux - SAC	Lost revenue associated with space rentals and gym memberships in SAC	50,000.00
Lost Revenue - Aux - Student Activities	Lost revenue in Student Activities Fees	97,135.00
Lost Revenue - Career Services	Lost revenue associated with career fair for Career Services	5,000.00
	Lost revenue associated with face-to-face recruiting opportunities with our corporate partners for Career Services	5,000.00
Subtotal		10,000.00

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Lost Revenue - CE	Lost revenue for cancelled courses in CE	209,842.00
	Lost revenue for cancelled courses in Film & Digital Media Center	55,841.00
	Lost revenue for Conference Services related to facilities rentals	243,440.00
	Lost revenue for Conference Services related to social media/marketing	900.00
	Lost revenue for Conference Services related to summer camps	176,723.00
	Lost revenue to cover payroll associated with role adjustments in CE due to reduction in staff	27,000.00
	Lost revenue to cover payroll in CE staff training	175.00
Subtotal		713,921.00
Lost Revenue - Dental Hygiene	Lost revenue associated with students unable to service patients in Dental Hygiene Clinic	52,324.00
Lost Revenue - DSS - Film	Lost revenue associated with commercial film productions on campus	71,050.00
	Lost revenue with film projects and associated legal work and contract negotiations	17,000.00
Subtotal		88,050.00
Lost Revenue - Lab fees	10 Apple MacBook Pro for film lab in VPA	21,560.00
	Lost revenue for Biology lab fees	8,050.00
Subtotal		29,610.00
Lost Revenue - Spivey	Salaries/wages and fringes for Production and Patron Services staff - January 1 through June 30, 2021 in Spivey Hall	19,178.00
	Salaries/wages and fringes for Spivey Education staff - January 1 through June 30, 2021 in Spivey Hall	6,759.00
	Salaries/wages and fringes for Spivey Hall Children's Choir Program manager and artistic staff - January 1 through June 30, 2021 in Spivey Hall	33,136.00
Subtotal		59,073.00
Lost Revenue - Spivey/Purchasing faculty and staff training in online instruction	Professional services for training staff to operate audiovisual equipment for production of high-quality recording and streaming of musical performances given by Spivey Hall guest artists and Division of Music students and faculty	4,000.00
Lost Revenue - Student Activities	Funding to cover the cost match of the AmeriCorps National Service Grant FY21 due to lost revenue in student activities fees	25,000.00
	Restoration of Ask Me Program for Campus Info & Visitors Center	2,000.00
Subtotal		27,000.00
Lost Revenue - Study Abroad	Lost revenue associated with Study Abroad programs unable to operate	150,000.00
Lost Revenue - Testing	Lost revenue in Testing Center due to the fact that entry tests not required for admission as well as other testers afraid to come into center due to COVID-19	35,594.00
	Security cameras for Testing Center lobby area to allow them to social distance students waiting	10,000.00
Subtotal		45,594.00
Lost Revenue - Transcript Fee	Lost revenue in Registrar Office related to Transcript Fee	1,500.00
Payroll	Academic Services Specialist position in CAS for at-risk student outreach	45,885.00
	Additional front desk and security personnel hired in Housing to help keep students safe and enforce no visitor policy due to COVID-19	25,000.00
	Employee overtime for Facilities	4,000.00
	Freshman Advisor position in CAR due to be eliminated due to end of grant funding	49,210.00

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	Funding for additional PT faculty for CSIT' increased enrollment due to waiving test score admission requirements	9,400.00
	Funding for additional PT faculty for Mathematics' increased enrollment due to waiving test score admission requirements	9,400.00
	Intern/Assistant for Student Affairs to help with management of COVID housing grant as well as support the virtual initiatives of SGA	2,850.00
	Labor cost to deliver meals to campus residents who had to isolate in his/her room during Fall 2020 for Campus Info & Visitors Center	1,575.00
	LHSSC Coordinator position in CAS due to be eliminated due to end of grant funding	37,000.00
	Overtime to make sure we keep Police staffing on campus due to long quarantine periods	35,000.00
	Payroll expenses because of decreased class sizes and increase in clinical lab instructors, especially in SON	200,000.00
	Projected labor cost to deliver meals to campus residents who will have to isolate in his/her room during Spring 2021 for Campus Info & Visitors Center	1,980.00
	Projected labor cost to deliver meals to campus residents who will have to isolate in his/her room during Summer 2021 for Campus Info & Visitors Center	1,890.00
	Replenish student assistant line from state budget cut for CAR	6,944.00
	Restoration of proctors salaries due to budget cut	10,000.00
	Student Assistant Budget Reduction Restoration for Campus Info & Visitors Center	15,000.00
	Student Success Specialist (PT) position in CAS to support 1st year residential student success	21,500.00
	Temporary Instructional Designer Support (4) positions for CELT to assist with course design and development/implementation of standardized D2L elements	97,920.00
	Subtotal	574,554.00
Indirect Cost (Time&Effort)	10% Controller's time and effort in administering HEERF II funds	13,456.25
	5% Assistant Bursar's time and effort in processing HEERF II student aid	2,854.56
	5% Bursar's time and effort in processing HEERF II student aid	3,929.23
	7% Budget Director's time and effort in budgeting and monitoring HEERF II funds	7,055.94
	Significant portions of staff job duties were changed and redirected due to Covid-19 and the required processes put into place in HR	179,500.00
	Subtotal	206,795.98
Grand Total		2,109,556.98

GRAND TOTALS

9,374,612.78