

## HEERF II (CARES II) Institutional Funds Guidance

HEERF II Institutional funding is now available (for simplicity, we will refer to these funds as CARES 4). These are Supplemental Institutional Funds for our CARES Act Institutional funding.

Cares 4 funds can be used for expenditures “to prevent, prepare for, and respond to the coronavirus” **first incurred on or after December 27, 2020 through June 30, 2021**. These funds can be used for a broader set of costs than the Institutional Portion of CARES funding (Cares 2).

- Institutional Funds **CAN** be used for:
  - Expenses associated with coronavirus including:
    - Lost revenue e.g. rentals, fees, commissions, sales, etc.
    - Reimbursement for expenses already incurred. These expenses must have occurred on or after December 27, 2020.
    - Technology costs associated with a transition to distance education
    - Faculty and staff trainings
    - Payroll
  - Student support activities authorized by the Higher Education Act (HEA) that address needs related to coronavirus, including but not limited to:
    - TRIO and Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) program activities to the extent that those activities address coronavirus needs;
    - Supporting the transition to virtual activities;
    - Purchasing PPE; and
    - Supporting other innovative learning methods that would allow an institution to engage in student support activities authorized under the HEA during the COVID-19 pandemic.
  - Additional financial aid grants to students that meet the HEERF II requirements for Student Grants (guidance on these new requirements is being provided USG institutions separately). The Department of Education has urged institutions to “devote the maximum amount of [Institutional] funds possible to financial aid grants to students,” especially for students with the most significant financial needs arising from the COVID-19 pandemic.
- Institutional Funds **CANNOT** be used for:
  - Payment to contractors for the provision of pre-enrollment recruitment activities.
  - Endowments.
  - Capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.
  - Senior administrator and/or executive salaries, benefits, bonuses, contracts, incentives, cash, or other benefit.

The HEERF II expanded use of funds authority also applies to any unexpended CARES Act Institutional (Cares 2) or HBCU/MSI/SIP (Cares 3) funds at our institution.