



Planning and Budget Advisory Council Meeting

Monday, June 28, 2021

Microsoft Teams Meeting

Started: 3:02 PM | Adjourned: 3:29 PM

In attendance: Thomas Hynes, Corlis Cummings, Kevin Demmitt, Shakeer Abdullah, Lisa Eichelberger, Dolapo Ogunmakin, Akwai Agoons, Scott McElroy, Celeste Walley-Jean, Sam Dixon, Allen Ward, Bill Gruszka, Ebrahim Khosravi, Ken Nguyen, Narem Reddy, Nasser Momayezi, Terrence Johnson, Eric Tack, Sonya Gaither, Ryan Erlacher, Celeste Walley-Jean, Charles Read, Faith Morton,

1. Year End Items Funded
 - See related document:
 - [FY21 Year End Spend Request Listing Approved 6.28.21](#)
2. HEERF II Funding Plan Phase II Update
 - The plan has been approved. We will be able to move forward with purchasing the items in this phase when procurement picks back up July 19.
 - See related document:
 - [Clayton State University Institutional-HEERF II Plan Phase II FINAL](#)
3. HEERF III Update
 - The System's office held a round table giving additional guidance concerning HEERF III. The University must have the Board of Regent's approval before it is submitted June 30. Our plan will be submitted to the BOR following this meeting.
 - The University can pay a portion of outstanding student balances for students enrolled on or after March 13, 2020. Approximately 631 students are eligible and about \$479,000 will be discharged.
 - The Board of Regents will draft language for Enrollment Management and the Budget Office to use to communicate to eligible students.
 - The internal due date to have the information turned in for the other HEERF III items is July 19.
 - See related document:
 - [BOR 6.1.21 HEERF III Institutional Funding Guidance](#)
 - [Clayton State University Institutional-HEERF III Plan Phase I](#)
 - [HEERF III Student Grant Funding Guidance](#)
4. Unknown Tuition Carryforward Funds Requirements
 - Nothing new to report. Information will be provided as it is released.
5. Fall Enrollment Impacts
 - Anticipating a drop of 7-9% in enrollment. The University budget is

conservative but there is a possibility of budget cuts mid-year.

- Each Dean is developing a plan with their department chairs and coordinators to reach out to students. The plan will be submitted to Enrollment Management tomorrow. Overall, the university plans to contact students earlier this summer to take some of the edge off the challenges coming in Fall.
- Housing is developing plans to cut cost and is also looking for revenue streams to counter impacts in its area.