

**Draft Planning Timeline for Reduction FY 24 Plan**

Date Range	Tasks
June – July 19, 2022	Budget Manager Training Sessions
	VP Cabinet Sessions– ZBB Session
	Auxiliary Head meetings
	• Revenue Reduction
	• Revenue Generation
	• Reserve Impact (COLA)
July 1 – July 30, 2022	Adoption of Academic Affairs Work
	Analysis of Vacancies
	Change in Critical Vacancy Process
July 15 – August 15, 2022	Budget Reduction Analysis
August 15, 2022	First Cut Plans due from VP’s
August 1 – August 30, 2022	Work on any CSU/BOR paperwork
September 1 – Sept. 15, 2022	Finalize paperwork
	Town Hall - share proposed plan – high level
September 15 – September 30, 2022	Submit any documents to BOR for approval
	Finalize Reduction Plans (subject to BOR dates)
September – November 2022	Budget Narrative work
October 1 – October 30, 2022	Wait on approval from BOR
November 1, 2022	Notifications Town Hall
November 2022	Submit Final Budget Narrative