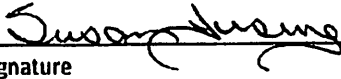


Special Course and Academic Program Fee

Review Form

Signature Page

Prepared By:

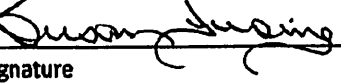

Signature

Susan Tusing
Printed Name

8/26/15
Date


The Chair/Associate Dean and Dean of the College requesting this fee must sign the signature page prior to review of this Application Form by the Special Course and Academic Fees Advisory Committee.

Chair/Associate Dean/Associate VPAA:


Signature

8-26-15
Date

College Dean (if applicable)


Signature

8-27-15
Date

By signing you are indicating that you reviewed the fee and/or the comments made by the advisory committee.

Chair of the Special Course and Academic Fees Advisory Committee:

Signature Date

Provost

Signature Date

President

Signature Date

Michelle
Furlong

Digitally signed by Michelle Furlong
DN: cn=Michelle Furlong, o=Clayton State University, ou=Biology, email=mfurlong@clayton.edu, c=US
Date: 2015.09.16 11:13:36 -04'00'

Kevin
Demmitt

Digitally signed by Kevin Demmitt
DN: cn=Kevin Demmitt, o, ou=Clayton State University, email=kevindemmitt@clayton.edu, c=US
Date: 2015.09.28 16:40:54 -04'00'

See committee comments on next page.

Committee Notes on Fee Review for FY 2015:

Fee: Music fee

Comments:

The fees revenue appears to have been spent appropriately on supplies/materials to support the courses, but there was a significant amount of revenue remaining in the account which is a concern.

The revenue account had \$1,560 remaining in it, which is 75% of the budget. This is significant. The budget manager provided an explanation. She indicated that one of the piano tuning charges was charged to the wrong account and instructed her administrative assistant to move funds from the fee account to OS&E to cover that expense. There are two major issues with this:

1. You cannot move funds from a fee account (fund 10600) to an operating account (fund 10500). That is not allowed and would be rejected by budget and finance. You would need to simply move the expense from the operating account to the fee account (for future reference).
2. What actually happened was \$780 was actually credited to the fees account (which is allowable—just cannot move fund OUT of a fee account), which resulted in the \$1,560 remaining revenue.

The committee recommends that the budget manager be more careful with managing the budget.

In conclusion, if there were really two piano tuning charges in the amounts of \$1,300 and \$780 that posted correctly to this account then the precisely 100% of the revenue would have been spent. If there was a single piano tuning charge of \$1,300 then there would have been \$780 remaining in the budget, which is only 38% of that budget (less significant than 75%, but still a concern).

Recommended changes: no changes are recommended for this fee for FY17

Special Course and Academic Program Fee

Review Form

Fiscal Year Review (Ex. FY15): FY15

Department/College: Visual and Performing Arts (College of Arts and Sciences)

Fee Name: Music Fees

List the course(s) or program(s) for which this fee applies:

MUSC 1500
MUSC 2400
MUSC 2500
MUSC 4400
MUSC 4500

Revenue Collected this Fiscal Year \$2080

(obtain this from the revenue summary report you attach)

Please complete the expenditures chart below (obtain this from the budget activity report you attach).

<u>Expenditures</u>	<u>Amount</u>
<i>Personal Services</i>	
511000-Faculty	
512000-PT Faculty	
513000-Summer Faculty	
521000-Prof/Admin	
522000-Staff	
523000-Grad Asst	
524000-Student Asst	
525000-Casual Labor	
551000-FICA	
552000-Retirement Systems	
553000-Group Insurance	
566000-Other Personal Services	
<i>Travel</i>	
641000-Employee Travel	
651000-NonEmployee Travel	
<i>OS&E</i>	
714000-Supplies and Materials	
715000-Repairs and Maintenance	\$2080
719000-Rents(Non Real Estate)	

***Special Course and Academic Program Fee
Review Form***

720000-Insurance and Bonding	
727000-Other Operating Expense	
733000-Software	
742000-Publications and Printing	
743000-Equipment(Small Value)	
744000-IT Equipment(Small Value)	
748000-Real Estate Rentals	
751000-Per Diems & Fees	
753000-Contracts	
771000-Telecommunications	
781000-Scholarships	
783000-Stipends	
<i>Equipment</i>	
843000-Equipment(Inventory)	
Total Expenditures	\$2080
Net Operating Gain (Loss) <i>Subtract your total revenue from your total expenditures.</i>	0

Attach the following to this form:

- A Revenue Summary Report (from People Soft Financials).
- A Budget Activity Report—Detail (from People Soft Financials)
- For each expenditure in the report provide an explanation of what was purchased (typically provided in a spreadsheet format).
- A memo or cover letter addressing any items/services purchased that did not exist in the original narrative provided on the original application form, any unusual circumstances you noted about the fee, and/or any significant remaining revenue or deficit in the fee account. If you feel that the fee should be reduced, eliminated or increased you will need to submit a new application for the fee.

REVENUE SUMMARY REPORT
Clayton State University

Business Unit: 28000
Fiscal Year: 2015

From Acct. Period: 1 To Acct. Period: 12

Fund: 10600 Department: 0210210 Music Fees

Class: 11.000 Gen Opns - General

Project/Grant:

409000 - Other Fees

409000 Applied Music Fees

-2,080.00

Class Sub-Total -----
-2,080.00

Dept Total -----
-2,080.00

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: TUALTU, JUDAN H
 Department: 0210210 Music Fees
 Fund Code: 10600 Other General

Budget Ref: 2015
 All Fiscal Periods: No

From Fiscal Year: 2015
 Root Period From: 1 (JUL2014)

To Fiscal Year: 2015
 Root Period To: 12 (JUN2015)

Account	Yr/Tran	Program/CLASS	APPROP Budgeted	OND Budgeted	Pre-Empts	Reversions	Expended	Remaining	
	Date	Description	Vendor	Check					
70000		Operating Supplies & Expenses	1100 / 11000	2,080.00					
71500		Repairs And Maintenance	1100 / 11000		0.00				
71510		Repairs And Maintenance							
	07/15/14	Vch: 04032100	1	Piano Tuning	HILL, ENCRAI	213552	0.00	0.00	1,300.00
	06/29/13	JE 0030109343	1	Transfer funds from Music Fees			0.00	0.00	-780.00
		Totals					0.00	0.00	520.00
		Operating Supplies & Expenses Total		<u>2,080.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,520.00</u>
Totals for Dept/Fund/Program/CLASS:									
	0210210 / 10600	1100 / 11000		<u>2,080.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,520.00</u>
Totals for Dept/Fund:									
	0210210 / 10600			<u>2,080.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,520.00</u>

Music Fees - FY 2015						
Expenditure	Purchase Type	Description	Vendor	Classes	Total	Note
Repairs and Maintenance	check request	piano tuning	Craig Miller	applied music courses	\$1,300	
Repairs and Maintenance	journal entry	piano tuning	Craig Miller	applied music courses	\$780	transferred piano tuning expense from OS&E to Music Fees (memo attached)
Total					\$2,080	

Department Name: Visual & Performing Arts Transaction Date: _____

Account xxxxxx	Fund xxxxxx	Department xxxxxxxx	Program xxxxxx	Class xxxxxx	Project ID	DEBIT AMOUNT	CREDIT AMOUNT
715100	10600	210210	11100	11000		\$ 780.00	
715100	10500	210250	11100	11000			780.00
				Total		780.00	780.00

Description of Entry (REQUIRED): *Transfer of funds from Music Fees for Piano Tuning to VPA. Paperwork attached*

PREPARED BY: _____ Delores Toothaker _____ DATE: 6/15/2015
 APPROVED BY: _____ DATE: _____
 ENTERED BY: _____ DATE: _____

Special Course and Academic Program Fee

Review Form

Signature Page

Prepared By:

Susan Tusing _____ Susan Tusing _____ 8/26/15 _____
Signature Printed Name Date

The Chair/Associate Dean and Dean of the College requesting this fee must sign the signature page prior to review of this Application Form by the Special Course and Academic Fees Advisory Committee.

Chair/Associate Dean/Associate VPAA:

Susan Tusing _____ 8-26-15 _____ Nou Mogy _____ 8-27-15 _____
Signature Date Signature Date

College Dean (if applicable)

By signing you are indicating that you reviewed the fee and/or the comments made by the advisory committee.

Chair of the Special Course and Academic Fees Advisory Committee:

Signature Date

Michelle
Furlong

Digitally signed by Michelle Furlong
DN: cn=Michelle Furlong, o=Clayton
State University, ou=Biology,
email=mfurlong@clayton.edu, c=US
Date: 2015.09.16 11:12:25 -04'00'

Provost

Signature Date

Kevin
Demmitt

Digitally signed by Kevin Demmitt
DN: cn=Kevin Demmitt, o,
ou=Clayton State University,
email=kevindemmitt@clayton.ed
u, c=US
Date: 2015.09.28 16:25:59 -04'00'

President&/

Signature Date

See Committee comments on next page.

Committee Notes on Fee Review for FY 2015:

Fee: Art fee

Comments:

The fees revenue appears to have been spent appropriately on supplies/materials to support the courses, but there was a significant amount of revenue remaining in the account.

There is frequently revenue remaining in this account. The budget manager is aware of this and has reduced the number of courses that charge the fee. That change occurred in Jan. 2015 and is effective FY2016. We do not anticipate there to be significant revenue remaining in FY16 due to this reduction.

Recommended changes: no changes are recommended for this fee for FY17

Special Course and Academic Program Fee

Review Form

Fiscal Year Review (Ex. FY15): FY15

Department/College: Visual and Performing Arts (College of Arts and Sciences)

Fee Name: Communicative Arts Fees (Art Fee)

List the course(s) or program(s) for which this fee applies:

ART 1101 ART 1102 ART 1104 ART 3001
--

Revenue Collected this Fiscal Year \$1600

(obtain this from the revenue summary report you attach)

Please complete the expenditures chart below (obtain this from the budget activity report you attach).

<u>Expenditures</u>	<u>Amount</u>
<i>Personal Services</i>	
511000-Faculty	
512000-PT Faculty	
513000-Summer Faculty	
521000-Prof/Admin	
522000-Staff	
523000-Grad Asst	
524000-Student Asst	
525000-Casual Labor	
551000-FICA	
552000-Retirement Systems	
553000-Group Insurance	
566000-Other Personal Services	
<i>Travel</i>	
641000-Employee Travel	
651000-NonEmployee Travel	
<i>OS&E</i>	
714000-Supplies and Materials	
715000-Repairs and Maintenance	\$158.84
719000-Rents(Non Real Estate)	
720000-Insurance and Bonding	

***Special Course and Academic Program Fee
Review Form***

727000-Other Operating Expense	
733000-Software	
742000-Publications and Printing	
743000-Equipment(Small Value)	
744000-IT Equipment(Small Value)	
748000-Real Estate Rentals	
751000-Per Diems & Fees	
753000-Contracts	
771000-Telecommunications	
781000-Scholarships	
783000-Stipends	
<i>Equipment</i>	
843000-Equipment(Inventory)	
Total Expenditures	
Net Operating Gain (Loss) <i>Subtract your total revenue from your total expenditures.</i>	\$1441.16

Attach the following to this form:

- A Revenue Summary Report (from People Soft Financials).
- A Budget Activity Report—Detail (from People Soft Financials)
- For each expenditure in the report provide an explanation of what was purchased (typically provided in a spreadsheet format).
- A memo or cover letter addressing any items/services purchased that did not exist in the original narrative provided on the original application form, any unusual circumstances you noted about the fee, and/or any significant remaining revenue or deficit in the fee account. If you feel that the fee should be reduced, eliminated or increased you will need to submit a new application for the fee.

REVENUE SUMMARY REPORT
Clayton State University

Business Unit: 28000
Fiscal Year: 2015

From Acct. Period: 1 To Acct. Period: 12

Fund: 10600 Department: 0211150 Communicative Arts Fees

Class: 11.000 Gen Opns - General

Project/Grant:

409000 - Other Fees

409503 Communicative Arts Fees

-1,600.00

Class Sub-Total

-1,600.00

Dept Total

-1,600.00

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Frieing, Susan M Budget Ref: 2015 From Fiscal Year: 2015 To Fiscal Year: 2015
 Department: 0211150 Communicative Arts Fees All Fiscal Periods: No Acct Period From: 1 (JUL2014) Acct Period To: 12 (JUN2015)
 Fund Code: 10600 Other General

Account	Dept/Inst	Program/Class	APPROP Budgeted Yr	CRS Budgeted Check	Pre-Bonus	Encumbrance	Expended	Remaining
20000	Operating Supplies & Expenses	11100 / 11000	1,600.00					
713000	Repairs And Maintenance	11100 / 11000		0.00				
713100	Repairs And Maintenance							
	07/31/14 JE PC01101891	112			0.00	0.00	134.20	
	02/15/13 JE PC01172601	778			0.00	0.00	24.64	
	Totals				0.00	0.00	158.84	-158.84
Operating Supplies & Expenses Total			<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>158.84</u>	<u>1,441.16</u>
Totals for Dept/Fund/Program/Class:								
0211150 / 10600			<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>158.84</u>	<u>1,441.16</u>
Totals for Dept/Fund:								
0211150 / 10600			<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>158.84</u>	<u>1,441.16</u>

Art Fees - FY 2015						
Expenditure	Purchase Type	Description	Vendor	Classes	Total	
Repairs and Maintenance	journal entry	hazmat removal	Tradebe	studio art courses	\$ 134.20	
Repairs and Maintenance	journal entry	hazmat removal	Tradebe	studio art courses	\$ 24.64	
Total					\$158.84	

MEMORANDUM

To: Special Course and Academic Program Fee Advisory Committee

From: Susan Tusing, Chair, Department of Visual and Performing Arts *ST*

Re: Art Fee ("Communicative Arts Fee") Audit and Request for Renewal

Date: August 26, 2015

As chair of the Department of Visual and Performing Arts, I am responsible for managing the Art fee budget. I have attached to this memo the following documents regarding the Music fees for FY 2014:

- SCAPFA Review Form
- SCAPFA Fee Application Form (for renewal of Music Fees)
- Revenue Summary Report
- Detailed Budget Report
- Expenditure Detail (spreadsheet)

The course fee for Studio Art courses (Drawing, Painting, etc.) is \$40 per course. In FY 2015, the revenue for this fee was \$1600, and the total expenditure was \$158.84. This is, of course, a significantly small expense to revenue ratio. During the 2014-2015 academic year, Professor Alan Xie and I discussed the use of the Art fees and determined that the course that makes most use of Art fee revenue and for which we should still assess a course fee is the Oil Painting course (ART 3001). In spring 2015 we requested of the (then) Special Fee Committee to discontinue the course fee for the drawing and design courses in FY 2016 (but continuing the fees for the Oil Painting course).

The \$40 fee is adequate for the Oil Painting course. Revenue from this fee goes toward painting supplies and equipment and for periodic hazardous waste removal (oil paint, oily rags, etc.)

Special Course and Academic Program Fee

Review Form

Signature Page

Prepared By: Michelle Furlong Michelle Furlong 9/4/15
Signature Printed Name Date

The Chair/Associate Dean and Dean of the College requesting this fee must sign the signature page prior to review of this Application Form by the Special Course and Academic Fees Advisory Committee.

Chair/Associate Dean/Associate VPAA: Michelle Furlong 9/4/15 College Dean (if applicable) Kevin Demmitt 9-4-15
Signature Date Signature Date

By signing you are indicating that you reviewed the fee and/or the comments made by the advisory committee.

Chair of the Special Course and Academic Fees Advisory Committee: Michelle Furlong 9/5/15
Signature Date

Provost

Signature Date

Kevin
Demmitt

Digitally signed by Kevin Demmitt
DN: cn=Kevin Demmitt, o,
ou=Clayton State University,
email=kevindemmitt@clayton.edu,
c=US
Date: 2015.09.28 16:42:42 -04'00'

President

Signature Date

see attached committee notes

Committee Notes on Fee Review for FY 2015:

Fee: Natural Science Lab Fee

Comments:

Fee was managed well. Committee recommends tracking the fee usage carefully in FY 16 to make sure the fee amount is appropriate now that the department is split and will not be sharing all expenses in the future.

Recommended changes: no changes are recommended for this fee which is now separated into the Biology Lab Fee and the Chem/PHYS/ASTR lab fee.

Special Course and Academic Program Fee

Review Form

Fiscal Year Review (Ex. FY15): FY15

Department: Natural Sciences

Fee Name: Natural Sciences Laboratory Course Fee

List the course(s) or program(s) for which this fee applies:

All BIOL, CHEM, ASTR and PHYS laboratory courses and all BIOL, CHEM, and PHYS 3224 and 4222 courses (research courses).

Revenue Collected this Fiscal Year \$104,783.00

(obtain this from the revenue summary report you attach)

Total of expenses allocated to this account \$109,236.37 expended and encumbered (\$103,235.83 has been expended and \$6,000.54 has been encumbered but not spent at this point in time).

(obtain this from the budget activity report you attach)

Attach the following to this form:

- A copy of the original application form for the fee that that was approved by the SCAPFAC (or simply link it).
- A Revenue Summary Report (from People Soft Financials).
- A Budget Activity Report—Detail (from People Soft Financials)
- For each expenditure in the report provide an explanation of what was purchased (typically provided in a spreadsheet format).
- A memo or cover letter addressing any items/services purchased that did not exist in the original narrative provided on the original application form, any unusual circumstances you noted about the fee, and/or any significant remaining revenue or deficit in the fee account. If you feel that the fee should be reduced, eliminated or increased you will need to submit a new application for the fee.

INTEROFFICE MEMORANDUM

TO: COURSE FEES COMMITTEE
FROM: MICHELLE FURLONG, FORMER CHAIR, DEPARTMENT OF NATURAL SCIENCES
SUBJECT: NS LAB FEE AUDIT
DATE: 8/6/2015
CC:

As the chair of the Department of Natural Sciences during FY15, I was responsible for managing the Natural Sciences laboratory fees budget. Attached is the annual course fees audit form for the NS courses that charge course fees. NS charges a fee of \$35 per student enrolled in a laboratory course or research course. These fees are used to purchase consumable supplies, equipment and instrumentation, for maintaining/servicing equipment/instruments and for disposing of hazardous materials associated with these laboratories.

The final revenue total for the NS fees budget was \$104,783.00 and the total expenditure for FY15 was \$109,236.37. This means that we over spent by \$4,453.37. The fiscal year deadlines occur prior to summer registration is complete. This means that a budget manager has to make estimates on additional summer revenue they will collect. I did the best job I could and actually expected our revenue to be slightly higher than it actually was for the summer term. Unfortunately, it was not so we slightly over spent. We do not feel that our fee amount should be increased despite the fact that we over spent the budget.

After reviewing all of the expenditures closely (see appendix) I feel that the fees were spent appropriately to support laboratory courses at CSU. When looking at the detailed budget activity report from people soft I noticed a few curious things that I had to investigate. Each of these are highlighted in yellow in that report and explained here.

- Page 1-2: you see several charges that we reported in our spreadsheet appendix as fraud. We found two \$100 and two \$127.33 charges to Starbucks and Home Depot. When they showed up on the p-card we reported them to Marcia. You can see that Bank of America has credited those charges.
- Page 2: You see a charge that is described as "Move P-Card Expenses that post." We posted these charges accidentally to the wrong budget string. They were posted here and we describe the expenses in our budget report.
- Page 3: More fraud charges that were refunded and one double charge that was refunded.
- Page 11: There was a strange charge for \$88.02. After hours of searching I figured out that this was a series of petty cash reimbursements from the Bursars office for lab supplies. They didn't describe it as petty cash on the PS report.
- Page 18: You see SEVERAL purchase orders allocated to Per Diem and Fees account. These items should have been posted to Operating Supplies and Equipment. We were using a new system called EProcurement at the time and I suspect this was a user error. It was reported during the quarterly review, but wasn't adjusted.

In conclusion, I believe that the fees were spent appropriately for their original intent, which was to support the laboratory and research courses that we offer in Natural Sciences.

REVENUE SUMMARY REPORT
Clayton State University

Business Unit: 28000

Fiscal Year: 2015

From Acct. Period: 1 To Acct. Period: 12

Fund: 10600

Department: 0210510 Natural Sciences Fees

Class: 11000 Gen Opns - General

Project/Grant:

409000 - Other Fees

409502 #Natural Sciences Lab Fees

-104,783.00

Class Sub-Total

-104,783.00

Dept Total

-104,783.00

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
70000	Operating Supplies & Expenses					11100 / 11000	105,000.00					
714000	Supplies and Materials					11100 / 11000		0.00				
714100	Supplies & Materials Expense											
07/09/14	EXRpt	0000509517		1		items purchased for labs--please see	Tan,Boey Kheem	009536	0.00	0.00	334.27	
07/31/14	JE	PC01101891		54		07/31/2014 Procurement Card			0.00	0.00	94.00	
07/31/14	JE	PC01101891		58		07/31/2014 Procurement Card			0.00	0.00	34.82	
07/31/14	JE	PC01101891		99		07/31/2014 Procurement Card			0.00	0.00	149.50	
07/31/14	JE	PC01101891		133		07/31/2014 Procurement Card			0.00	0.00	127.33	
07/31/14	JE	PC01101891		139		07/31/2014 Procurement Card			0.00	0.00	3,611.55	
07/31/14	JE	PC01101891		141		07/31/2014 Procurement Card			0.00	0.00	204.61	
07/31/14	JE	PC01101891		154		07/31/2014 Procurement Card			0.00	0.00	54.35	
07/31/14	JE	PC01101891		168		07/31/2014 Procurement Card			0.00	0.00	35.10	
07/31/14	JE	PC01101891		175		07/31/2014 Procurement Card			0.00	0.00	179.56	
08/08/14	PO	0000402710		1		LAB ITEMS NEEDED FOR ANATOMY AND PHYS	VINCENTKAN		0.00	-2,833.60	0.00	
08/08/14	PO	0000402710		1		LAB ITEMS NEEDED FOR ANATOMY AND PHYS	VINCENTKAN		0.00	2,833.60	0.00	
08/31/14	JE	PC01110554		6		08/31/14 - Procurement Card			0.00	0.00	821.51	
08/31/14	JE	PC01110554		12		08/31/14 - Procurement Card			0.00	0.00	126.50	
08/31/14	JE	PC01110554		31		08/31/14 - Procurement Card			0.00	0.00	981.20	
08/31/14	JE	PC01110554		61		08/31/14 - Procurement Card			0.00	0.00	124.00	
08/31/14	JE	PC01110554		110		08/31/14 - Procurement Card			0.00	0.00	51.94	
08/31/14	JE	PC01110554		374		08/31/14 - Procurement Card			0.00	0.00	305.00	
08/31/14	JE	PC01110554		610		08/31/14 - Procurement Card			0.00	0.00	-127.33	
08/31/14	JE	PC01110554		656		08/31/14 - Procurement Card			0.00	0.00	202.78	
08/31/14	JE	PC01110554		694		08/31/14 - Procurement Card			0.00	0.00	100.00	
08/31/14	JE	PC01110554		716		08/31/14 - Procurement Card			0.00	0.00	100.00	
08/31/14	JE	PC01110554		774		08/31/14 - Procurement Card			0.00	0.00	171.33	
08/31/14	JE	PC01110554		780		08/31/14 - Procurement Card			0.00	0.00	57.15	
08/31/14	JE	PC01110554		786		08/31/14 - Procurement Card			0.00	0.00	25.60	
08/31/14	JE	PC01110554		789		08/31/14 - Procurement Card			0.00	0.00	145.50	
09/09/14	EXRpt	0000512712		1		Items purchase for labs--Please see a	Tan,Boey Kheem	009748	0.00	0.00	337.97	
09/15/14	JE	PC01121789		34		Procurement Card			0.00	0.00	32.79	
09/15/14	JE	PC01121789		72		Procurement Card			0.00	0.00	156.86	
09/15/14	JE	PC01121789		123		Procurement Card			0.00	0.00	211.80	
09/15/14	JE	PC01121789		143		Procurement Card			0.00	0.00	75.40	
09/15/14	JE	PC01121789		144		Procurement Card			0.00	0.00	32.85	
09/15/14	JE	PC01121789		198		Procurement Card			0.00	0.00	-100.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

Account	Jrnl/Tran		DocumentID	Line	Program/ Class Description	APPROP Budgeted Vendor	ORG Budgeted Check	Pre-Encum	Encumbrance	Expended	Remaining
	Date	Type									
09/15/14	JE		PC01121789	244	Procurement Card			0.00	0.00	-100.00	
09/15/14	JE		PC01121789	346	Procurement Card			0.00	0.00	28.20	
09/15/14	JE		PC01121789	479	Procurement Card			0.00	0.00	530.81	
09/15/14	JE		PC01121789	535	Procurement Card			0.00	0.00	72.33	
09/15/14	JE		PC01121789	608	Procurement Card			0.00	0.00	924.00	
09/15/14	JE		PC01121789	638	Procurement Card			0.00	0.00	62.14	
09/15/14	JE		PC01121789	702	Procurement Card			0.00	0.00	48.44	
09/15/14	JE		PC01121789	706	Procurement Card			0.00	0.00	85.00	
09/15/14	JE		PC01121789	722	Procurement Card			0.00	0.00	227.92	
09/15/14	JE		PC01121789	737	Procurement Card			0.00	0.00	709.90	
09/15/14	JE		PC01121789	757	Procurement Card			0.00	0.00	368.37	
09/15/14	JE		PC01121789	758	Procurement Card			0.00	0.00	653.64	
09/15/14	JE		PC01121789	772	Procurement Card			0.00	0.00	217.56	
09/15/14	JE		PC01121789	784	Procurement Card			0.00	0.00	112.58	
09/15/14	JE		PC01121789	792	Procurement Card			0.00	0.00	122.35	
09/15/14	JE		PC01121789	823	Procurement Card			0.00	0.00	424.40	
09/15/14	JE		PC01121789	860	Procurement Card			0.00	0.00	1,281.40	
09/15/14	JE		PC01121789	873	Procurement Card			0.00	0.00	26.10	
10/02/14	Vchr		04033906	1	Bal due from PO 402412	VERNIERSOF	214613	0.00	0.00	24.78	
10/14/14	ExRpt		0000515802	1	Items purchased for labs.	Tan,Boey Kheem	009888	0.00	0.00	5.88	
10/14/14	ExRpt		0000515802	2	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	7.99	
10/14/14	ExRpt		0000515802	3	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	3.76	
10/14/14	ExRpt		0000515802	4	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	10.94	
10/14/14	ExRpt		0000515802	5	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	16.76	
10/14/14	ExRpt		0000515802	6	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	8.46	
10/14/14	ExRpt		0000515802	7	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	15.60	
10/14/14	ExRpt		0000515802	8	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	8.98	
10/14/14	ExRpt		0000515802	9	Items purchased for labs	Tan,Boey Kheem	009888	0.00	0.00	11.18	
10/27/14	Vchr		04034331	1	Replenish Petty Cash	CLAYTONSTA	214902	0.00	0.00	172.51	
10/31/14	JE		0001129375	2	Move P-Card Expenses that post			0.00	0.00	2,459.69	
10/31/14	JE		PC01132789	45	10/15/2014 Procurement Card			0.00	0.00	135.66	
10/31/14	JE		PC01132789	104	10/15/2014 Procurement Card			0.00	0.00	161.57	
10/31/14	JE		PC01132789	124	10/15/2014 Procurement Card			0.00	0.00	37.27	
10/31/14	JE		PC01132789	132	10/15/2014 Procurement Card			0.00	0.00	126.50	
10/31/14	JE		PC01132789	194	10/15/2014 Procurement Card			0.00	0.00	28.02	
10/31/14	JE		PC01132789	211	10/15/2014 Procurement Card			0.00	0.00	104.43	
10/31/14	JE		PC01132789	305	10/15/2014 Procurement Card			0.00	0.00	40.45	
10/31/14	JE		PC01132789	312	10/15/2014 Procurement Card			0.00	0.00	125.72	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/</u>	<u>APPROP</u>	<u>ORG</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
<u>Date</u>	<u>Type</u>	<u>Class</u>	<u>Budgeted</u>	<u>Budgeted</u>				
		<u>Description</u>	<u>Vendor</u>	<u>Check</u>				
10/31/14	JE	PC01132789 344 10/15/2014 Procurement Card			0.00	0.00	270.00	
10/31/14	JE	PC01132789 404 10/15/2014 Procurement Card			0.00	0.00	360.00	
10/31/14	JE	PC01132789 418 10/15/2014 Procurement Card			0.00	0.00	140.76	
10/31/14	JE	PC01132789 472 10/15/2014 Procurement Card			0.00	0.00	360.00	
10/31/14	JE	PC01132789 507 10/15/2014 Procurement Card			0.00	0.00	43.33	
10/31/14	JE	PC01132789 590 10/15/2014 Procurement Card			0.00	0.00	208.64	
10/31/14	JE	PC01132789 635 10/15/2014 Procurement Card			0.00	0.00	154.90	
10/31/14	JE	PC01132789 656 10/15/2014 Procurement Card			0.00	0.00	19.13	
10/31/14	JE	PC01132789 658 10/15/2014 Procurement Card			0.00	0.00	153.40	
10/31/14	JE	PC01132789 663 10/15/2014 Procurement Card			0.00	0.00	104.48	
10/31/14	JE	PC01132789 666 10/15/2014 Procurement Card			0.00	0.00	14.07	
10/31/14	JE	PC01132789 703 10/15/2014 Procurement Card			0.00	0.00	284.12	
10/31/14	JE	PC01132789 715 10/15/2014 Procurement Card			0.00	0.00	73.85	
10/31/14	JE	PC01132789 776 10/15/2014 Procurement Card			0.00	0.00	34.37	
10/31/14	JE	PC01132789 813 10/15/2014 Procurement Card			0.00	0.00	152.14	
10/31/14	JE	PC01132789 822 10/15/2014 Procurement Card			0.00	0.00	158.55	
10/31/14	JE	PC01132789 868 10/15/2014 Procurement Card			0.00	0.00	127.33	
10/31/14	JE	PC01132789 938 10/15/2014 Procurement Card			0.00	0.00	110.59	
11/15/14	JE	PC01142169 60 12/15/2014 Procurement Card			0.00	0.00	188.15	
11/15/14	JE	PC01142169 108 12/15/2014 Procurement Card			0.00	0.00	48.44	
11/15/14	JE	PC01142169 123 12/15/2014 Procurement Card			0.00	0.00	38.80	
11/15/14	JE	PC01142169 169 12/15/2014 Procurement Card			0.00	0.00	72.20	
11/15/14	JE	PC01142169 179 12/15/2014 Procurement Card			0.00	0.00	242.94	
11/15/14	JE	PC01142169 233 12/15/2014 Procurement Card			0.00	0.00	188.50	
11/15/14	JE	PC01142169 245 12/15/2014 Procurement Card			0.00	0.00	116.05	
11/15/14	JE	PC01142169 277 12/15/2014 Procurement Card			0.00	0.00	3,628.10	
11/15/14	JE	PC01142169 346 12/15/2014 Procurement Card			0.00	0.00	-360.00	
11/15/14	JE	PC01142169 377 12/15/2014 Procurement Card			0.00	0.00	50.66	
11/15/14	JE	PC01142169 394 12/15/2014 Procurement Card			0.00	0.00	83.95	
11/15/14	JE	PC01142169 576 12/15/2014 Procurement Card			0.00	0.00	1,739.66	
11/15/14	JE	PC01142169 625 12/15/2014 Procurement Card			0.00	0.00	188.75	
11/15/14	JE	PC01142169 647 12/15/2014 Procurement Card			0.00	0.00	329.35	
11/15/14	JE	PC01142169 649 12/15/2014 Procurement Card			0.00	0.00	48.85	
11/15/14	JE	PC01142169 738 12/15/2014 Procurement Card			0.00	0.00	-127.33	
11/17/14	PO	0000402837 1 LAB ITEMS NEEDED FOR ANATOMY AND PHYS ARISTOTLEC			0.00	2,833.60	0.00	
12/15/14	JE	PC01151453 74 Procurement Card - 12/15/2014			0.00	0.00	657.63	
12/15/14	JE	PC01151453 102 Procurement Card - 12/15/2014			0.00	0.00	825.60	
12/15/14	JE	PC01151453 135 Procurement Card - 12/15/2014			0.00	0.00	23.73	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
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Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/</u>	<u>APPROP</u>	<u>ORG</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
<u>Date</u>	<u>Type</u>	<u>Class</u>	<u>Budgeted</u>	<u>Budgeted</u>				
<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Description</u>	<u>Vendor</u>	<u>Check</u>		
12/15/14	JE	PC01151453	143	Procurement Card - 12/15/2014			0.00	202.75
12/15/14	JE	PC01151453	148	Procurement Card - 12/15/2014			0.00	194.93
12/15/14	JE	PC01151453	202	Procurement Card - 12/15/2014			0.00	72.20
12/15/14	JE	PC01151453	206	Procurement Card - 12/15/2014			0.00	1,303.72
12/15/14	JE	PC01151453	226	Procurement Card - 12/15/2014			0.00	98.78
12/15/14	JE	PC01151453	270	Procurement Card - 12/15/2014			0.00	2,198.07
12/15/14	JE	PC01151453	317	Procurement Card - 12/15/2014			0.00	38.80
12/15/14	JE	PC01151453	345	Procurement Card - 12/15/2014			0.00	189.95
12/15/14	JE	PC01151453	377	Procurement Card - 12/15/2014			0.00	139.76
12/15/14	JE	PC01151453	547	Procurement Card - 12/15/2014			0.00	60.47
01/05/15	Vchr	04035656	1	Enc Liquidation: 0000402837/1	ARISTOTLEC		0.00	0.00
01/05/15	Vchr	04035656	1	LAB ITEMS NEEDED FOR ANATOMY A	ARISTOTLEC	215771	0.00	2,833.60
01/13/15	ExRpt	0000523156	1	Lab crayfish food	Tan,Boey Kheem	010295	0.00	2.98
01/13/15	ExRpt	0000523156	2	Items for bio 4202L & Bio 3250L	Tan,Boey Kheem	010295	0.00	47.82
01/13/15	ExRpt	0000523156	3	Items purchase for bio 3250L Cheese L	Tan,Boey Kheem	010295	0.00	15.82
01/13/15	ExRpt	0000523156	4	Items purchase for Lab from Lowe's fo	Tan,Boey Kheem	010295	0.00	18.99
01/13/15	ExRpt	0000523156	5	Items for bio 4202L protein lab	Tan,Boey Kheem	010295	0.00	10.98
01/13/15	ExRpt	0000523156	6	Items purchase for bio 1108L-bean bee	Tan,Boey Kheem	010295	0.00	3.16
01/13/15	ExRpt	0000523156	7	Items purchase for bio 1111L, 1107L,	Tan,Boey Kheem	010295	0.00	11.40
01/13/15	ExRpt	0000523156	8	Items purchase for biology 4202L--GMO	Tan,Boey Kheem	010295	0.00	5.59
01/13/15	ExRpt	0000523156	9	Items purchase for bio 1111L	Tan,Boey Kheem	010295	0.00	6.39
01/13/15	ExRpt	0000523156	10	Items requested by bio 4202L & other	Tan,Boey Kheem	010295	0.00	11.68
01/15/15	JE	PC01159518	2	Procurement Card			0.00	517.67
01/15/15	JE	PC01159518	143	Procurement Card			0.00	-52.37
01/15/15	JE	PC01159518	182	Procurement Card			0.00	96.75
01/15/15	JE	PC01159518	188	Procurement Card			0.00	56.93
01/15/15	JE	PC01159518	203	Procurement Card			0.00	70.00
01/15/15	JE	PC01159518	247	Procurement Card			0.00	150.00
01/16/15	ExRpt	0000523366	1	Items purchase for bio 1108L-pls see	Tan,Boey Kheem	010295	0.00	73.12
01/21/15	REQ	0000400029	1	VWR BOTTLE SAMPLE 32OZ PK12			25.51	0.00
01/21/15	REQ	0000400029	2	VWR BOTTLE SAMPLE 250ML PK12			48.94	0.00
01/21/15	REQ	0000400029	3	BOTTLE HDPE NM 1/2 GAL CS24			118.84	0.00
01/21/15	REQ	0000400029	4	JUG HDPE LIGHT WEIGHT 1 GAL			60.50	0.00
01/21/15	REQ	0000400029	5	BOTTLE DROPNG AMB GL 60ML CS12			97.11	0.00
01/21/15	REQ	0000400029	6	VWR BEAKER GLASS M 150ML PK12			74.13	0.00
01/21/15	REQ	0000400029	7	60ML LDPE DROPPING BTLS WHITE			111.99	0.00
01/21/15	PO	0000402879	1	Pre-Enc Liquidation: 0000400029/1	VWRINT-CAT		0.00	0.00
01/21/15	PO	0000402879	1	VWR BOTTLE SAMPLE 32OZ PK12	VWRINT-CAT		0.00	0.00

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
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<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
01/21/15	PO	01/21/15		0000402879	1	VWR BOTTLE SAMPLE 32OZ PK12	VWRINT-CAT		0.00	25.51	0.00	
01/21/15	PO	01/21/15		0000402879	1	Pre-Enc Liquidation: 0000400029/1	VWRINT-CAT		-25.51	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	2	VWR BOTTLE SAMPLE 250ML PK12	VWRINT-CAT		0.00	48.94	0.00	
01/21/15	PO	01/21/15		0000402879	2	Pre-Enc Liquidation: 0000400029/2	VWRINT-CAT		-48.94	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	2	Pre-Enc Liquidation: 0000400029/2	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	2	VWR BOTTLE SAMPLE 250ML PK12	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	3	Pre-Enc Liquidation: 0000400029/3	VWRINT-CAT		-118.84	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	3	BOTTLE HDPE NM 1/2 GAL CS24	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	3	BOTTLE HDPE NM 1/2 GAL CS24	VWRINT-CAT		0.00	118.84	0.00	
01/21/15	PO	01/21/15		0000402879	3	Pre-Enc Liquidation: 0000400029/3	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	4	Pre-Enc Liquidation: 0000400029/4	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	4	JUG HDPE LIGHT WEIGHT 1 GAL	VWRINT-CAT		0.00	60.50	0.00	
01/21/15	PO	01/21/15		0000402879	4	JUG HDPE LIGHT WEIGHT 1 GAL	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	4	Pre-Enc Liquidation: 0000400029/4	VWRINT-CAT		-60.50	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	5	BOTTLE DROPNG AMB GL 60ML CS12	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	5	Pre-Enc Liquidation: 0000400029/5	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	5	BOTTLE DROPNG AMB GL 60ML CS12	VWRINT-CAT		0.00	97.11	0.00	
01/21/15	PO	01/21/15		0000402879	5	Pre-Enc Liquidation: 0000400029/5	VWRINT-CAT		-97.11	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	6	Pre-Enc Liquidation: 0000400029/6	VWRINT-CAT		-74.13	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	6	VWR BEAKER GLASS M 150ML PK12	VWRINT-CAT		0.00	74.13	0.00	
01/21/15	PO	01/21/15		0000402879	6	Pre-Enc Liquidation: 0000400029/6	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	6	VWR BEAKER GLASS M 150ML PK12	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	7	Pre-Enc Liquidation: 0000400029/7	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	7	Pre-Enc Liquidation: 0000400029/7	VWRINT-CAT		-111.99	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	7	60ML LDPE DROPPING BTLS WHITE	VWRINT-CAT		0.00	0.00	0.00	
01/21/15	PO	01/21/15		0000402879	7	60ML LDPE DROPPING BTLS WHITE	VWRINT-CAT		0.00	111.99	0.00	
01/22/15	REQ	01/22/15		0000400031	1	Carolina Beakers, Standard Grade 600			87.12	0.00	0.00	
01/22/15	REQ	01/22/15		0000400031	2	Carolina Beakers, Standard Grade 250			28.31	0.00	0.00	
01/22/15	REQ	01/22/15		0000400031	3	Carolina Beakers, Standard Grade 100			118.64	0.00	0.00	
01/22/15	REQ	01/22/15		0000400031	4	Carolina Beakers, Standard Grade 1000			164.00	0.00	0.00	
01/22/15	REQ	01/22/15		0000400031	5	Pyrex Vista Erlenmeyer Flask,1,000 mL			130.68	0.00	0.00	
01/22/15	REQ	01/22/15		0000400031	6	Carolina Standard Grade Erlenmeyer Fl			27.50	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	1	DNA EXTRACTION MODULE			95.00	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	2	DNA FINGERPRINTING KIT			133.00	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	3	PV92 PCR/INFORMATICS KIT			210.00	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	4	GMO INVESTIGATOR TS COMPONENTS			128.00	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	5	TRANSFORMATION KIT			94.00	0.00	0.00	
01/23/15	REQ	01/23/15		0000400035	6	GFP PURIFICATION KIT MODULE 2			103.00	0.00	0.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

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	01/23/15	REQ		0000400035	7	RESTRICTION DIGESTION (PART 1)			91.00	0.00	0.00	
	01/23/15	REQ		0000400035	8	PV92 PCR FROZEN COMPONENTS			105.00	0.00	0.00	
	01/23/15	REQ		0000400035	9	COMPARATIVE PROT/WESTERN KITS			363.00	0.00	0.00	
	01/23/15	REQ		0000400035	10	MINI-PROTEAN TGX 12% 10W 10			168.00	0.00	0.00	
	01/23/15	REQ		0000400035	11	TRIS/GLYCINE/SDS 10X BUFF 1L			22.40	0.00	0.00	
	01/23/15	REQ		0000400035	12	50X TAE BUFFER 1L			67.20	0.00	0.00	
	01/23/15	REQ		0000400035	13	10X PHOSPHATE BUF SALINE 1L			34.40	0.00	0.00	
	01/23/15	REQ		0000400035	14	RESTRICTION DIGESTION KIT			107.00	0.00	0.00	
	01/23/15	REQ		0000400038	1	Chloroform, Laboratory Grade, 500 mL			71.35	0.00	0.00	
	01/23/15	REQ		0000400038	2	Silver Nitrate, Reagent Grade, 100 g			216.00	0.00	0.00	
	01/23/15	REQ		0000400038	5	CYCLOHEXENE 99% 2.5LT			121.30	0.00	0.00	
	01/23/15	REQ		0000400038	6	HYDROCHL AC SAFCOT 6X21/2L 6CS			134.06	0.00	0.00	
	01/23/15	REQ		0000400038	7	FERRIC CHLORIDE, 10% W/V,500ML			9.29	0.00	0.00	
	01/23/15	REQ		0000400038	8	EMD CHEMICALS PETROLEUM ETHER ACS 1L			20.10	0.00	0.00	
	01/26/15	PO		0000402881	5	CYCLOHEXENE 99% 2.5LT	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	5	CYCLOHEXENE 99% 2.5LT	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	5	Pre-Enc Liquidation: 0000400038/5	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	5	Pre-Enc Liquidation: 0000400038/5	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	5	Pre-Enc Liquidation: 0000400038/5	FISHER-CAT		-121.30	0.00	0.00	
	01/26/15	PO		0000402881	5	CYCLOHEXENE 99% 2.5LT	FISHER-CAT		0.00	121.30	0.00	
	01/26/15	PO		0000402881	6	HYDROCHL AC SAFCOT 6X21/2L 6CS	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	6	HYDROCHL AC SAFCOT 6X21/2L 6CS	FISHER-CAT		0.00	134.06	0.00	
	01/26/15	PO		0000402881	6	Pre-Enc Liquidation: 0000400038/6	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	6	HYDROCHL AC SAFCOT 6X21/2L 6CS	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	6	Pre-Enc Liquidation: 0000400038/6	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	6	Pre-Enc Liquidation: 0000400038/6	FISHER-CAT		-134.06	0.00	0.00	
	01/26/15	PO		0000402881	7	Pre-Enc Liquidation: 0000400038/7	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	7	FERRIC CHLORIDE, 10% W/V,500ML	FISHER-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402881	7	Pre-Enc Liquidation: 0000400038/7	FISHER-CAT		-9.29	0.00	0.00	
	01/26/15	PO		0000402881	7	FERRIC CHLORIDE, 10% W/V,500ML	FISHER-CAT		0.00	9.29	0.00	
	01/26/15	PO		0000402882	1	Pre-Enc Liquidation: 0000400031/1	CARBIO-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402882	1	Carolina Beakers, Standard Grade 600	CARBIO-CAT		0.00	0.00	0.00	
	01/26/15	PO		0000402882	1	Pre-Enc Liquidation: 0000400031/1	CARBIO-CAT		-87.12	0.00	0.00	
	01/26/15	PO		0000402882	1	Carolina Beakers, Standard Grade 600	CARBIO-CAT		0.00	87.12	0.00	
	01/26/15	PO		0000402882	2	Carolina Beakers, Standard Grade 250	CARBIO-CAT		0.00	-0.01	0.00	
	01/26/15	PO		0000402882	2	Pre-Enc Liquidation: 0000400031/2	CARBIO-CAT		0.01	0.00	0.00	
	01/26/15	PO		0000402882	2	Carolina Beakers, Standard Grade 250	CARBIO-CAT		0.00	28.31	0.00	
	01/26/15	PO		0000402882	2	Pre-Enc Liquidation: 0000400031/2	CARBIO-CAT		-28.31	0.00	0.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
01/26/15	PO	01/26/15		0000402882	3	Carolina Beakers, Standard Grade 100	CARBIO-CAT		0.00	118.64	0.00	
01/26/15	PO	01/26/15		0000402882	3	Carolina Beakers, Standard Grade 100	CARBIO-CAT		0.00	-0.04	0.00	
01/26/15	PO	01/26/15		0000402882	3	Pre-Enc Liquidation: 0000400031/3	CARBIO-CAT		0.04	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	3	Pre-Enc Liquidation: 0000400031/3	CARBIO-CAT		-118.64	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	4	Carolina Beakers, Standard Grade 1000	CARBIO-CAT		0.00	164.00	0.00	
01/26/15	PO	01/26/15		0000402882	4	Pre-Enc Liquidation: 0000400031/4	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	4	Carolina Beakers, Standard Grade 1000	CARBIO-CAT		0.00	-0.04	0.00	
01/26/15	PO	01/26/15		0000402882	4	Pre-Enc Liquidation: 0000400031/4	CARBIO-CAT		0.04	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	4	Pre-Enc Liquidation: 0000400031/4	CARBIO-CAT		-164.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	4	Carolina Beakers, Standard Grade 1000	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	5	Pyrex Vista Erlenmeyer Flask,1,000 mL	CARBIO-CAT		0.00	130.68	0.00	
01/26/15	PO	01/26/15		0000402882	5	Pyrex Vista Erlenmeyer Flask,1,000 mL	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	5	Pre-Enc Liquidation: 0000400031/5	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	5	Pre-Enc Liquidation: 0000400031/5	CARBIO-CAT		-130.68	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	6	Carolina Standard Grade Erlenmeyer Fl	CARBIO-CAT		0.00	-0.01	0.00	
01/26/15	PO	01/26/15		0000402882	6	Pre-Enc Liquidation: 0000400031/6	CARBIO-CAT		0.01	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	6	Pre-Enc Liquidation: 0000400031/6	CARBIO-CAT		-27.50	0.00	0.00	
01/26/15	PO	01/26/15		0000402882	6	Carolina Standard Grade Erlenmeyer Fl	CARBIO-CAT		0.00	27.50	0.00	
01/26/15	PO	01/26/15		0000402883	1	Chloroform, Laboratory Grade, 500 mL	CARBIO-CAT		0.00	-0.05	0.00	
01/26/15	PO	01/26/15		0000402883	1	Pre-Enc Liquidation: 0000400038/1	CARBIO-CAT		0.05	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	1	Chloroform, Laboratory Grade, 500 mL	CARBIO-CAT		0.00	71.35	0.00	
01/26/15	PO	01/26/15		0000402883	1	Pre-Enc Liquidation: 0000400038/1	CARBIO-CAT		-71.35	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Silver Nitrate, Reagent Grade, 100 g	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Pre-Enc Liquidation: 0000400038/2	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Silver Nitrate, Reagent Grade, 100 g	CARBIO-CAT		0.00	216.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Pre-Enc Liquidation: 0000400038/2	CARBIO-CAT		-216.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Pre-Enc Liquidation: 0000400038/2	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402883	2	Silver Nitrate, Reagent Grade, 100 g	CARBIO-CAT		0.00	0.00	0.00	
01/26/15	PO	01/26/15		0000402884	8	Pre-Enc Liquidation: 0000400038/8	MEDSUP-CAT		-20.10	0.00	0.00	
01/26/15	PO	01/26/15		0000402884	8	EMD CHEMICALS PETROLEUM ETHER ACS 1L	MEDSUP-CAT		0.00	20.10	0.00	
01/28/15	Vchr	01/28/15		04036038	1	Enc Liquidation: 0000402879/4	VWRINT-CAT		0.00	-60.50	0.00	
01/28/15	Vchr	01/28/15		04036038	1	JUG HDPE LIGHT WEIGHT 1 GAL	VWRINT-CAT	216079	0.00	0.00	60.50	
01/28/15	Vchr	01/28/15		04036039	1	Enc Liquidation: 0000402879/1	VWRINT-CAT		0.00	-25.51	0.00	
01/28/15	Vchr	01/28/15		04036039	1	VWR BOTTLE SAMPLE 32OZ PK12	VWRINT-CAT	216079	0.00	0.00	25.51	
01/28/15	Vchr	01/28/15		04036039	2	Enc Liquidation: 0000402879/2	VWRINT-CAT		0.00	-48.94	0.00	
01/28/15	Vchr	01/28/15		04036039	2	VWR BOTTLE SAMPLE 250ML PK12	VWRINT-CAT	216079	0.00	0.00	48.94	
01/28/15	Vchr	01/28/15		04036040	1	Enc Liquidation: 0000402879/6	VWRINT-CAT		0.00	-74.13	0.00	
01/28/15	Vchr	01/28/15		04036040	1	VWR BEAKER GLASS M 150ML PK12	VWRINT-CAT	216079	0.00	0.00	74.13	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
01/29/15	REQ	01/29/15		0000400040	1	SEROTONIN HYDRCHLR 5GM			124.19	0.00	0.00	
01/29/15	REQ	01/29/15		0000400041	1	Enviro-Safe Partial Immersion 14" The			208.65	0.00	0.00	
01/29/15	PO	01/29/15		0000402897	1	Pre-Enc Liquidation: 0000400040/1	VWRINT-CAT		-124.19	0.00	0.00	
01/29/15	PO	01/29/15		0000402897	1	SEROTONIN HYDRCHLR 5GM	VWRINT-CAT		0.00	124.19	0.00	
01/29/15	PO	01/29/15		0000402898	1	Pre-Enc Liquidation: 0000400041/1	CARBIO-CAT		0.15	0.00	0.00	
01/29/15	PO	01/29/15		0000402898	1	Enviro-Safe Partial Immersion 14" The	CARBIO-CAT		0.00	-0.15	0.00	
01/29/15	PO	01/29/15		0000402898	1	Enviro-Safe Partial Immersion 14" The	CARBIO-CAT		0.00	208.65	0.00	
01/29/15	PO	01/29/15		0000402898	1	Pre-Enc Liquidation: 0000400041/1	CARBIO-CAT		-208.65	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	1	Pre-Enc Liquidation: 0000400035/1	BIORADLABO		-95.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	1	DNA EXTRACTION MODULE	BIORADLABO		0.00	95.00	0.00	
01/29/15	PO	01/29/15		0000402904	2	Pre-Enc Liquidation: 0000400035/2	BIORADLABO		-133.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	2	DNA FINGERPRINTING KIT	BIORADLABO		0.00	133.00	0.00	
01/29/15	PO	01/29/15		0000402904	3	Pre-Enc Liquidation: 0000400035/3	BIORADLABO		-210.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	3	PV92 PCR/INFORMATICS KIT	BIORADLABO		0.00	210.00	0.00	
01/29/15	PO	01/29/15		0000402904	4	GMO INVESTIGATOR TS COMPONENTS	BIORADLABO		0.00	128.00	0.00	
01/29/15	PO	01/29/15		0000402904	4	Pre-Enc Liquidation: 0000400035/4	BIORADLABO		-128.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	5	TRANSFORMATION KIT	BIORADLABO		0.00	94.00	0.00	
01/29/15	PO	01/29/15		0000402904	5	Pre-Enc Liquidation: 0000400035/5	BIORADLABO		-94.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	6	Pre-Enc Liquidation: 0000400035/6	BIORADLABO		-103.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	6	GFP PURIFICATION KIT MODULE 2	BIORADLABO		0.00	103.00	0.00	
01/29/15	PO	01/29/15		0000402904	7	Pre-Enc Liquidation: 0000400035/7	BIORADLABO		-91.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	7	RESTRICTION DIGESTION (PART 1)	BIORADLABO		0.00	91.00	0.00	
01/29/15	PO	01/29/15		0000402904	8	PV92 PCR FROZEN COMPONENTS	BIORADLABO		0.00	105.00	0.00	
01/29/15	PO	01/29/15		0000402904	8	Pre-Enc Liquidation: 0000400035/8	BIORADLABO		-105.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	9	Pre-Enc Liquidation: 0000400035/9	BIORADLABO		-363.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	9	COMPARATIVE PROT/WESTERN KITS	BIORADLABO		0.00	363.00	0.00	
01/29/15	PO	01/29/15		0000402904	10	Pre-Enc Liquidation: 0000400035/10	BIORADLABO		-168.00	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	10	MINI-PROTEAN TGX 12% 10W 10	BIORADLABO		0.00	168.00	0.00	
01/29/15	PO	01/29/15		0000402904	11	Pre-Enc Liquidation: 0000400035/11	BIORADLABO		-22.40	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	11	TRIS/GLYCINE/SDS 10X BUFF 1L	BIORADLABO		0.00	22.40	0.00	
01/29/15	PO	01/29/15		0000402904	12	50X TAE BUFFER 1L	BIORADLABO		0.00	67.20	0.00	
01/29/15	PO	01/29/15		0000402904	12	Pre-Enc Liquidation: 0000400035/12	BIORADLABO		-67.20	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	13	Pre-Enc Liquidation: 0000400035/13	BIORADLABO		-34.40	0.00	0.00	
01/29/15	PO	01/29/15		0000402904	13	10X PHOSPHATE BUF SALINE 1L	BIORADLABO		0.00	34.40	0.00	
01/29/15	PO	01/29/15		0000402904	14	RESTRICTION DIGESTION KIT	BIORADLABO		0.00	107.00	0.00	
01/29/15	PO	01/29/15		0000402904	14	Pre-Enc Liquidation: 0000400035/14	BIORADLABO		-107.00	0.00	0.00	
01/30/15	Vchr	01/30/15		04036069	1	Enc Liquidation: 0000402879/5	VWRINT-CAT		0.00	-97.11	0.00	
01/30/15	Vchr	01/30/15		04036069	1	BOTTLE DROFNG AMB GL 60ML CS12	VWRINT-CAT	216100	0.00	0.00	97.11	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
02/02/15	Vchr	04036070			1	60ML LDPE DROPPING BTLS WHITE	VWRINT-CAT	216161	0.00	0.00	111.99	
02/02/15	Vchr	04036070			1	Enc Liquidation: 0000402879/7	VWRINT-CAT		0.00	-111.99	0.00	
02/06/15	REQ	0000400050			1	Transfer Pipet, 5.0mL, Large Bulb, Gr			37.42	0.00	0.00	
02/06/15	REQ	0000400050			2	BEL-ART SPINBAR,STIRRING BAR,TEFLON,D			132.39	0.00	0.00	
02/06/15	REQ	0000400050			3	DuneTM Compact Balances, DCT 201, 200			220.80	0.00	0.00	
02/06/15	REQ	0000400050			4	DROPPER TIP LDPE 20MM CS100			22.07	0.00	0.00	
02/06/15	Vchr	04036177			7	Enc Liquidation: 0000402881/7	FISHER-CAT		0.00	-9.29	0.00	
02/06/15	Vchr	04036177			7	FERRIC CHLORIDE, 10% W/V,500ML	FISHER-CAT	216145	0.00	0.00	9.29	
02/09/15	REQ	0000400053			1	SODIUM DODECYL SULFATE BIOTECH GRD 10			36.20	0.00	0.00	
02/09/15	REQ	0000400053			2	GLYCEROL BIOTECHNOLOGY GRADE 1L			43.03	0.00	0.00	
02/09/15	REQ	0000400053			3	TEMED ULTRA-PURE GRADE 25ML			16.41	0.00	0.00	
02/09/15	REQ	0000400054			1	ECOSOFT 1-PLY NATURAL SINGLEFOLD TOWE			334.20	0.00	0.00	
02/09/15	REQ	0000400055			1	Q SEPHAROSE FAST FLOW SAX 25ML BIOPHA			202.95	0.00	0.00	
02/09/15	PO	0000402919			4	Pre-Enc Liquidation: 0000400050/4	VWRINT-CAT		-22.07	0.00	0.00	
02/09/15	PO	0000402919			4	DROPPER TIP LDPE 20MM CS100	VWRINT-CAT		0.00	22.07	0.00	
02/09/15	PO	0000402920			1	SODIUM DODECYL SULFATE BIOTECH GRD 10	VWRINT-CAT		0.00	36.20	0.00	
02/09/15	PO	0000402920			1	Pre-Enc Liquidation: 0000400053/1	VWRINT-CAT		-36.20	0.00	0.00	
02/09/15	PO	0000402920			2	Pre-Enc Liquidation: 0000400053/2	VWRINT-CAT		-43.03	0.00	0.00	
02/09/15	PO	0000402920			2	GLYCEROL BIOTECHNOLOGY GRADE 1L	VWRINT-CAT		0.00	43.03	0.00	
02/09/15	PO	0000402920			3	Pre-Enc Liquidation: 0000400053/3	VWRINT-CAT		-16.41	0.00	0.00	
02/09/15	PO	0000402920			3	TEMED ULTRA-PURE GRADE 25ML	VWRINT-CAT		0.00	16.41	0.00	
02/09/15	PO	0000402921			1	Q SEPHAROSE FAST FLOW SAX 25ML BIOPHA	VWRINT-CAT		0.00	202.95	0.00	
02/09/15	PO	0000402921			1	Pre-Enc Liquidation: 0000400055/1	VWRINT-CAT		-202.95	0.00	0.00	
02/09/15	PO	0000402922			1	Pre-Enc Liquidation: 0000400054/1	DADEPA-CAT		-334.20	0.00	0.00	
02/09/15	PO	0000402922			1	ECOSOFT 1-PLY NATURAL SINGLEFOLD TOWE	DADEPA-CAT		0.00	334.20	0.00	
02/09/15	PO	0000402923			1	Pre-Enc Liquidation: 0000400050/1	MEDSUP-CAT		-37.42	0.00	0.00	
02/09/15	PO	0000402923			1	Transfer Pipet, 5.0mL, Large Bulb, Gr	MEDSUP-CAT		0.00	37.42	0.00	
02/09/15	PO	0000402923			2	BEL-ART SPINBAR,STIRRING BAR,TEFLON,D	MEDSUP-CAT		0.00	132.39	0.00	
02/09/15	PO	0000402923			2	Pre-Enc Liquidation: 0000400050/2	MEDSUP-CAT		-132.39	0.00	0.00	
02/09/15	PO	0000402923			3	DuneTM Compact Balances, DCT 201, 200	MEDSUP-CAT		0.00	220.80	0.00	
02/09/15	PO	0000402923			3	Pre-Enc Liquidation: 0000400050/3	MEDSUP-CAT		-220.80	0.00	0.00	
02/09/15	Vchr	04036201			1	BOTTLE HDPE NM 1/2 GAL CS24	VWRINT-CAT	216161	0.00	0.00	118.84	
02/09/15	Vchr	04036201			1	Enc Liquidation: 0000402879/3	VWRINT-CAT		0.00	-118.84	0.00	
02/10/15	REQ	0000400056			1	Red Spirit-Filled Total Immersion 12"			134.96	0.00	0.00	
02/10/15	REQ	0000400056			2	CUVETTE ROUTINE PACK CS200			206.08	0.00	0.00	
02/10/15	ExRpt	0000524949			1	Food items for biology 1111L biochemi	Tan,Boey Kheem	010367	0.00	0.00	19.59	
02/10/15	ExRpt	0000524949			2	Items purchased for bio 4202L DNA Lab	Tan,Boey Kheem	010367	0.00	0.00	13.48	
02/10/15	ExRpt	0000524949			3	Items purchased for biology 1108L Bea	Tan,Boey Kheem	010367	0.00	0.00	10.81	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
	02/10/15	ExRpt		0000524949	4	Items purchased for bio 1108L Bean be	Tan,Boey Kheem	010367	0.00	0.00	139.59	
	02/12/15	REQ		0000400057	1	SEROTONIN HYDROCHLORIDE 99% 5G			207.68	0.00	0.00	
	02/12/15	REQ		0000400057	2	VWR JAR SS CLR 16OZ CS12			51.84	0.00	0.00	
	02/13/15	ExRpt		0000525305	1	items purchase for Biology 1107L-p/s	Tan,Boey Kheem	010367	0.00	0.00	68.84	
	02/15/15	JE		PC01172601	17	Procurement Card February 15,			0.00	0.00	341.00	
	02/15/15	JE		PC01172601	30	Procurement Card February 15,			0.00	0.00	198.00	
	02/15/15	JE		PC01172601	217	Procurement Card February 15,			0.00	0.00	10.35	
	02/15/15	JE		PC01172601	295	Procurement Card February 15,			0.00	0.00	145.00	
	02/15/15	JE		PC01172601	315	Procurement Card February 15,			0.00	0.00	51.02	
	02/15/15	JE		PC01172601	319	Procurement Card February 15,			0.00	0.00	110.34	
	02/15/15	JE		PC01172601	344	Procurement Card February 15,			0.00	0.00	12.65	
	02/15/15	JE		PC01172601	345	Procurement Card February 15,			0.00	0.00	165.15	
	02/15/15	JE		PC01172601	390	Procurement Card February 15,			0.00	0.00	206.08	
	02/15/15	JE		PC01172601	393	Procurement Card February 15,			0.00	0.00	315.00	
	02/15/15	JE		PC01172601	408	Procurement Card February 15,			0.00	0.00	128.00	
	02/15/15	JE		PC01172601	463	Procurement Card February 15,			0.00	0.00	133.85	
	02/15/15	JE		PC01172601	500	Procurement Card February 15,			0.00	0.00	41.36	
	02/15/15	JE		PC01172601	530	Procurement Card February 15,			0.00	0.00	88.23	
	02/15/15	JE		PC01172601	565	Procurement Card February 15,			0.00	0.00	84.50	
	02/15/15	JE		PC01172601	587	Procurement Card February 15,			0.00	0.00	211.28	
	02/15/15	JE		PC01172601	589	Procurement Card February 15,			0.00	0.00	331.85	
	02/15/15	JE		PC01172601	603	Procurement Card February 15,			0.00	0.00	1,519.00	
	02/15/15	JE		PC01172601	618	Procurement Card February 15,			0.00	0.00	259.70	
	02/15/15	JE		PC01172601	621	Procurement Card February 15,			0.00	0.00	210.12	
	02/15/15	JE		PC01172601	695	Procurement Card February 15,			0.00	0.00	35.02	
	02/15/15	JE		PC01172601	698	Procurement Card February 15,			0.00	0.00	6.80	
	02/15/15	JE		PC01172601	720	Procurement Card February 15,			0.00	0.00	155.06	
	02/15/15	JE		PC01172601	728	Procurement Card February 15,			0.00	0.00	294.62	
	02/15/15	JE		PC01172601	746	Procurement Card February 15,			0.00	0.00	514.64	
	02/15/15	JE		PC01172601	805	Procurement Card February 15,			0.00	0.00	897.15	
	02/15/15	JE		PC01172601	809	Procurement Card February 15,			0.00	0.00	501.80	
	02/15/15	JE		PC01172601	847	Procurement Card February 15,			0.00	0.00	604.84	
	02/16/15	PO		0000402932	1	Pre-Enc Liquidation: 0000400057/1	VWRINT-CAT		-207.68	0.00	0.00	
	02/16/15	PO		0000402932	1	Pre-Enc Liquidation: 0000400057/1	VWRINT-CAT		0.00	0.00	0.00	
	02/16/15	PO		0000402932	1	SEROTONIN HYDROCHLORIDE 99% 5G	VWRINT-CAT		0.00	0.00	0.00	
	02/16/15	PO		0000402932	1	SEROTONIN HYDROCHLORIDE 99% 5G	VWRINT-CAT		0.00	207.68	0.00	
	02/16/15	PO		0000402932	2	VWR JAR SS CLR 16OZ CS12	VWRINT-CAT		0.00	51.84	0.00	
	02/16/15	PO		0000402932	2	Pre-Enc Liquidation: 0000400057/2	VWRINT-CAT		0.00	0.00	0.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

Account	Jrnl/Tran	Program/ Class	APPROP Budgeted	ORG Budgeted	Pre-Encum	Encumbrance	Expended	Remaining
Date	Type	DocumentID Line Description	Vendor	Check				
02/16/15	PO	0000402932 2 VWR JAR SS CLR 16OZ CS12	VWRINT-CAT		0.00	0.00	0.00	
02/16/15	PO	0000402932 2 Pre-Enc Liquidation: 0000400057/2	VWRINT-CAT		-51.84	0.00	0.00	
02/16/15	Vchr	04036401 1 09/17/2014&11/18/2014&8/27/14	CLAYTONSTA	216280	0.00	0.00	88.02	
02/17/15	REQ	0000400059 1 National Scientific 5mL, Luer-Lok, Co			54.30	0.00	0.00	
02/17/15	REQ	0000400062 1 AGAROSE 1BIOTECHNOLOGY GRADE 500GM			171.22	0.00	0.00	
02/17/15	PO	0000402934 2 CUVETTE ROUTINE PACK CS200	VWRINT-CAT		0.00	206.08	0.00	
02/17/15	PO	0000402934 2 Pre-Enc Liquidation: 0000400056/2	VWRINT-CAT		-206.08	0.00	0.00	
02/17/15	PO	0000402935 1 Pre-Enc Liquidation: 0000400056/1	CARBIO-CAT		-134.96	0.00	0.00	
02/17/15	PO	0000402935 1 Red Spirit-Filled Total Immersion 12"	CARBIO-CAT		0.00	134.96	0.00	
02/17/15	PO	0000402935 1 Red Spirit-Filled Total Immersion 12"	CARBIO-CAT		0.00	-0.28	0.00	
02/17/15	PO	0000402935 1 Pre-Enc Liquidation: 0000400056/1	CARBIO-CAT		0.28	0.00	0.00	
02/17/15	PO	0000402936 1 Pre-Enc Liquidation: 0000400059/1	MEDSUP-CAT		-54.30	0.00	0.00	
02/17/15	PO	0000402936 1 National Scientific 5mL, Luer-Lok, Co	MEDSUP-CAT		0.00	54.30	0.00	
02/17/15	PO	0000402939 1 Pre-Enc Liquidation: 0000400062/1	VWRINT-CAT		-171.22	0.00	0.00	
02/17/15	PO	0000402939 1 AGAROSE 1BIOTECHNOLOGY GRADE 500GM	VWRINT-CAT		0.00	171.22	0.00	
02/19/15	REQ	0000400065 1 Hydrogen Peroxide, 30%, Reagent Grade			141.24	0.00	0.00	
02/19/15	REQ	0000400065 2 Cobalt Chloride Hexahydrate, Reagent			129.06	0.00	0.00	
02/19/15	REQ	0000400065 3 Human Plantar Skin, sec. 7 microm H&E			94.50	0.00	0.00	
02/20/15	PO	0000402944 1 Pre-Enc Liquidation: 0000400065/1	CARBIO-CAT		-141.24	0.00	0.00	
02/20/15	PO	0000402944 1 Hydrogen Peroxide, 30%, Reagent Grade	CARBIO-CAT		0.00	141.24	0.00	
02/20/15	PO	0000402944 2 Pre-Enc Liquidation: 0000400065/2	CARBIO-CAT		-129.06	0.00	0.00	
02/20/15	PO	0000402944 2 Cobalt Chloride Hexahydrate, Reagent	CARBIO-CAT		0.00	129.06	0.00	
02/20/15	PO	0000402944 3 Pre-Enc Liquidation: 0000400065/3	CARBIO-CAT		-94.50	0.00	0.00	
02/20/15	PO	0000402944 3 Human Plantar Skin, sec. 7 microm H&E	CARBIO-CAT		0.00	94.50	0.00	
02/23/15	Vchr	04036546 1 Enc Liquidation: 0000402921/1	VWRINT-CAT		0.00	-202.95	0.00	
02/23/15	Vchr	04036546 1 Q SEPHAROSE FAST FLOW SAX 25ML	VWRINT-CAT	216402	0.00	0.00	202.95	
02/23/15	Vchr	04036547 1 Enc Liquidation: 0000402920/3	VWRINT-CAT		0.00	-16.41	0.00	
02/23/15	Vchr	04036547 1 TEMED ULTRA-PURE GRADE 25ML	VWRINT-CAT	216402	0.00	0.00	16.41	
02/23/15	Vchr	04036548 1 Enc Liquidation: 0000402939/1	VWRINT-CAT		0.00	-171.22	0.00	
02/23/15	Vchr	04036548 1 AGAROSE 1BIOTECHNOLOGY GRADE 5	VWRINT-CAT	216594	0.00	0.00	171.22	
02/23/15	Vchr	04036549 1 Enc Liquidation: 0000402934/2	VWRINT-CAT		0.00	-206.08	0.00	
02/23/15	Vchr	04036549 1 CUVETTE ROUTINE PACK CS200	VWRINT-CAT	216594	0.00	0.00	206.08	
02/23/15	Vchr	04036550 1 Enc Liquidation: 0000402919/4	VWRINT-CAT		0.00	-22.07	0.00	
02/23/15	Vchr	04036550 1 DROPPER TIP LDPE 20MM CS100	VWRINT-CAT	216402	0.00	0.00	22.07	
02/23/15	Vchr	04036551 1 Enc Liquidation: 0000402932/2	VWRINT-CAT		0.00	-51.84	0.00	
02/23/15	Vchr	04036551 1 VWR JAR SS CLR 16OZ CS12	VWRINT-CAT	216402	0.00	0.00	51.84	
02/23/15	Vchr	04036552 1 Enc Liquidation: 0000402920/1	VWRINT-CAT		0.00	-36.20	0.00	
02/23/15	Vchr	04036552 1 SODIUM DODECYL SULFATE BIOTECH	VWRINT-CAT	216402	0.00	0.00	36.20	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
	02/23/15	Vchr		04036552	2	Enc Liquidation: 0000402920/2	VWRINT-CAT		0.00	-43.03	0.00	
	02/23/15	Vchr		04036552	2	GLYCEROL BIOTECHNOLOGY GRADE 1	VWRINT-CAT	216402	0.00	0.00	43.03	
	02/27/15	JE		0001170380	33	To Rebuild Encum Ledger for mo			0.00	207.68	0.00	
	03/06/15	Vchr		04036776	1	SEROTONIN HYDROCHLORIDE 99% 5G	VWRINT-CAT	216489	0.00	0.00	207.68	
	03/06/15	Vchr		04036776	1	Enc Liquidation: 0000402932/1	VWRINT-CAT		0.00	-207.68	0.00	
	03/09/15	REQ		0000400091	1	sheep eye pk/10			66.60	0.00	0.00	
	03/09/15	REQ		0000400091	2	sheep heart			2.19	0.00	0.00	
	03/09/15	REQ		0000400091	3	pig kidney J2			584.00	0.00	0.00	
	03/09/15	REQ		0000400091	4	rat 7-9" J2			846.00	0.00	0.00	
	03/09/15	REQ		0000400091	5	sheep brain w/HYP			991.00	0.00	0.00	
	03/12/15	REQ		0000400097	1	VWR JUG CLEAR 64OZ CS6			153.52	0.00	0.00	
	03/12/15	REQ		0000400097	2	VWR JUG CLEAR 130OZ CS4			73.56	0.00	0.00	
	03/12/15	REQ		0000400097	3	PROSPORE AMPOULE LOG 4 PK10			74.66	0.00	0.00	
	03/12/15	REQ		0000400098	1	Sodium Hydroxide, Laboratory Grade, 2			71.84	0.00	0.00	
	03/12/15	ExRpt		0000528023	1	Palmolive detergent is for biology la	Tan,Boey Kheem	010479	0.00	0.00	18.84	
	03/12/15	ExRpt		0000528023	2	Foliage is for Biol107L photosynthesi	Tan,Boey Kheem	010479	0.00	0.00	14.40	
	03/12/15	ExRpt		0000528023	3	Potatoes are used for bio 1111L enzym	Tan,Boey Kheem	010479	0.00	0.00	1.97	
	03/15/15	JE		PC00154100	56	Procurement Card			0.00	0.00	500.00	
	03/15/15	JE		PC00154100	263	Procurement Card			0.00	0.00	30.82	
	03/15/15	JE		PC00154100	276	Procurement Card			0.00	0.00	1,961.92	
	03/15/15	JE		PC00154100	333	Procurement Card			0.00	0.00	185.85	
	03/15/15	JE		PC00154100	350	Procurement Card			0.00	0.00	218.00	
	03/15/15	JE		PC00154100	354	Procurement Card			0.00	0.00	14.12	
	03/15/15	JE		PC00154100	440	Procurement Card			0.00	0.00	42.36	
	03/15/15	JE		PC00154100	462	Procurement Card			0.00	0.00	106.38	
	03/15/15	JE		PC00154100	483	Procurement Card			0.00	0.00	25.51	
	03/15/15	JE		PC00154100	491	Procurement Card			0.00	0.00	35.53	
	03/15/15	JE		PC00154100	528	Procurement Card			0.00	0.00	136.38	
	03/15/15	JE		PC00154100	591	Procurement Card			0.00	0.00	167.00	
	03/15/15	JE		PC00154100	631	Procurement Card			0.00	0.00	387.25	
	03/15/15	JE		PC00154100	669	Procurement Card			0.00	0.00	387.60	
	03/15/15	JE		PC00154100	701	Procurement Card			0.00	0.00	25.92	
	03/15/15	JE		PC00154100	732	Procurement Card			0.00	0.00	132.39	
	03/16/15	PO		0000402992	1	Pre-Enc Liquidation: 0000400097/1	VWRINT-CAT		0.00	0.00	0.00	
	03/16/15	PO		0000402992	1	Pre-Enc Liquidation: 0000400097/1	VWRINT-CAT		-153.52	0.00	0.00	
	03/16/15	PO		0000402992	1	VWR JUG CLEAR 64OZ CS6	VWRINT-CAT		0.00	153.52	0.00	
	03/16/15	PO		0000402992	1	VWR JUG CLEAR 64OZ CS6	VWRINT-CAT		0.00	0.00	0.00	
	03/16/15	PO		0000402992	2	VWR JUG CLEAR 130OZ CS4	VWRINT-CAT		0.00	73.56	0.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
03/16/15	PO	03/16/15		0000402992	2	Pre-Enc Liquidation: 0000400097/2	VWRINT-CAT		-73.56	0.00	0.00	
03/16/15	PO	03/16/15		0000402992	2	VWR JUG CLEAR 1300Z CS4	VWRINT-CAT		0.00	0.00	0.00	
03/16/15	PO	03/16/15		0000402992	2	Pre-Enc Liquidation: 0000400097/2	VWRINT-CAT		0.00	0.00	0.00	
03/16/15	PO	03/16/15		0000402992	3	PROSPORE AMPOULE LOG 4 PK10	VWRINT-CAT		0.00	74.66	0.00	
03/16/15	PO	03/16/15		0000402992	3	Pre-Enc Liquidation: 0000400097/3	VWRINT-CAT		-74.66	0.00	0.00	
03/16/15	PO	03/16/15		0000402992	3	Pre-Enc Liquidation: 0000400097/3	VWRINT-CAT		0.00	0.00	0.00	
03/16/15	PO	03/16/15		0000402992	3	PROSPORE AMPOULE LOG 4 PK10	VWRINT-CAT		0.00	0.00	0.00	
03/16/15	PO	03/16/15		0000402993	1	Pre-Enc Liquidation: 0000400098/1	CARBIO-CAT		-71.84	0.00	0.00	
03/16/15	PO	03/16/15		0000402993	1	Sodium Hydroxide, Laboratory Grade, 2	CARBIO-CAT		0.00	71.84	0.00	
03/17/15	PO	03/17/15		0000403007	1	Pre-Enc Liquidation: 0000400091/1	ARISTOTLEC		-66.60	0.00	0.00	
03/17/15	PO	03/17/15		0000403007	1	sheep eye pk/10	ARISTOTLEC		0.00	66.60	0.00	
03/17/15	PO	03/17/15		0000403007	2	sheep heart	ARISTOTLEC		0.00	2.19	0.00	
03/17/15	PO	03/17/15		0000403007	2	Pre-Enc Liquidation: 0000400091/2	ARISTOTLEC		-2.19	0.00	0.00	
03/17/15	PO	03/17/15		0000403007	3	Pre-Enc Liquidation: 0000400091/3	ARISTOTLEC		-584.00	0.00	0.00	
03/17/15	PO	03/17/15		0000403007	3	pig kidney J2	ARISTOTLEC		0.00	584.00	0.00	
03/17/15	PO	03/17/15		0000403007	4	rat 7-9" J2	ARISTOTLEC		0.00	846.00	0.00	
03/17/15	PO	03/17/15		0000403007	4	Pre-Enc Liquidation: 0000400091/4	ARISTOTLEC		-846.00	0.00	0.00	
03/17/15	PO	03/17/15		0000403007	5	sheep brain w/HYP	ARISTOTLEC		0.00	991.00	0.00	
03/17/15	PO	03/17/15		0000403007	5	Pre-Enc Liquidation: 0000400091/5	ARISTOTLEC		-991.00	0.00	0.00	
03/17/15	PO	03/17/15		0000403007	5	sheep brain w/HYP	ARISTOTLEC		0.00	-41.00	0.00	
03/17/15	PO	03/17/15		0000403007	5	Pre-Enc Liquidation: 0000400091/5	ARISTOTLEC		0.00	0.00	0.00	
03/31/15	JE	03/31/15		0000151225	11	TO rebuild Encumb ledger for M			0.00	-207.68	0.00	
04/06/15	Vchr	04/06/15		05300063	1	Enc Liquidation: 0000402992/2	VWRINT-CAT		0.00	-73.56	0.00	
04/06/15	Vchr	04/06/15		05300063	1	VWR JUG CLEAR 1300Z CS4	VWRINT-CAT	217485	0.00	0.00	73.56	
04/06/15	Vchr	04/06/15		05300065	1	Enc Liquidation: 0000402992/3	VWRINT-CAT		0.00	-74.66	0.00	
04/06/15	Vchr	04/06/15		05300065	1	PROSPORE AMPOULE LOG 4 PK10	VWRINT-CAT	217019	0.00	0.00	74.66	
04/07/15	Vchr	04/07/15		05300090	1	sheep eye pk/10	ARISTOTLEC	216961	0.00	0.00	66.60	
04/07/15	Vchr	04/07/15		05300090	1	Enc Liquidation: 0000403007/1	ARISTOTLEC		0.00	-66.60	0.00	
04/07/15	Vchr	04/07/15		05300090	2	sheep heart	ARISTOTLEC	216961	0.00	0.00	2.19	
04/07/15	Vchr	04/07/15		05300090	2	Enc Liquidation: 0000403007/2	ARISTOTLEC		0.00	-2.19	0.00	
04/07/15	Vchr	04/07/15		05300090	3	Enc Liquidation: 0000403007/3	ARISTOTLEC		0.00	-584.00	0.00	
04/07/15	Vchr	04/07/15		05300090	3	pig kidney J2	ARISTOTLEC	216961	0.00	0.00	584.00	
04/07/15	Vchr	04/07/15		05300090	4	Enc Liquidation: 0000403007/4	ARISTOTLEC		0.00	-846.00	0.00	
04/07/15	Vchr	04/07/15		05300090	4	rat 7-9" J2	ARISTOTLEC	216961	0.00	0.00	846.00	
04/07/15	Vchr	04/07/15		05300090	5	sheep brain w/HYP	ARISTOTLEC	216961	0.00	0.00	950.00	
04/07/15	Vchr	04/07/15		05300090	5	Enc Liquidation: 0000403007/5	ARISTOTLEC		0.00	-950.00	0.00	
04/10/15	ExRpt	04/10/15		0000530834	1	banana for bio 1111L	Tan,Boey Kheem	012344	0.00	0.00	3.53	
04/10/15	ExRpt	04/10/15		0000530834	2	Bio 1111L	Tan,Boey Kheem	012344	0.00	0.00	2.99	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong,Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Program/ Class Description</u>	<u>APPROP Budgeted Vendor</u>	<u>ORG Budgeted Check</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
04/10/15	ExRpt	0000530834	3	Bio 1111L		Tan,Boey Kheem	012344	0.00	0.00	2.88		
04/10/15	ExRpt	0000530834	4	Bio 1108L		Tan,Boey Kheem	012344	0.00	0.00	2.94		
04/10/15	ExRpt	0000530834	5	biology Lab for balances		Tan,Boey Kheem	012344	0.00	0.00	13.94		
04/10/15	ExRpt	0000530841	1	Bio 1108L		Tan,Boey Kheem	012344	0.00	0.00	14.56		
04/10/15	ExRpt	0000530841	2	Bio 1108L		Tan,Boey Kheem	012344	0.00	0.00	24.26		
04/10/15	ExRpt	0000530841	3	Bio 4202L		Tan,Boey Kheem	012344	0.00	0.00	8.50		
04/10/15	ExRpt	0000530841	4	Bio 4202L and Bio 1108L, Bio 1152L		Tan,Boey Kheem	012344	0.00	0.00	33.08		
04/10/15	ExRpt	0000530841	5	Bio 4202L		Tan,Boey Kheem	012344	0.00	0.00	19.15		
04/10/15	ExRpt	0000530841	6	Beans for bio 1108L		Tan,Boey Kheem	012344	0.00	0.00	71.35		
04/10/15	Vchr	05300210	1	Enc Liquidation: 0000402992/1		VWRINT-CAT		0.00	-153.52	0.00		
04/10/15	Vchr	05300210	1	VWR JUG CLEAR 64OZ CS6		VWRINT-CAT	217019	0.00	0.00	153.52		
04/15/15	JE	PC00165965	73	04/15/2015 Procurement Card (S				0.00	0.00	125.00		
04/15/15	JE	PC00165965	225	04/15/2015 Procurement Card (S				0.00	0.00	61.50		
04/15/15	JE	PC00165965	234	04/15/2015 Procurement Card (S				0.00	0.00	81.36		
04/15/15	JE	PC00165965	404	04/15/2015 Procurement Card (S				0.00	0.00	33.93		
04/15/15	JE	PC00165965	557	04/15/2015 Procurement Card (S				0.00	0.00	520.68		
04/15/15	JE	PC00165965	602	04/15/2015 Procurement Card (S				0.00	0.00	56.05		
04/15/15	JE	PC00165965	615	04/15/2015 Procurement Card (S				0.00	0.00	148.92		
04/15/15	JE	PC00165965	622	04/15/2015 Procurement Card (S				0.00	0.00	193.84		
04/15/15	JE	PC00165965	625	04/15/2015 Procurement Card (S				0.00	0.00	18.04		
04/15/15	JE	PC00165965	629	04/15/2015 Procurement Card (S				0.00	0.00	150.50		
04/15/15	JE	PC00165965	838	04/15/2015 Procurement Card (S				0.00	0.00	119.28		
04/28/15	Vchr	05300603	1	Transfer Pipet, 5.0mL, Large B		MEDSUP-CAT	217283	0.00	0.00	37.42		
04/28/15	Vchr	05300603	1	Enc Liquidation: 0000402923/1		MEDSUP-CAT		0.00	-37.42	0.00		
04/28/15	Vchr	05300604	1	Enc Liquidation: 0000402923/3		MEDSUP-CAT		0.00	-220.80	0.00		
04/28/15	Vchr	05300604	1	DuneTM Compact Balances, DCT 2		MEDSUP-CAT	217283	0.00	0.00	220.80		
05/01/15	Vchr	04036068	5	Enc Liquidation: 0000402881/5		FISHER-CAT		0.00	0.00	0.00		
05/01/15	Vchr	04036068	5	CYCLOHEXENE 99% 2.5LT		FISHER-CAT	217483	0.00	0.00	126.74		
05/01/15	Vchr	04036068	5	Enc Liquidation: 0000402881/5		FISHER-CAT		0.00	-121.30	0.00		
05/01/15	Vchr	04036068	5	CYCLOHEXENE 99% 2.5LT		FISHER-CAT	217483	0.00	0.00	-5.44		
05/01/15	Vchr	04036068	6	Enc Liquidation: 0000402881/6		FISHER-CAT		0.00	-134.06	0.00		
05/01/15	Vchr	04036068	6	HYDROCHL AC SAFCOT 6X21/2L 6CS		FISHER-CAT	217483	0.00	0.00	140.07		
05/01/15	Vchr	04036068	6	Enc Liquidation: 0000402881/6		FISHER-CAT		0.00	0.00	0.00		
05/01/15	Vchr	04036068	6	HYDROCHL AC SAFCOT 6X21/2L 6CS		FISHER-CAT	217483	0.00	0.00	-6.01		
05/01/15	Vchr	05300699	1	Enc Liquidation: 0000402882/1		CARBIO-CAT		0.00	-87.12	0.00		
05/01/15	Vchr	05300699	1	Carolina Beakers, Standard Gra		CARBIO-CAT	217327	0.00	0.00	87.12		
05/01/15	Vchr	05300699	2	Enc Liquidation: 0000402882/2		CARBIO-CAT		0.00	-28.30	0.00		
05/01/15	Vchr	05300699	2	Carolina Beakers, Standard Gra		CARBIO-CAT	217327	0.00	0.00	28.30		

BUDGET ACTIVITY REPORT - Detail
Clayton State University

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Fund Code: 10600 Other General			

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05/01/15	Vchr	05300699			3	Enc Liquidation: 0000402882/3	CARBIO-CAT		0.00	-118.60	0.00	
05/01/15	Vchr	05300699			3	Carolina Beakers, Standard Gra	CARBIO-CAT	217327	0.00	0.00	118.60	
05/01/15	Vchr	05300699			4	Enc Liquidation: 0000402882/4	CARBIO-CAT		0.00	-163.96	0.00	
05/01/15	Vchr	05300699			4	Carolina Beakers, Standard Gra	CARBIO-CAT	217327	0.00	0.00	163.96	
05/01/15	Vchr	05300699			5	Enc Liquidation: 0000402882/5	CARBIO-CAT		0.00	-130.68	0.00	
05/01/15	Vchr	05300699			5	Pyrex Vista Erlenmeyer Flask,1	CARBIO-CAT	217327	0.00	0.00	130.68	
05/01/15	Vchr	05300699			6	Enc Liquidation: 0000402882/6	CARBIO-CAT		0.00	-27.49	0.00	
05/01/15	Vchr	05300699			6	Carolina Standard Grade Erlenm	CARBIO-CAT	217327	0.00	0.00	27.49	
05/01/15	Vchr	05300700			1	Enc Liquidation: 0000402898/1	CARBIO-CAT		0.00	-208.50	0.00	
05/01/15	Vchr	05300700			1	Enviro-Safe Partial Immersion	CARBIO-CAT	217327	0.00	0.00	208.50	
05/01/15	Vchr	05300701			1	Enc Liquidation: 0000402935/1	CARBIO-CAT		0.00	-134.68	0.00	
05/01/15	Vchr	05300701			1	Red Spirit-Filled Total Immers	CARBIO-CAT	217327	0.00	0.00	134.68	
05/01/15	Vchr	05300702			1	Enc Liquidation: 0000402883/1	CARBIO-CAT		0.00	-71.30	0.00	
05/01/15	Vchr	05300702			1	Chloroform, Laboratory Grade,	CARBIO-CAT	217327	0.00	0.00	71.30	
05/01/15	Vchr	05300702			2	Enc Liquidation: 0000402883/2	CARBIO-CAT		0.00	-216.00	0.00	
05/01/15	Vchr	05300702			2	Silver Nitrate, Reagent Grade,	CARBIO-CAT	217327	0.00	0.00	216.00	
05/01/15	Vchr	05300705			1	Enc Liquidation: 0000402936/1	MEDSUP-CAT		0.00	-54.30	0.00	
05/01/15	Vchr	05300705			1	National Scientific 5mL, Luer-	MEDSUP-CAT	217353	0.00	0.00	54.30	
05/11/15	PO	0000510077			1	HUMAN NERVOUS SYSTEM	CAROLINABI		0.00	783.00	0.00	
05/11/15	PO	0000510077			2	HUMAN LEFT ARM	CAROLINABI		0.00	549.00	0.00	
05/11/15	PO	0000510077			3	HUMAN MUSCAULAR LEG	CAROLINABI		0.00	619.15	0.00	
05/12/15	PO	0000510082			1	J-129 LAMP STAND	FISHERSCIE		0.00	502.32	0.00	
05/12/15	Vchr	05300836			1	Enc Liquidation: 0000402922/1	DADEPA-CAT		0.00	-334.20	0.00	
05/12/15	Vchr	05300836			1	ECOSOFT 1-PLY NATURAL SINGLEFO	DADEPA-CAT	217450	0.00	0.00	334.20	
05/15/15	JE	PC00180737			217	5/15/2015 Procurement Card (S.			0.00	0.00	70.10	
05/15/15	JE	PC00180737			219	5/15/2015 Procurement Card (S.			0.00	0.00	441.60	
05/15/15	JE	PC00180737			360	5/15/2015 Procurement Card (S.			0.00	0.00	129.06	
05/15/15	JE	PC00180737			380	5/15/2015 Procurement Card (S.			0.00	0.00	390.00	
05/15/15	JE	PC00180737			431	5/15/2015 Procurement Card (S.			0.00	0.00	2,247.60	
05/15/15	JE	PC00180737			437	5/15/2015 Procurement Card (S.			0.00	0.00	2,804.98	
05/15/15	JE	PC00180737			477	5/15/2015 Procurement Card (S.			0.00	0.00	119.67	
05/15/15	JE	PC00180737			573	5/15/2015 Procurement Card (S.			0.00	0.00	117.96	
05/15/15	JE	PC00180737			575	5/15/2015 Procurement Card (S.			0.00	0.00	134.74	
05/15/15	JE	PC00180737			619	5/15/2015 Procurement Card (S.			0.00	0.00	1,532.60	
05/15/15	JE	PC00180737			626	5/15/2015 Procurement Card (S.			0.00	0.00	634.89	
05/15/15	JE	PC00180737			634	5/15/2015 Procurement Card (S.			0.00	0.00	293.00	
05/21/15	Vchr	05301109			1	Reimb & Increase Petty Cash	CLAYTONSTA	217638	0.00	0.00	70.79	
05/26/15	PO	0000510128			1	GEL TRAY	FOTODYNEIN		0.00	1,323.00	0.00	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

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Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

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	05/26/15	PO		0000510128	2	GEL COMBS	FOTODYNEIN		0.00	162.00	0.00	
	05/26/15	PO		0000510128	3	SHIPPING	FOTODYNEIN		0.00	17.67	0.00	
	05/31/15	JE		0000177469	14	To rebuild Encumb Ledger for M			0.00	-71.84	0.00	
	05/31/15	Vchr		05301385	1	Hydrogen Peroxide, 30%, Reagen	CARBIO-CAT	217837	0.00	0.00	141.24	
	05/31/15	Vchr		05301385	1	Enc Liquidation: 0000402944/1	CARBIO-CAT		0.00	-141.24	0.00	
	05/31/15	Vchr		05301385	2	Enc Liquidation: 0000402944/2	CARBIO-CAT		0.00	-129.06	0.00	
	05/31/15	Vchr		05301385	2	Cobalt Chloride Hexahydrate, R	CARBIO-CAT	217837	0.00	0.00	129.06	
	05/31/15	Vchr		05301385	3	Enc Liquidation: 0000402944/3	CARBIO-CAT		0.00	-94.50	0.00	
	05/31/15	Vchr		05301385	3	Human Plantar Skin, sec. 7 mic	CARBIO-CAT	217837	0.00	0.00	94.50	
	06/01/15	Vchr		05301390	1	Sodium Hydroxide, Laboratory G	CARBIO-CAT	217802	0.00	0.00	71.84	
	06/01/15	Vchr		05301390	1	Enc Liquidation: 0000402993/1	CARBIO-CAT		0.00	-71.84	0.00	
	06/12/15	ExRpt		0000536005	1	item purchase for Lab	Tan,Boey Kheem	012649	0.00	0.00	3.47	
	06/12/15	ExRpt		0000536005	1	item purchase for Lab	Tan,Boey Kheem	012649	0.00	0.00	0.00	
	06/12/15	ExRpt		0000536005	2	items purchase for lab	Tan,Boey Kheem	012649	0.00	0.00	0.00	
	06/12/15	ExRpt		0000536005	2	items purchase for lab	Tan,Boey Kheem	012649	0.00	0.00	75.30	
	06/12/15	ExRpt		0000536005	3	items purchase for lab	Tan,Boey Kheem	012649	0.00	0.00	13.94	
	06/12/15	ExRpt		0000536005	3	items purchase for lab	Tan,Boey Kheem	012649	0.00	0.00	0.00	
	06/17/15	Vchr		05301686	1	Enc Liquidation: 0000510082/1	FISHERSCIE		0.00	-502.32	0.00	
	06/17/15	Vchr		05301686	1	J-129 LAMP STAND	FISHERSCIE	218060	0.00	0.00	502.32	
	06/30/15	JE		0000197548	18	TO REBUILD ENCUM LEDGER FOR MO			0.00	-71.84	0.00	
	06/30/15	JE		0000199590	4	TO ADJUST ENCUM LEDGER FOR MON			0.00	143.72	0.00	
714103	#Docutech Charges											
	10/31/14	JE		EXT1000517	7	Non-Docutech - October 2014			0.00	0.00	48.00	
	11/30/14	JE		EXT1000525	7	Non-Docutech - November 2014			0.00	0.00	48.00	
	01/31/15	JE		EXT1000536	7	Non-Docutech - Dec.- Jan. 201			0.00	0.00	108.00	
714111	Sup & Mat-Ship/Handl/Freight											
	05/26/15	PO		0000510128	4	ELECTROPHORESIS CHAMBERS	FOTODYNEIN		0.00	549.00	0.00	
	06/01/15	Vchr		05301388	1	Shipping charge for PO402993	CARBIO-CAT	217795	0.00	0.00	43.09	
	Totals											-73,714.02
715000	Repairs And Maintenance 11100 / 11000 0.00											
715100	Repairs And Maintenance											
	07/31/14	JE		PC01101891	187	07/31/2014 Procurement Card			0.00	0.00	480.00	
	08/05/14	PO		0000402704	1	ANNUAL SERVICE AND CALIBRATION OF 18	NICHOLSCAS		0.00	1,350.00	0.00	
	10/03/14	Vchr		04033957	1	Enc Liquidation: 0000402704/1	NICHOLSCAS		0.00	-1,350.00	0.00	
	10/03/14	Vchr		04033957	1	ANNUAL SERVICE AND CALIBRATION	NICHOLSCAS	214632	0.00	0.00	1,350.00	
	10/31/14	JE		PC01132789	343	10/15/2014 Procurement Card			0.00	0.00	1,425.00	
	05/15/15	JE		PC00180737	146	5/15/2015 Procurement Card (S.			0.00	0.00	782.50	

BUDGET ACTIVITY REPORT - Detail
Clayton State University

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Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/</u>	<u>APPROP</u>	<u>ORG</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>		
<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Class</u>	<u>Budgeted</u>	<u>Budgeted</u>				
				<u>Description</u>	<u>Vendor</u>	<u>Check</u>				
715102	#Maintenance Contracts									
07/31/14	JE	PC01101891	140	07/31/2014			0.00	0.00	3,072.50	
09/15/14	JE	PC01121789	161	Procurement Card			0.00	0.00	116.55	
10/01/14	PO	0000402789	1	SERVICE PLAN FOR GAS CHROMATOGRAPH	PERKINELME		0.00	4,476.00	0.00	
10/01/14	PO	0000402789	2	SERVICE PLAN FOR MASS SPECTROMETER	PERKINELME		0.00	9,072.00	0.00	
11/15/14	JE	PC01142169	737	12/15/2014			0.00	0.00	2,866.40	
01/08/15	Vchr	04035682	1	Enc Liquidation: 0000402789/1	PERKINELME		0.00	-4,476.00	0.00	
01/08/15	Vchr	04035682	1	SERVICE PLAN FOR GAS CHROMATOG	PERKINELME	215808	0.00	0.00	4,476.00	
01/08/15	Vchr	04035682	2	Enc Liquidation: 0000402789/2	PERKINELME		0.00	-9,072.00	0.00	
01/08/15	Vchr	04035682	2	SERVICE PLAN FOR MASS SPECTROM	PERKINELME	215808	0.00	0.00	9,072.00	
04/15/15	JE	PC00165965	553	04/15/2015			0.00	0.00	1,643.50	
05/15/15	JE	PC00180737	547	5/15/2015			0.00	0.00	1,878.30	
05/27/15	Vchr	05301209	1	Annual Renewal/Biological Wast	STERICYCLE	217668	0.00	0.00	5,010.12	
	Totals						0.00	0.00	32,172.87	-32,172.87
719000	Rents- Non-Real Estate			11100 / 11000			0.00			
719100	Rents- Non-Real Estate									
09/15/14	JE	PC01121789	142	Procurement Card			0.00	0.00	61.50	
09/15/14	JE	PC01121789	164	Procurement Card			0.00	0.00	45.91	
10/31/14	JE	PC01132789	411	10/15/2014			0.00	0.00	44.75	
11/15/14	JE	PC01142169	800	12/15/2014			0.00	0.00	45.91	
12/15/14	JE	PC01151453	500	Procurement Card - 12/15/2014			0.00	0.00	44.75	
01/15/15	JE	PC01159518	179	Procurement Card			0.00	0.00	45.91	
01/15/15	JE	PC01159518	184	Procurement Card			0.00	0.00	66.40	
01/15/15	JE	PC01159518	237	Procurement Card			0.00	0.00	82.00	
01/15/15	JE	PC01159518	366	Procurement Card			0.00	0.00	447.35	
02/15/15	JE	PC01172601	424	Procurement Card February 15,			0.00	0.00	45.91	
03/15/15	JE	PC00154100	593	Procurement Card			0.00	0.00	42.43	
04/15/15	JE	PC00165965	357	04/15/2015			0.00	0.00	193.50	
05/15/15	JE	PC00180737	65	5/15/2015			0.00	0.00	44.75	
05/15/15	JE	PC00180737	340	5/15/2015			0.00	0.00	61.50	
05/15/15	JE	PC00180737	400	5/15/2015			0.00	0.00	45.91	
	Totals						0.00	0.00	1,318.48	-1,318.48
727000	Other Operating Expense			11100 / 11000			0.00			
727109	#Freight In									
06/25/15	Vchr	05301990	1	Shipping chrgs for NS lab suppl	CARBIO-CAT	218210	0.00	0.00	79.42	
	Totals						0.00	0.00	79.42	-79.42

BUDGET ACTIVITY REPORT - Detail
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Fund Code: 10600 Other General			

Account	Jrnl/Tran	Program/ Class	APPROP Budgeted	ORG Budgeted	Pre-Encum	Encumbrance	Expended	Remaining
Date	Type	Description	Vendor	Check				
733000	Software	11100 / 11000		0.00				
733100	Software							
06/15/15	JE	PC00192637 77 06/15/15 Procurement Card (S.U			0.00	0.00	1,700.00	
Totals					0.00	0.00	1,700.00	-1,700.00
751000	Per Diem & Fees- Expense	11100 / 11000		0.00				
751110	Other Per Diems							
01/23/15	REQ	0000400038 3 FILTER PAPER 9CM 100/PK			39.04	0.00	0.00	
01/23/15	REQ	0000400038 4 7.5ML NS TRANS PIPET W3 MLGRAD			213.12	0.00	0.00	
01/26/15	PO	0000402881 3 Pre-Enc Liquidation: 0000400038/3	FISHER-CAT		-39.04	0.00	0.00	
01/26/15	PO	0000402881 3 FILTER PAPER 9CM 100/PK	FISHER-CAT		0.00	39.04	0.00	
01/26/15	PO	0000402881 3 FILTER PAPER 9CM 100/PK	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 3 FILTER PAPER 9CM 100/PK	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 3 Pre-Enc Liquidation: 0000400038/3	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 3 Pre-Enc Liquidation: 0000400038/3	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 4 7.5ML NS TRANS PIPET W3 MLGRAD	FISHER-CAT		0.00	213.12	0.00	
01/26/15	PO	0000402881 4 Pre-Enc Liquidation: 0000400038/4	FISHER-CAT		-213.12	0.00	0.00	
01/26/15	PO	0000402881 4 Pre-Enc Liquidation: 0000400038/4	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 4 7.5ML NS TRANS PIPET W3 MLGRAD	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 4 7.5ML NS TRANS PIPET W3 MLGRAD	FISHER-CAT		0.00	0.00	0.00	
01/26/15	PO	0000402881 4 Pre-Enc Liquidation: 0000400038/4	FISHER-CAT		0.00	0.00	0.00	
05/01/15	Vchr	04036068 3 Enc Liquidation: 0000402881/3	FISHER-CAT		0.00	0.00	0.00	
05/01/15	Vchr	04036068 3 FILTER PAPER 9CM 100/PK	FISHER-CAT	217483	0.00	0.00	-1.75	
05/01/15	Vchr	04036068 3 Enc Liquidation: 0000402881/3	FISHER-CAT		0.00	-39.04	0.00	
05/01/15	Vchr	04036068 3 FILTER PAPER 9CM 100/PK	FISHER-CAT	217483	0.00	0.00	40.79	
05/01/15	Vchr	04036068 4 Enc Liquidation: 0000402881/4	FISHER-CAT		0.00	0.00	0.00	
05/01/15	Vchr	04036068 4 7.5ML NS TRANS PIPET W3 MLGRAD	FISHER-CAT	217483	0.00	0.00	-9.55	
05/01/15	Vchr	04036068 4 Enc Liquidation: 0000402881/4	FISHER-CAT		0.00	-213.12	0.00	
05/01/15	Vchr	04036068 4 7.5ML NS TRANS PIPET W3 MLGRAD	FISHER-CAT	217483	0.00	0.00	222.67	
Totals					0.00	0.00	252.16	-252.16
Operating Supplies & Expenses Total			105,000.00	0.00	0.58	6,000.54	103,235.83	-4,236.95

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Furlong, Michelle A.	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210510 Biology Lab Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/</u>	<u>APPROP</u>	<u>ORG</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Budgeted</u>	<u>Budgeted</u>				
		<u>Line</u>	<u>Vendor</u>	<u>Check</u>				
		<u>Description</u>						
<u>Totals for Dept/Fund/Program/Class:</u>								
	0210510 / 10600	11100 / 11000	<u>105,000.00</u>	<u>0.00</u>	<u>0.58</u>	<u>6,000.54</u>	<u>103,235.83</u>	<u>-4,236.95</u>
<u>Totals for Dept/Fund:</u>								
	0210510 / 10600		<u>105,000.00</u>	<u>0.00</u>	<u>0.58</u>	<u>6,000.54</u>	<u>103,235.83</u>	<u>-4,236.95</u>

P-Card PURCHASES

Account: 714100--operating supplies/materials

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
PROSPORE AMPOULE LOG 5 PK10 (autoclave testing)	7/2/2014	VWR	biology	\$ 34.82	15-Jul	714100
chemicals for neurobio lab	7/9/2014	Sigma Aldrich	biology	\$ 149.50	15-Jul	714100
Lowes (fradulent charge)	7/8/2014	Lowes	Fraud	\$ 127.33	15-Jul	714100
Lowes (fradulent charge credit)	7/23/2014	Lowes	Fraud	\$ (127.33)	15-Aug	714100
fetal pigs	7/1/2014	Nasco	biology	\$ 3,611.55	15-Jul	714100
pipette rinser	6/30/2014	VWR	chemistry	\$ 204.61	15-Jul	714100
labels for chemical storage	7/2/2014	Flinn	chemistry	\$ 54.35	15-Jul	714100
hazardous waste collection system	6/30/2014	Fisher	chemistry	\$ 179.56	15-Jul	714100
histo-clear for neurobiology lab	4/30/2014	Fisher	biology	\$ 35.10	15-Jul	714100
petri dishes, autoclave bags, pipet tips	8/5/2014	VWR	biology	\$ 821.51	15-Aug	714100
agarose	8/5/2014	VWR	biology	\$ 126.50	15-Aug	714100
live organisms	9/10/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 156.86	15-Sep	714100
agar, dialysis tubing, etc. for biology labs	8/5/2014	Carolina	biology	\$ 981.20	15-Aug	714100
Starbucks (fradulent charge)	8/11/2014		Fraud	\$ 100.00	15-Aug	714100
Starbucks (fradulent charge)	8/11/2014		Fraud	\$ 100.00	15-Aug	714100
Starbucks (fradulent charge credit)	8/10/2014		Fraud	\$ (100.00)	15-Sep	714100
Starbucks (fradulent charge credit)	8/10/2014		Fraud	\$ (100.00)	15-Sep	714100
step stools	8/5/2014	VWR	biology	\$ 171.33	15-Aug	714100
rulers	8/5/2014	VWR	biology	\$ 25.60	15-Aug	714100
totes	6/30/2014	Fisher	chemistry	\$ 145.50	15-Aug	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
more label tape	9/11/2014	MEDSUPPLY PARTNERS	biology	\$ 32.79	15-Sep	714100
liquid nitrogen	9/9/2014	O2 Plus	chemistry	\$ 75.40	15-Sep	714100
instrument lamp shield	9/8/2014	TFS COLEPARMERINSTRUMENT	chemistry	\$ 32.85	15-Sep	714100
rulers	9/4/2014	VWR	chemistry	\$ 28.20	15-Sep	714100
chemicals	8/25/2014	Fisher	chemistry	\$ 530.81	15-Sep	714100
chemical for advanced organic	8/28/2014	Fisher	chemistry	\$ 72.33	15-Sep	714100
biotech lab supplies	8/28/2014	EDVOTEK	biology	\$ 924.00	15-Sep	714100
Tirrill burners (30)	8/26/2014	Carolina	chemistry	\$ 709.90	15-Sep	714100
syringe filters	8/26/2014	MedSupply Partners	chemistry	\$ 62.14	15-Sep	714100
bromine	8/27/2014	Sigma Aldrich	chemistry	\$ 48.44	15-Sep	714100
poly bottles	8/28/2014	Carolina	biology	\$ 85.00	15-Sep	714100
chemicals - ether, acetone, etc.	8/25/2014	VWR	chemistry	\$ 227.92	15-Sep	714100
gloves, centrifuge tubes, etc.	8/22/2014	MedSupply Partners	biology and chemistry	\$ 368.37	15-Sep	714100
storage cabinets	8/8/2014	VWR	chemistry	\$ 653.64	15-Sep	714100
beakers, cheese cloth, NaCl	8/25/2014	Carolina	chemistry and biology	\$ 217.56	15-Sep	714100
chemicals, beakers	8/25/2014	Carolina	chemistry	\$ 112.58	15-Sep	714100
α -Phellandrene for advanced organic	8/25/2014	Sigma Aldrich	chemistry	\$ 122.35	15-Sep	714100
agar, bottles	9/12/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 424.40	15-Sep	714100
biotech lab supplies	8/23/2014	Bio-Rad	biology	\$ 1,281.40	15-Sep	714100
label tape	9/11/2014	MEDSUPPLY PARTNERS	biology	\$ 26.10	15-Sep	714100
pure donkey anti goat serum	7/11/2014	JACKSON IMMUNORESEARCH LA	biology	\$94.00	15-Jul	714100

P-Card PURchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
paroxetine maleate	7/16/2014	TFS FISHERSCI ECOM ATL	biology	\$124.00	15-Sep	714100
serotonin creatinine sul	7/16/2014	TFS FISHERSCI ECOM ATL	biology	\$51.94	15-Sep	714100
sodium octyl sulfate	8/8/2014	TFS FISHERSCI ECOM ATL	biology	\$57.15	15-Sep	714100
pyrex, bkr250ml, pyrex 150ml label tape 3/4, label tape pkg of 10	8/22/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$211.80	15-Sep	714100
biotech lab supplies	7/28/2014	Immunostar	biology	\$305.00	15-Sep	714100
lables, etc. for chemical storage	8/5/2014	FLINN SCIENTIFIC	chemistry	\$ 202.78	15-Aug	714100
Primers	10/13/2014	INTEGRATE D DNA TECH - Purchase	chemistry	\$104.43	15-Oct	714100
disposable transfer pipets	9/27/2014	VWR INTERNATI ONAL INC	chemistry	\$ 135.66	15-Oct	714100
agar and stir bar retrievers	9/25/2014	CAROLINA BIOLOGIC SUPPLY	biology and chemistry	\$ 161.57	15-Oct	714100
chemical for organic	9/25/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 37.27	15-Oct	714100
brackets for mounting gas cylinders	9/26/2014	VWR INTERNATI ONAL INC	chemistry	\$ 126.50	15-Oct	714100
round bottom flasks	10/7/2014	VWR INTERNATI ONAL INC	chemistry	\$ 140.76	15-Oct	714100
biochemistry lab supplies	10/7/2014	NEW ENGLAND BIOLABS	chemistry	\$ 360.00	15-Oct	714100
reagents for ecology lab	9/26/2014	TFS FISHERSCI ECOM ATL	biology	\$ 110.59	15-Oct	714100
glass washing soap	9/30/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 152.14	15-Oct	714100
ground glass stoppers	9/30/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 158.55	15-Oct	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
bacterial culture	9/15/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 34.37	15-Oct	714100
agar	9/16/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 153.40	15-Oct	714100
alum	9/18/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 43.33	15-Oct	714100
live organisms	9/17/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 208.64	15-Oct	714100
paper towels	9/16/2014	DADE PAPER & BAG - ATLA	biology	\$ 154.90	15-Oct	714100
chemical for organic	9/16/2014	VWR INTERNATIONAL INC	chemistry	\$ 19.13	15-Oct	714100
ecology lab supplies	10/2/2014	TFS FISHERSCI ECOM ATL	biology	\$ 14.07	15-Oct	714100
bovine blood	9/16/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 73.85	15-Oct	714100
live organisms	9/16/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 284.12	15-Oct	714100
lab coats for student workers	9/23/2014	AUTOMOTIVE WORKWEAR INC	biology and chemistry	\$ 125.72	15-Oct	714100
bovine blood	9/23/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 40.45	15-Oct	714100
chemicals for ecology lab	9/24/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 28.02	15-Oct	714100
parts	10/10/2014	Precision Pipette	biology and chemistry	\$ 270.00	15-Oct	714100
chemistry waste bottles	10/22/2014	VWR INTERNATIONAL INC	chemistry	\$ 188.15	15-Oct	714100
stir bar retrievers	9/6/2014	VWR	chemistry and biology	\$ 104.48	15-Oct	714100
chemical for organic chemistry	10/28/2014	VWR INTERNATIONAL INC	chemistry	\$ 48.44	15-Dec	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
chemistry lab supplies - safety glass holder	10/25/2014	VWR INTERNATIONAL INC	chemistry	\$ 38.80	15-Dec	714100
chemistry lab supplies - waste bottles	10/22/2014	VWR INTERNATIONAL INC	chemistry	\$ 72.20	15-Dec	714100
chemistry lab supplies - gloves	10/22/2014	VWR INTERNATIONAL INC	chemistry	\$ 242.94	15-Dec	714100
chemistry waste bottles	10/22/2014	VWR INTERNATIONAL INC	chemistry	\$ 188.50	15-Dec	714100
chemistry lab supplies - glassware for vacuum	10/16/2014	VWR INTERNATIONAL INC	chemistry	\$ 116.05	15-Dec	714100
preserved organisms for biology labs	10/10/2014	NASCO MAIL ORDER	biology	\$ 3,628.10	15-Dec	714100
chemical for organic chemistry	10/10/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 50.66	15-Dec	714100
chemicals for organic chemistry	10/10/2014	TFS FISHERSCI ECOM ATL	chemistry	\$ 83.95	15-Dec	714100
biology lab supplies - gloves, petri dishes, slides	11/3/2014	VWR INTERNATIONAL INC	biology	\$ 1,739.66	15-Dec	714100
lab supplies for biotech	11/6/2014	BIO RAD	biology	\$ 188.75	15-Dec	714100
lab supplies for biotech	11/5/2014	CAROLINA BIOLOGIC SUPPLY	biology	\$ 329.35	15-Dec	714100
biology - mini centrifuges	11/24/2014	CHEMGLASS LIFE SCIENCES	biology	\$ 657.63	15-Dec	714100
biology - coagulase	11/19/2014	TFS FISHERSCI ECOM ATL	biology	\$ 825.60	15-Dec	714100
biology lab supplies - tape	11/19/2014	VWR INTERNATIONAL INC	biology	\$ 23.73	15-Dec	714100
biology lab supplies - case of spatulas	11/19/2014	VWR INTERNATIONAL INC	biology	\$ 202.75	15-Dec	714100
chemical for biochemistry	2/3/2014	TFS FISHERSCI ECOM ATL	biology	\$ 194.93	15-Dec	714100

P-Card PURCHASES

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
chemistry lab supplies - waste bottles	11/25/2014	VWR INTERNATIONAL INC	chemistry	\$ 72.20	15-Dec	714100
biology lab supplies - gloves and chemicals	11/25/2014	VWR INTERNATIONAL INC	biology	\$ 1,303.72	15-Dec	714100
eyepiece micrometer	12/12/2014	TFS FISHER SCI HUS	biology	\$ 98.78	15-Dec	714100
biology lab supplies - gloves and tape	11/19/2014	VWR INTERNATIONAL INC	biology	\$ 2,198.07	15-Dec	714100
chemistry lab supplies - safety glass holder	11/25/2014	VWR INTERNATIONAL INC	chemistry	\$ 38.80	15-Dec	714100
chemistry - basic chem management system	11/26/2014	FLINN SCIENTIFIC, I	chemistry	\$ 189.95	15-Dec	714100
biology lab supplies - ice buckets	11/22/2014	VWR INTERNATIONAL INC	biology	\$ 139.76	15-Dec	714100
biology lab supplies - cover slips	11/3/2014	VWR INTERNATIONAL INC	biology	\$ 60.47	15-Dec	714100
chemistry lab supplies-chemicals, gases, valve fittings, (move p-card expenses in PS)	10/31/2014	Matheson, Sigma, Alfa Aesar, OMEGA, Cole Parmer, Georgia Valve & Fitting, Cambridge Isotope	chemistry	\$2,459.69	15-Dec	714100
biology lab: cheese cloth and coagulating agents	10/28/2014	The Cheesemaker	Biology	\$48.85	15-Nov	714100
chemicals for P. chem.	1/8/2015	CAROLINA BIOLOGIC SUPPLY	chemistry	\$ 96.75	Jan-15	714100
chemical for P. chem.	1/8/2015	SIGMA ALDRICH US	chemistry	\$ 56.93	Jan-15	714100
material for P. chem.	1/8/2015	INTL CRYSTAL LABS	chemistry	\$ 70.00	Jan-15	714100
credit for rush shipment		TFS FISHER SCI CCH	chemistry	\$ (52.37)	Jan-15	714100

P-Card PURCHASES

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
chemicals for P. chem. Lab	1/7/2015	TFS FISHERSCI ECOM ATL	chemistry	\$ 517.67	Jan-15	714100
shipping container for analytical instrument repair	1/14/2015	TFS THERMOEL ECTRONNO RT	chemistry	\$ 150.00	Jan-15	714100
live organisms for biology	2/4/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 259.70	Feb-15	714100
lab supplies for biotech	2/4/2015	BIO RAD	biology	\$ 1,519.00	Feb-15	714100
chemicals for biology labs	1/23/2015	TFS FISHERSCI ECOM ATL	biology	\$ 331.85	Feb-15	714100
chemicals for biology	1/20/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 604.84	Feb-15	714100
supplies for biotech lab	1/30/2015	EDVOTEK	biology	\$ 501.80	Feb-15	714100
gas regulator for P. chem. Class	1/30/2015	NEXAIR	chemistry	\$ 897.15	Feb-15	714100
electrophoresis equipment	1/29/2015	FOTODYNE INCORPORATE	biology	\$ 514.64	Feb-15	714100
chemicals for biology	1/20/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 155.06	Feb-15	714100
chemistry lab chemicals	1/20/2015	CAROLINA BIOLOGIC SUPPLY	chemistry	\$ 294.62	Feb-15	714100
chemistry lab chemicals	1/22/2015	TFS FISHERSCI PTO	chemistry	\$ 88.23	Feb-15	714100
paper supplies for biology labs	1/23/2015	SOUTHEASTERN PAPER GROUP	biology	\$ 211.28	Feb-15	714100
preserved crayfish for biology labs	1/26/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 133.85	Feb-15	714100
biology lab supplies	1/28/2015	VWR INTERNATIONAL INC	biology	\$ 206.08	Feb-15	714100
biotech lab supplies	1/27/2015	BIO RAD	biology	\$ 315.00	Feb-15	714100
lab supplies for biology	1/29/2015	VWR INTERNATIONAL INC	biology	\$ 51.02	Feb-15	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
chemical for biology labs	1/28/2015	TFS FISHERSCI ECOM ATL	biology	\$ 110.34	Feb-15	714100
chemical for chemistry labs	1/29/2015	CAROLINA BIOLOGIC SUPPLY	chemistry	\$ 10.35	Feb-15	714100
biotech lab supplies	2/3/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 35.02	Feb-15	714100
biotech lab supplies	2/3/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 6.80	Feb-15	714100
micro slides	2/4/2015	TFS FISHERSCI ECOM ATL	biology	\$ 210.12	Feb-15	714100
chemicals for biology	2/5/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 41.36	Feb-15	714100
supplies for biotech lab	2/7/2015	BIO RAD	biology	\$ 128.00	Feb-15	714100
supplies for biotech lab	2/10/2015	EDVOTEK	biology	\$ 145.00	Feb-15	714100
chemical for biochemistry	2/11/2015	VWR INTERNATIONAL INC	chemistry	\$ 12.65	Feb-15	714100
enzyme for biochemistry	2/10/2015	SIGMA ALDRICH US	chemistry	\$ 165.15	Feb-15	714100
supplies for biotech lab	2/11/2015	BIO RAD	biology	\$ 198.00	Feb-15	714100
Live specimens	2/15/2015	Carolina	biology	\$ 84.50	Feb-15	714100
glass plates for electrophoresis	2/12/2015	BIO RAD	chemistry	\$ 341.00	Feb-15	714100
chemicals for biology	3/5/2015	VWR INTERNATIONAL INC	biology	\$ 106.38	Mar-15	714100
chemistry lab supplies	1/27/2015	VWR INTERNATIONAL INC	chemistry	\$ 25.51	Mar-15	714100
slides	5/5/2014	TFS FISHERSCI RAR	biology	\$ 35.53	Mar-15	714100
electrophoresis gels for biotech	2/19/2015	BIO RAD	biology	\$ 218.00	Mar-15	714100
slides	5/5/2014	TFS FISHERSCI ECOM ATL	biology	\$ 14.12	Mar-15	714100
hydrogen peroxide	2/19/2015	VWR INTERNATIONAL INC	chemistry	\$ 30.82	Mar-15	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
replacment heating elements for stills	2/13/2015	TFS FISHER SCI CHI	chemistry	\$ 1,961.92	Mar-15	714100
cnentrifuge tubes	3/5/2015	TFS FISHERSCI ECOM ATL	biology	\$ 136.38	Mar-15	714100
KBr windows for IR	3/5/2015	PIKE TECHNOLOGIES	chemistry	\$ 167.00	Mar-15	714100
paper towels	2/9/2015	DADE PAPER - 16	biology and chemistry	\$ 387.25	Mar-15	714100
glass jars for chemistry labs	2/15/2015	VWR INTERNATIONAL INC	chemistry	\$ 25.92	Mar-15	714100
slides	5/5/2014	TFS FISHER SCI RAR	biology	\$ 42.36	Mar-15	714100
UV/vis instrument repair	2/28/2015	TFS THERMOEL ECTRONNO RT	chemistry	\$ 500.00	Mar-15	714100
biology lab supplies	2/23/2015	MEDSUPPLY PARTNERS	biology	\$ 132.39	Mar-15	714100
supplies for IR	3/3/2015	TFS THERMOEL ECTRONNO RT	chemistry	\$ 387.60	Mar-15	714100
TSA fo biology	1/31/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 185.85	Mar-15	714100
chemicals for chemistry labs	3/24/2015	VWR INTERNATIONAL INC	chemistry	\$ 119.28	Mar/Apr	714100
chemical for biology labs	3/30/2015	SIGMA ALDRICH US	biology	\$ 193.84	Mar/Apr	714100
chemistry lab supplies	3/31/2015	VWR INTERNATIONAL INC	chemistry	\$ 18.04	Mar/Apr	714100
chemical for biology labs	3/31/2015	SIGMA ALDRICH US	biology	\$ 150.50	Mar/Apr	714100
silver nitrate for chemistry	4/1/2015	ALFA AESAR	chemistry	\$ 520.68	Mar/Apr	714100
chemistry lab supplies	4/1/2015	VWR INTERNATIONAL INC	chemistry	\$ 56.05	Mar/Apr	714100

P-Card PURCHASES

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
sodium thiosulfate	4/1/2015	VWR INTERNATIONAL INC	chemistry	\$ 148.92	Mar/Apr	714100
magnesium ribbon	4/2/2015	CAROLINA BIOLOGIC SUPPLY	chemistry	\$ 33.93	Mar/Apr	714100
silver wire	4/2/2015	VWR INTERNATIONAL INC	chemistry	\$ 81.36	Mar/Apr	714100
copper nitrate	4/8/2015	VWR INTERNATIONAL INC	chemistry	\$ 61.50	Mar/Apr	714100
still repair	4/14/2015	Forest Park Sheet Metal	chemistry	\$ 125.00	Mar/Apr	714100
biosafety cabinet certification	4/20/2015	DIXIE CERTIFICATION A	biology	\$ 390.00	Apr/May	714100
biology lab supplies	4/29/2015	CAROLINA BIOLOGIC SUPPLY	biology	\$ 634.89	Apr/May	714100
biology lab supplies	4/30/2015	NEW ENGLAND BIOLABS	biology	\$ 293.00	Apr/May	714100
methanol, plates	5/1/2015	VWR INTERNATIONAL INC	biology	\$ 117.96	Apr/May	714100
biology lab supplies	5/1/2015	VWR INTERNATIONAL INC	biology	\$ 134.74	Apr/May	714100
preserved specimens for biology labs	5/1/2015	NASCO MAIL ORDER	biology	\$ 2,247.60	Apr/May	714100
biology lab supplies	5/1/2015	TFS FISHERSCIECOM ATL	biology	\$ 119.67	Apr/May	714100
preserved specimens for biology labs	5/4/2015	NASCO MAIL ORDER	biology	\$ 129.06	Apr/May	714100
biohazard bags	5/4/2015	MEDSUPPLY PARTNERS	biology	\$ 70.10	Apr/May	714100
balances	5/4/2015	MEDSUPPLY PARTNERS	biology	\$ 441.60	Apr/May	714100
Gel electrophoresis replacement equipment	5/15/2015	Biorad	biology	1532.6	Apr/May	71400
A&P models	5/15/2015	VWR	biology	2804.98	Apr/May	714100

P-Card Purchases

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
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Account: 715000 repairs/maintenance/contracts

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account
autoclave repair	6/30/2014	SSI	biology	\$ 480.00	15-Jul	715100
hazardous waste pickup	7/7/2014	TRADEBE	chemistry and biology	\$ 3,072.50	15-Jul	715102
environmental fee, overweight charge	9/9/2014	Stericycle	biology	\$ 116.65	15-Sep	715102
pipetted calibration and repair	10/9/2014	Precision Pipette	biology and chemistry	\$ 1,425.00	31-Oct	715100
hazardous waste pickup	11/5/2014	TRADEBE	chemistry and biology	\$ 2,866.40	15-Nov	715102
hazardous waste pickup	4/1/2015	TRADEBE TREATMENT	chemistry and biology	\$ 1,643.50	Mar/Apr	715102
hazardous waste pickup	4/30/2015	TRADEBE TREATMENT	chemistry and biology	\$ 1,878.30	Apr/May	715102
still repair	5/6/2015	TRIANALYTIC INC	chemistry	\$ 782.50	Apr/May	715100

P-Card PURCHASES

Items purchased	Date order placed	Vendor	Ordered for	total cost	Pcard statement month	Account #
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Account: 719100 repairs/maintenance/contracts

Items purchased	Date order placed	Vender	Ordered for	total cost	Pcard statement month	Account
tank rental	9/9/2014	O2 Plus	chemistry	\$ 61.50	15-Sep	719100
gas cylinder rental	9/9/2014	Matheson	chemistry	\$ 45.91	15-Sep	719100
gas cylinder rental	10/7/2014	MATHESON-308	chemistry	\$ 44.75	15-Oct	719100
gas cylinder rental	11/7/2014	MATHESON-308	chemistry	\$ 45.91	15-Nov	719100
gas cylinder rental	12/5/2014	MATHESON-308	chemistry	\$ 44.75	15-Dec	719100
compressed gas cylinder rental	1/7/2015	NEXAIR	chemistry	\$ 66.40	15-Jan	719100
gas cylinder rental fees - 6 months	12/23/2014	NEXAIR	chemistry	\$ 447.35	1/15/2015	719100
liquid nitrogen cyclinder rental	1/7/2015	O2 PLUS	chemistry	\$ 82.00	1/16/2015	719100
compressed gas cylinder rental	1/8/2015	MATHESON-308	chemistry	\$ 45.91	1/17/2015	719100
gas cylindder rental	2/6/2015	MATHESON-308	chemistry	\$ 45.91	15-Feb	719100
gas culinder rental	2/28/2015	MATHESON-308	chemistry	\$ 42.43	15-Mar	719100
compressed gas cylinder rental	1/8/2015	MATHESON-308	chemistry	\$ 45.91	15-Jan	719100
gas cylinder rental	4/1/2015	NEXAIR	chemistry	\$ 193.50	Mar/Apr	719100
gas cylinder rental	4/17/2015	MATHESON-308	chemistry	\$ 44.75	Apr/May	719100
liquid nitrogen cylinder rental	4/20/2015	O2 PLUS HAPEVILLE	chemistry	\$ 61.50	Apr/May	719100

Account: 733000 Software

ChemDraw	6/15/2015	Cambridge	chemistry labs	1700	May/June	733000
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Purchase Orders

Items purchased	Date order placed	Vendor	Ordered for	total cost	Account
Annual fume hood service and calibration	8/5/2014	Nichols	chemistry	\$ 1,350.00	715100
Dead animals for dissection	11/17/2014	Nasco	biology	\$ 2,833.60	714100
Remaining balance from Verier (shipping fees from last FY)	10/2/2014	Verier	chemistry	\$ 24.78	714100
SERVICE PLAN FOR GAS CHROMATOGRAPH	1/8/2015	PERKINELME	chemistry	\$ 4,476.00	715102
SERVICE PLAN FOR MASS SPECTROMETER	1/8/2015	PERKINELME	chemistry	\$ 9,072.00	715102
preserved specimens for biology labs	1/5/2015	NASCO	Biology	\$ 2,448.79	714100
JUG HDPE LIGHT WEIGHT 1 GAL	1/28/2015	VWRINT-CAT	chemistry	\$ 60.50	714100
VWR BOTTLE SAMPLE 32OZ PK12	1/28/2015	VWRINT-CAT	chemistry	\$ 25.51	714100
VWR BOTTLE SAMPLE 250ML PK12	1/28/2015	VWRINT-CAT	chemistry	\$ 48.94	714100
VWR BEAKER GLASS M 150ML PK12	1/28/2015	VWRINT-CAT	chemistry	\$ 74.13	714100
CYCLOHEXENE 99% 2.5LT	1/30/2015	FISHER-CAT	chemistry	\$ 126.74	714100
HYDROCHL AC SAFCOT 6X21/2L 6CS	1/30/2015	FISHER-CAT	chemistry	\$ 140.07	714100
BOTTLE DROPPING AMB GL 60ML CS12	1/30/2015	VWRINT-CAT	chemistry	\$ 97.11	714100
60ML LDPE DROPPING BTLs WHITE	2/2/2015	VWRINT-CAT	chemistry	\$ 111.99	714100
FERRIC CHLORIDE, 10% W/V, 500ML	2/6/2015	FISHER-CAT	chemistry	\$ 9.29	714100

Purchase Orders

Items purchased	Date order placed	Vendor	Ordered for	total cost	Account
BOTTLE HDPE NM 1/2 GAL CS24	2/9/2015	VWRINT- CAT	chemistry	\$ 118.84	714100
TEMED ULTRA- PURE GRADE 25ML	2/23/2015	VWRINT- CAT	biology	\$ 16.41	714100
AGAROSE 1BIOTECHNOLOG Y GRADE 5	2/23/2015	VWRINT- CAT	biology	\$ 171.22	714100
Q SEPHAROSE FAST FLOW SAX 25ML	2/23/2015	VWRINT- CAT	biology	\$ 202.95	714100
GLYCEROL BIOTECHNOLOGY GRADE 1	2/23/2015	VWRINT- CAT	biology	\$ 43.03	714100
CUVETTE ROUTINE PACK CS200	2/23/2015	VWRINT- CAT	biology	\$ 206.08	714100
DROPPER TIP LDPE 20MM CS100	2/23/2015	VWRINT- CAT	biology	\$ 22.07	714100
VWR JAR SS CLR 16OZ CS12	2/23/2015	VWRINT- CAT	biology	\$ 51.84	714100
SODIUM DODECYL SULFATE BIOTECH	2/23/2015	VWRINT- CAT	biology	\$ 36.20	714100
SEROTONIN HYDROCHLORIDE 99% 5G	3/6/2015	VWRINT- CAT	biology	\$ 207.68	714100
FILTER PAPER 9CM 100/PK	1/30/2015	FISHER-	biology	\$ 40.79	7511000
7.5ML NS TRANS PIPET W3 MLGRAD	1/30/2015	FISHER-	biology	\$ 222.67	7511000
Clear Jugs	4/6/2015	VWR	chemistry	\$ 73.56	714100
prospore ampoules	4/7/2015	VWR	biology	\$ 74.66	714100
Clear Jugs	4/6/2015	VWR	chemistry	\$ 153.52	714100
transfer pipets	4/28/2015	med supply	chemistry	\$ 37.42	714100
balances	4/28/2015	med supply	chemistry	\$ 220.80	714100
credit on cyclohexane	5/1/2015	fisher	chemistry	\$ (5.44)	714100

Purchase Orders

Items purchased	Date order placed	Vendor	Ordered for	total cost	Account
credit on hydrochloric acids	5/1/2015	fisher	chemistry	\$ (6.01)	714100
Glassware	5/1/2015	Carolina	chemistry	\$ 899.33	714100
chloroform and silver nitrate	5/1/2015	Carolina	chemistry	\$ 287.30	714100
Leur lock syringes	5/1/2015	medsupply	chemistry	\$ 54.30	714100
Paper towels for labs	5/12/2015	Dade Paper	all labs	\$ 334.20	714100
chemicals and slides	5/31/2015	Carolina	biology and	\$ 436.64	714100
UV lamps and stands	6/17/2015	fisher	biology	\$ 502.32	714100
Shipping charges	6/1/2015	Carolina	chemistry	\$ 43.09	714111
Shipping charges	6/25/2015	Carolina	biology	\$ 79.42	727000
Biological waste	5/27/2015	Stericycle	biology	\$ 5,010.12	
Human models, gel electrophoresis equipment, other supplies equipment	Jun-15	Various	Various	6000.54*	714100
credits	June	Fisher	chemistry	\$ (11.30)	

*Note: These items have been encumbered and were delivered, but procurement has not paid the invoices yet.

Expense Reports and Petty Cash

Items purchased	Date order placed	Vendor	Ordered for	total cost
Egg crates, crayfish food, dish strainers, first aid kit supplies, storage bins and other lab supplies	July	Lowes, Home Depot, Walmart	Biology and Chemistry	\$ 334.27
Lab supplies, soap, rubber bands, index cards, food items for lab DNA extraction,	Sept.	Walmart, Kroger	Biology	\$ 337.97
dry erasers, bleach. Terpentine, potatoes and other lab supplies	Oct.	Walmart, home depot, kroger	Biology and Chemistry	\$ 89.55
Petty Cash: Candy for lab activities, spices, starch, storage bags, cleaner	Oct.	Walmart, home depot, kroger, Michaels		\$ 172.51
Lab crayfish food	Jan.	kroger	BIOL 1108L	\$ 2.98
Items for bio 4202L & Bio 3250L	Jan.	walmart	BIOL 4202L and 3250L	\$ 47.82
Items purchase for bio 3250L Cheese	Jan.	walmart	BIOL 3250L	\$ 15.82
Items purchase for Lab from Lowe's	Jan.	Lowes	Biology	\$ 18.99
Items for bio 4202L protein lab	Jan.	kroger	BIOL 4202L	\$ 10.98
Items purchase for bio 1108L-bean bee	Jan.	walmart	BIOL 1108L	\$ 3.16
Items purchase for bio 1111L, 1107L	Jan.	walmart	Biology	\$ 11.40
Items purchase for biology 4202L-GMO	Jan.	kroger	BIOL 4202L	\$ 5.59
Items purchase for bio 1111L	Jan.	kroger	BIOL 1111L	\$ 6.39
Items requested by bio 4202L & other	Jan.	kroger	BIOL 4202L	\$ 11.68
Beans for Bean Beetles	1/16/2015	Nuts.com	BIOL 1108L	\$ 73.12
Food items for biochemistry lab	2/10/2015	Walmart	BIOL 1111L	\$ 19.59
Food items for DNA lab	2/10/2015	Walmart	BIOL 4202L	\$ 13.48

Expense Reports and Petty Cash

Items purchased	Date order placed	Vendor	Ordered for	total cost
Beans for Bean Beetles	2/10/2015	Nuts.com	BIOL 1108L	\$ 10.81
Beans for Bean Beetles	2/10/2015	Sun organic Farm	BIOL 1108L	\$ 139.59
Lab supplies for biology: mats, sugar, foil, potatoes	2/13/2015	Walmart	BIOL 1107L	\$ 68.84
Detergent	3/12/2015	Walmart	biology	\$ 18.84
Plants	3/12/2015	Walmart	BIOL 1107L	\$ 14.40
Potatoes	3/12/2015	Walmart	BIOL 1107L	\$ 1.97
Dissecton pins	5/24/2015	Walmart	BIOL 1151L and 1152L	\$ 13.94
batteries	4/27/2015	walmart	biology lab prep	\$ 3.47
cheesecloth, rubber bands and bleach for labs	5/18/2015	walmart	biology	\$ 75.30
Biology lab supplies	4/10/2015	Walmart	biology	\$ 26.28
Biology lab supplies	4/10/2015	Walmart	biology	\$ 170.90
Candy for ecology lab, batteries for physics, tea, spices, juices and crackers for chemistry	4/21/2015	Walmart, Kroger	all labs	\$ 70.79
supplies for chemistry and biology labs	2/16/2015	walmart, home depot, kroger	all labs	\$ 88.02

Docutech (Fees charged to research courses; we print student posters)

Items purchased	Date order placed	Vendor	Ordered for	total cost	amount allocated	Month	Account
Posters	10/30/2014	Media Services	biology	\$ 48.00	\$ 48.00	Oct.	714103
Posters	1/31/2015	Media Services	chemistry	\$ 108.00	\$ 108.00	Jan.	714103
Posters	11/30/2015	Media Services	biology	\$ 48.00	\$ 48.00	Nov.	714103

Fiscal Year 2015

Fee Review Memo for the Department of Teacher Education Practicum/Internship Fees

The Fiscal Year 2015 Practicum Fee and Internship Fee were used to pay mentor stipends. I believe that the check requests were created using the incorrect department causing the money to be expended from the wrong account. The practicum and internship fees were moved to the correct department to cover the expenses (noted in Budget Activity Reports as Move Expenses to Correct Department). The Department of Teacher Education is one of the only teacher preparation programs in the state of Georgia to offer a stipend to mentor teachers, this has set the department apart and helps the department retain good mentors year after year. The deficit was caused by the use of the incorrect department when completing the check requests for the mentor stipends.

Special Course and Academic Program Fee

Review Form

Signature Page

Prepared By:
Shay Mitchell
Signature

Shayla Mitchell
Printed Name

8/31/15
Date

The Chair/Associate Dean and Dean of the College requesting this fee must sign the signature page prior to review of this Application Form by the Special Course and Academic Fees Advisory Committee.

Chair/Associate Dean/Associate VPAA:

Shay Mitchell
Signature

8/31/15
Date

College Dean (if applicable)

Kevin Demmitt
Signature

9-1-15
Date

By signing you are indicating that you reviewed the fee and/or the comments made by the advisory committee.

Chair of the Special Course and Academic Fees Advisory Committee:

Signature Date

Michelle
Furlong

Digitally signed by Michelle Furlong
DN: cn=Michelle Furlong, o=Clayton
State University, ou=Biology,
email=mfurlong@clayton.edu, c=US
Date: 2015.09.23 11:45:40 -0400

Provost

Signature Date

Kevin
Demmitt

Digitally signed by Kevin Demmitt
DN: cn=Kevin Demmitt, o,
ou=Clayton State University,
email=kevindemmitt@clayton.edu,
c=US
Date: 2015.09.28 16:46:13 -0400

President

Signature Date

See committee comments on next page.

Committee Notes on Fee Review for FY 2015:

Fee: Teacher Education Practicum fee

Comments:

This fee was changed for FY17 to pay for EdTPA software expenses. The fees for FY 2015 were applied to stipends for pre-service teacher mentors. In FY16 the fee will pay for both stipends for teacher mentors and EdTPA. In FY15 the fees were spent accurately and all revenue was spent appropriately.

Recommended changes: The fee revenue from the TE Practicum will now be applied solely to EdTPA expenses (\$300/student/course) in FY17.

***Special Course and Academic Program Fee
Review Form***

Fiscal Year Review (Ex. FY15): FY15

Department/College: Department of Teacher Education

Fee Name: Practicum Fee

List the course(s) or program(s) for which this fee applies:

EDUC 4710: Middle Level Internship I
 EDUC 4725: Secondary Internship
 EDUC 5102: MAT Practicum
 MUSC 4930: Student Teaching

Revenue Collected this Fiscal Year \$1125.00

(obtain this from the revenue summary report you attach)

Please complete the expenditures chart below (obtain this from the budget activity report you attach).

<u>Expenditures</u>	<u>Amount</u>
<i>Personal Services</i>	
511000-Faculty	
512000-PT Faculty	
513000-Summer Faculty	
521000-Prof/Admin	
522000-Staff	
523000-Grad Asst	
524000-Student Asst	
525000-Casual Labor	
551000-FICA	
552000-Retirement Systems	
553000-Group Insurance	
566000-Other Personal Services	
<i>Travel</i>	
641000-Employee Travel	
651000-NonEmployee Travel	
<i>OS&E</i>	
714000-Supplies and Materials	
715000-Repairs and Maintenance	
719000-Rents(Non Real Estate)	
720000-Insurance and Bonding	

Special Course and Academic Program Fee

Review Form

727000-Other Operating Expense	
733000-Software	
742000-Publications and Printing	
743000-Equipment(Small Value)	
744000-IT Equipment(Small Value)	
748000-Real Estate Rentals	
751000-Per Diems & Fees	
753000-Contracts	\$1625.00
771000-Telecommunications	
781000-Scholarships	
783000-Stipends	
<i>Equipment</i>	
843000-Equipment(Inventory)	
Total Expenditures	\$1625.00
Net Operating Gain (Loss) <i>Subtract your total revenue from your total expenditures.</i>	\$500.00

Attach the following to this form:

- A Revenue Summary Report (from People Soft Financials).
- A Budget Activity Report—Detail (from People Soft Financials)
- For each expenditure in the report provide an explanation of what was purchased (typically provided in a spreadsheet format).
- A memo or cover letter addressing any items/services purchased that did not exist in the original narrative provided on the original application form, any unusual circumstances you noted about the fee, and/or any significant remaining revenue or deficit in the fee account. If you feel that the fee should be reduced, eliminated or increased you will need to submit a new application for the fee.

REVENUE SUMMARY REPORT
Clayton State University

Business Unit: 28000
Fiscal Year: 2015

From Acct. Period: 1 To Acct. Period: 12

Code: 10600 Department: 0210310 Teacher Ed Practicum Fees

Class: 11000 Gen Ops - General

Project/Grant:

409000 - Other Fees

409518 #Teacher Ed Practicum Fees

-1,125.00

Class Sub-Total

-1,125.00

Dept Total

-1,125.00

BUDGET ACTIVITY REPORT - Detail
Clayton State University

Budget Manager: Mitchell, Shayla L	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210310 Teacher Ed Practicum Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/</u>	<u>APPROP</u>	<u>ORG</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>
<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Description</u>	<u>Vendor</u>	<u>Check</u>		
700000	Operating Supplies & Expenses	11100 / 11000			1,250.00			
753000	Contracts	11100 / 11000				0.00		
753100	Contracts							
12/15/14	Vchr	04035367	1	Fall 2014	MANNSDONYA	215576	0.00	0.00
04/28/15	Vchr	05300630	1	Instr/Intern Supv. Edu pgm	COXJEFF	217331	0.00	0.00
04/30/15	JE	0000163974	3	Move Expenses to Correct Depar			0.00	0.00
	Totals						0.00	0.00
	Operating Supplies & Expenses Total				<u>1,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
							<u>1,625.00</u>	<u>-375.00</u>
<u>Totals for Dept/Fund/Program/Class:</u>								
	0210310 / 10600	11100 / 11000			<u>1,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
							<u>1,625.00</u>	<u>-375.00</u>
<u>Totals for Dept/Fund:</u>								
	0210310 / 10600				<u>1,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
							<u>1,625.00</u>	<u>-375.00</u>

Type	Description	Detail	Amount	Comment
Contracts	Mentor Stipend	Donyalla Manns	100	Paid directly to mentor
Contracts	Mentor Stipend	Jeff Cox	400	Paid directly to mentor
Contracts	Mentor Stipend/County		1125	Paid to mentors through the county office. This was a partial payment to Fulton County. The rest came from Department funds
Total			1625	

Special Course and Academic Program Fee

Review Form

Signature Page

Prepared By: Shay Mitchell Shayla Mitchell 8/31/15
Signature Printed Name Date

The Chair/Associate Dean and Dean of the College requesting this fee must sign the signature page prior to review of this Application Form by the Special Course and Academic Fees Advisory Committee.

Chair/Associate Dean/Associate VPAA: Shay Mitchell Date _____ College Dean (if applicable) Nae Moj 9-1-15
Signature Date Signature Date

By signing you are indicating that you reviewed the fee and/or the comments made by the advisory committee.

Chair of the Special Course and Academic Fees Advisory Committee:

Signature Date

Michelle Furlong
Digitally signed by Michelle Furlong
DN: cn=Michelle Furlong, o=Clayton State University, ou=Biology, email=mfurlong@clayton.edu, c=US
Date: 2015.09.23 11:46:33 -04'00'

Provost

Signature Date

President

Signature Date

Please see comments on next page.

Committee Notes on Fee Review for FY 2015:

Fee: Teacher Education Internship fee

Comments:

This fee was changed for FY17 to pay for travel expenses of faculty who sponsor interns in local area schools. The fees for FY 2015 and 2016 were (or will be) applied to stipends for pre-service teacher mentors. In FY15 this was completed accurately and all revenue was spent appropriately.

Recommended changes: The fee revenue from the TE Internship will now be applied pre-service student teacher sponsor travel (if approved by the BOR) in FY17.

Special Course and Academic Program Fee

Review Form

Fiscal Year Review (Ex. FY15): FY15

Department/College: Department of Teacher Education

Fee Name: Internship Fee

List the course(s) or program(s) for which this fee applies:

EDUC 4720: Middle Level Internship II
 EDUC 4730: Secondary Internship
 EDUC 5301: MAT Internship
 MUSC 4930: Student Teaching

Revenue Collected this Fiscal Year \$1125.00

(obtain this from the revenue summary report you attach)

Please complete the expenditures chart below (obtain this from the budget activity report you attach).

<u>Expenditures</u>	<u>Amount</u>
<i>Personal Services</i>	
511000-Faculty	
512000-PT Faculty	
513000-Summer Faculty	
521000-Prof/Admin	
522000-Staff	
523000-Grad Asst	
524000-Student Asst	
525000-Casual Labor	
551000-FICA	
552000-Retirement Systems	
553000-Group Insurance	
566000-Other Personal Services	
<i>Travel</i>	
641000-Employee Travel	
651000-NonEmployee Travel	
<i>OS&E</i>	
714000-Supplies and Materials	
715000-Repairs and Maintenance	
719000-Rents(Non Real Estate)	
720000-Insurance and Bonding	

*Special Course and Academic Program Fee
Review Form*

727000-Other Operating Expense	
733000-Software	
742000-Publications and Printing	
743000-Equipment(Small Value)	
744000-IT Equipment(Small Value)	
748000-Real Estate Rentals	
751000-Per Diems & Fees	
753000-Contracts	\$3500.00
771000-Telecommunications	
781000-Scholarships	
783000-Stipends	
<i>Equipment</i>	
843000-Equipment(Inventory)	
Total Expenditures	\$3500.00
Net Operating Gain (Loss) <i>Subtract your total revenue from your total expenditures.</i>	0

Attach the following to this form:

- A Revenue Summary Report (from People Soft Financials).
- A Budget Activity Report—Detail (from People Soft Financials)
- For each expenditure in the report provide an explanation of what was purchased (typically provided in a spreadsheet format).
- A memo or cover letter addressing any items/services purchased that did not exist in the original narrative provided on the original application form, any unusual circumstances you noted about the fee, and/or any significant remaining revenue or deficit in the fee account. If you feel that the fee should be reduced, eliminated or increased you will need to submit a new application for the fee.

REVENUE SUMMARY REPORT
Clayton State University

Business Unit: 28000
Fiscal Year: 2015

From Acct. Period: 1 To Acct. Period: 12

Code: 10600 Department: 0210330 Teacher Ed Intern Fees

Class: 11000 Gen Opns - General

Project/Grant:

409000 - Other Fees

409519 #Teacher Ed Intern Fees

-3,500.00

Class Sub-Total

-3,500.00

Dept Total

-3,500.00

**BUDGET ACTIVITY REPORT - Detail
Clayton State University**

Budget Manager: Mitchell, Shayla L	Budget Ref: 2015	From Fiscal Year: 2015	To Fiscal Year: 2015
Department: 0210330 Teacher Ed Intern Fees	All Fiscal Periods: No	Acct Period From: 1 (JUL2014)	Acct Period To: 12 (JUN2015)
Fund Code: 10600 Other General			

<u>Account</u>	<u>Jrnl/Tran</u>	<u>Program/Class</u>	<u>APPROP Budgeted</u>	<u>ORG Budgeted</u>	<u>Pre-Encum</u>	<u>Encumbrance</u>	<u>Expended</u>	<u>Remaining</u>	
<u>Date</u>	<u>Type</u>	<u>DocumentID</u>	<u>Line</u>	<u>Description</u>	<u>Vendor</u>	<u>Check</u>			
700000	Operating Supplies & Expenses	11100 / 11000					3,500.00		
751000	Per Diem & Fees- Expense	11100 / 11000				0.00			
751108	Honorariums Speakers								
07/10/14	Vchr	04032334	1	2013-14 Mentor Teacher Comp	FULTONCOUN	213517	0.00	1,150.00	
10/31/14	JE	0001129227	1	Payment for 2013-14 Mentor Tea			0.00	-1,150.00	
	Totals						0.00	0.00	
753000	Contracts	11100 / 11000				0.00			
753100	Contracts								
04/30/15	JE	0000163974	2	Move Expenses to Correct Depar			0.00	3,500.00	
	Totals						0.00	3,500.00	
Operating Supplies & Expenses Total							3,500.00	0.00	0.00
Totals for Dept/Fund/Program/Class:									
0210330 / 10600		11100 / 11000					3,500.00	0.00	
Totals for Dept/Fund:									
0210330 / 10600							3,500.00	0.00	

Type	Description	Detail	Amount	Comment
Contracts	Mentor payments	Mentors-Henry	3500	This was used to pay mentor teachers. Mentors were paid through the county office.
Total			3500	