Special Course and Academic Program Fee

Application Form

Signature Page

Prepared By:					
Circuntif	<u> </u>	Grace Nteff			10- 15-19
Signature	1	Printed Name			Date
The Chair/Associate Dean review of this Application			_		
Chair/Associate Dean/Asso	elate VPAA	15/10	College	Dean (if applicable)	
Signature	Ø	ate // 9	Signatu	re	Date
By signing you are indication	ng that you agree to	this fee or a	revised v	version of this fee.	
Chair of the Special Course	and Academic Fees	Advisory Comi	nittee:		
Moullo Truling		Nov 1, 2019			
Signature	I	Date			
Provost Levindenmitt@clayton.edu kevinder	nmitt@clayton.edu (Nov 1, 2019)	Nov 1, 2019			
Signature	1	Date			
President A	<u> </u>	Nov 1, 2019			
Signature		Date			
After Approved by Presider	nt Submit Form to B	udget Office w	ith any r	evisions made.	
Find	martmant	Drogram		Class	Accounts

Fund	Department	Program	Class	Accounts
	0610130	1110	41500	
1400				

Fee Name	Committee Review Comments	FY19 amount reviewed/FY20 Collecting/FY21 approved	Requires Application to USG/BoR? Yes or No
proposal except bio waste disposal. The vexpense is acceptable and should be a The budget appears to be managed we Application Comments: The budget ne separate applications: one for the cot course, which is \$319 per student, and decreasing to \$480. Explain these set the BOR so mentioning the course fee things. Budget manager asked to reduce to \$319 starting in FY20 (less expensed Appeal Comments; The committee fee separated into two applications and review. The committee approved the	Review Comments: Expenditures appear to match the original proposal except bio waste disposal. The committee feels this expense is acceptable and should be added to FY21 application. The budget appears to be managed well. Application Comments: The budget manager needs to create two separate applications: one for the course fee for the NURS 6690 course, which is \$319 per student, and one for the program fee decreasing to \$480. Explain these separately. The program goes to the BOR so mentioning the course fee within it can complicate things. Budget manager asked to reduce the course fee from \$469 to \$319 starting in FY20 (less expensive assessment). Appeal Comments: The committee felt that having these two fees separated into two applications and reviews made it a lot easier to review. The committee approved the two fees and these will now be listed separately: Course fee and program fee.	FY19 review: \$1,029 program fee FY 20: NURS 6690-\$319/Course (requested to reduce this in FY20). FY 20: One time program fee \$481 FY 21: NURS 6690-\$319/Course FY 21: One time program fee \$480	Yes

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Date of Application: 2019	<u></u>	
College/Department: COH/SON		
Fee Name: FNP Course Fee		·
Choose one of the following: Newly proposed fee	Existing fee that will change (increase/decrease/eliminate) Indicate which situation applies	 Reapplication of an existing fee that will not change, but requires BOR approval.
Choose one: ○Academic Program Fee ○*Supple	mental Course Material or Laboratory	Fee
Supplemental Course Material or Lab List the courses for which this fee will		ion if you are proposing a course fee.):
NURS 6690 Nurse Practitioner Prac	cticum (1-0-4-5)	
Answer the following for all of the couwill provide the projected annual enrollment by the fee cost per service annual enrollment in each of these course fee)	llment for all 3 courses combined. To a studentFee amount per student: _\$319.00	_ Annual Revenue: \$6,380.00
Academic Program Fees (Only comple	ete this section if you are proposing a	program fee.):
Which academic program will this fee Answer the following for the program paying the fee in a given academic yea number of semesters the fee must be p then annual enrollment would be the	you listed above. Annual enrollment v ar. To calculate the annual revenue mu paid annually. IF the fee is paid only or	ultiply the annual enrollment times the nce upon acceptance into the program
Projected Annual Enrollment:	Fee amount per student:	
How often will a given student have to Only once (when the student is accepted into the program)	o pay the fee? Capacitan Each semester the student is enrolled in the program is summer term included?	Once per year Which semester?
Annual Revenue:	m have to nay the fee?	explain who will pay the fee)

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Attach the following to this form:

- A narrative justification
- \$319.00: Barkley & Associates Course fee

A course fee was recommended for NURS 6690, the final practicum course in the FNP program. The fee will be collected when the student registers for the course in the Spring semester versus at the beginning of program. The fee covers course materials for the FNP certification exam review provided by Barkley and Associates, the newly approved Nurse Practitioner Continuing Education vendor. The review is needed due to the extensive content covered in the Family Nurse Practitioner program compared to a single track Nurse Practitioner program.

Description of how the fee revenue will be spent (be as specific as possible).

o In addition to the regular content approved for NURS 6690, Barkley's list of commonly tested topics on the FNP certification exam will be integrated in the course calendar and syllabus. Barkley's quizzes and exams will be part of the course grade. Barkley's diagnostic pre-test will be administered end of Fall semester in NURS 6680, prior to taking NURS 6690 in the Spring semester, so that students' content weaknesses are identified prior to the scheduled certification review. Students are able to identify content strengths and weaknesses by subject area through Barkley's illustrative reports. The Barkley 100 item diagnostic readiness post-test is a predictor exam with a 99% documented pass rate on the FNP certification exam.

Course materials and benefits to students include, access to the Barkley & Associates website for online quizzes and exams. Students will have access to the following items:

- 35 Online Video Modules
- Quiz Questions (5 question quizzes at the end of each module)
- A 400+ Page Extensive Course Manual
- Diagnostic Readiness Tests (DRTs):
- Pre-test/post-test 175 questions
- Pre-test/Post-test analysis

Justify why the program's department/college budget cannot support these expenditures.

• The Barkley's review course is an enhancement to the FNP curriculum to ensure that the students are adequately prepared to pass the Family Nurse Practitioner certification exam. The review course is not included in the FNP program curriculum provided by the school of nursing.

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- Describe the benefit this revenue will provide to the students who are paying it.
 - In addition to the course materials provided to the students in the list above, the chances of students passing the certification exam is highly enhanced by the review. Barkley has a documented pass rate of 99%. In order to maintain the program accreditation with CCNE, a program pass rate of 80% and above is required. If students do not pass the diagnostic readiness post-test, they will be given an opportunity to remediate with the vendor. The review provides a boost to the knowledge gained in the 2 year FNP program to apply it for success on the certification exam.
- If your request is denied describe what impact this will have on your program.
 - Low pass rates will jeopardize the FNP program accreditation and Georgia Board of Nursing program approval. A defined pass rate on the Nurse Practitioner certification exam is a standard by which the program is evaluated and accredited by CCNE.
- If you require other fees to support the same program(s)
 where these particular fees are applied, you will need to
 describe those other fees and indicate the total cost to the
 students in those programs.

FNP course fee new application

Final Audit Report 2019-11-01

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By: Michelle Furlong (michellefurlong@clayton.edu)

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