

Fee Work Group II Report

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Clayton State University

Suggested items for template for Miscellaneous Fee Form

Fiscal Year 2020

Name of Fee: Returned Check Fee

Fee Type: Miscellaneous

Office Responsible for Fee: Bursar

Amount of Fee: \$30.00

Basis (per term, one time, etc.): Per Check

Purpose of the fee (explain need or benefit for operations/student): This is a fee charged to offset the fee charged by the bank. The state of Georgia Return Check Fee is \$30.00. **Georgia** Law permits a **charge** of 5% of the amount of each **returned check** or \$30 each, whichever is greater.

Explain use of the fee including major items funded by the fee: The revenue collected is used by the University in the General Funds.

Revenue in FY 20 : \$210.00

Expenditures in FY \_\_\_\_:

Surplus amount and suggested use:

Point of Contact of questions:

Name: Gina Byrd

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For more information on how this fee is used and related financial data, please go to:

Annual Review of Fee Usage.

Form Submitted By: *Gina Byrd* Date: 12/3/2020  
*Corlis Cummings* Date: Dec 4, 2020

VP/Dean/Director