

Clayton State University

Miscellaneous Fee Form

Fiscal Year 19

Name of Fee: Undergraduate Application Fee

Fee Type: Miscellaneous Fee

Office Responsible for Fee: Office of Recruitment & Admissions

Amount of Fee: \$40

Basis (per term, one time, etc.): Per application submitted

Purpose of the fee (explain need or benefit for operations/student): This fee is assessed to help the Office of Recruitment & Admissions to recruit and enroll new students.

Explain use of the fee including major items funded by the fee: This fee funds food, space rental, and supplies for campus recruitment events including but not limited to the Laker Experience, Freshman Preview Day, Majors Monday, and Non-Trad Tuesday. The fee also covers the purchase of names for students that we recruit, annual contract of student recruitment software and processing tools, advertising, printing, and mailing.

Revenue in FY19: \$205,255.00

Expenditures in FY19: \$186,772.23

Surplus amount and suggested use: \$18,482.77

Point of Contact for questions:

Name: Will Brown

Phone: 678-466-4143

E-mail: WillBrown@clayton.edu

For more information on how this fee is used and related financial data, please go to: [Annual Review of Fee Usage](#)

Form Submitted By:



Will Brown

Date:

10/31/19

VP/Dean/Director:



Date:

10-31-19